Recreational Clubs Committee

General Meeting 23 October 2014

Attendance

**Present:**

RCC Exec – Chair, RCC Exec - Communication Officer, RCC Exec - Equipment Officer, RCC Exec - Event Officer, RCC Exec – Secretary, RCC Exec – Treasurer, Assassins Guild (155), Belly Dancing (149), Bridge (103), Canoe (105), Caving (106), Chess (107), Croquet Club (140), Dance Company (759), Fellwanderers (110), First Aid Society (125), Floorball (158), Funkology (680), Gaming (115), Gliding (112), Go Society (172), Ice Hockey (134), KnitSock (157), Meat Appreciation (138), Mountaineering (116), Parachute (117), Pilots (166), Pole Dancing (165), RSM Motor Club (648), Skate (124), Snooker & Pool (102), Table Football (133), Tabletop Gaming (128), Underwater (126), VVMC (614), Wakeboarding (137), Yoga (130), RCSU Motor (640).

**Apologies:**
Exploration (109), Outdoor Club (120), Parkour, Free Running & Gymnastics (151), Starcraft (178), Synchronized Swimming (150), Wilderness Medicine (169).

**Absent (No Apologies):**
RCC \_Software (152), RCC Astro (637), RCC Backgammon (148), RCC Culinary (164), RCC Juggling (104), RCC Linux Users Group (132), RCC Mahjong (145), RCC Mud Running (173), RCC Poker (142), RCC Surfing (685)

Minutes

1. RCC Awards 2013-14
	1. The outstanding RCC Awards from last academic year were presented by the RCC Chair 2013-14, Thomas Wheeler.
	2. Mr Wheeler drew attention to the RCC Fellowship award. This was award to Joe Rummer for his commitment to the RCC.
	3. Any uncollected awards can be collected from the RCC Secretary by arrangement, email: rcc.secretary@ic.ac.uk
2. Welcome & Introduction
	1. Richard Cameron, RCC Chair 2014-15, welcomed everyone to the first RCC General Meeting of the year.
3. Minutes & Matters Arising from the Previous Meeting
	1. Minutes from last academic year for the RCC General Meetings on the 12th May, 5th June and 19th July were considered. No corrections or amendments were requested.
	2. To accept the minutes as a correct record was put to a collective vote:
	Abstentions: 1
	Against: 0
	For: 37
	**Motion Passes:** Minutes are accepted.
	3. ACTION: RCC Chair to Sign Minutes as Correct Record
4. Matters for Report
	1. Chair’s Report
		1. Overview of what the RCC does:
			* We represent you, give RCC a face
			* Let you get on with your activities
			* Going to meetings
			* I will be sending lots of emails: Sorry
			* Important Union news
			* Deal with the funding and budgeting
		2. Officers must by membership of their Clubs
		3. Officers need to complete training
		4. Chairs, and Treasurers need tom complete Financial Responsibility forms ASAP.
		5. Winter tour deadline Monday on eActivities
		6. Tour reports from the Summer are due from any Clubs that received Tour Funding
		7. RCC interim report is soon – get thinking
		8. If you have any feedback about Fresher’s Fair feedback please send this to the Union
		9. Under 18 Policy: Union will contact you if you have any under 18s in your Club. If you do have under 18s or are running events with under 18s please read policy, and remember no serving/giving or selling alcohol to them.
		10. ACTION: Secretary to chase Clubs without outstanding FR forms, and Officers with outstanding training.
	2. Treasurer’s Report
		1. Any finance issues please ask me not DPFS or team first. If you need to ask for more help email icu.finance@imperial.ac.uk NOT personal accounts.
		2. I will try everything within 2 days on eActivities. If takes longer then email me but not before.
		3. Rejections of Claims – please include receipts, invoices or bank statements are not enough.
		4. Union aims for 2-day turn around on eActivities requests – new staff means this is longer
		5. Spending grant money on non-grant things – a link will be sent to Clubs with advice on what is acceptable use: food for socials is not acceptable
		6. RCC Treasurer is here to help you get money from the Union, e.g. budgeting; Harlington.
		7. Activities development fund: this is a pot of money to be spent. Apply if you have ideas, talk to me.
		8. Contingency Claims: send details of Claim to the RCC Sec before deadline. RCC will then approve/reject as valid claim. Accepted claims then go to the Activities Development Board for decision on amount.
	3. Secretary’s Report
		1. Paper 4 is the paper sent to the Union requesting them to buy a new washing machine. They have agreed to buy one but are currently debating who will be paying for the washing machine.
		2. I am proposing to write a paper to confirm the stance regarding General Meetings not reaching quorum and issues in filling unfilled positions on Committees.
	4. Equipment Officer
		1. Store of group kit
		2. borrow kit email rcc.equip to borrow things
		sign things in or out. Maps are readily accessible
		3. any new items get in touch
	5. Events Officer’s Report
		1. Night Hike will be 21-22nd February 2015 at Amersham. Easy access using the Tube line and a short walk to the accommodation (a Scout Hut).
	6. Communications Officer’s Report
		1. RCC website was redeved last year, main role is keeping it update
		2. It has details of various things including booking minibuses and updating constitutions
		3. If you have anything useful that you want to see on the website email: rcc.communications@ic.ac.uk
		4. If you have photos from any events you want on the RCC Website send them in.
	7. Summary: That’s the exec, emails address in PowerPoint & on website. Papers to sec and chair. Union issues send to chair.
5. Matters for Decision
	1. Paper 5 – Croquet Contingency Claim
		1. Is this an unforeseen expense?
		2. Wording of Motion was amended by RCC Chair to:

*RCC Accepts this as a Valid Contingency Claim, and, as such, will present it to the Activities Development Board for their consideration*

* + 1. Croquet’s Budget would never be sufficient to cover the cost even if they had their full grant at this point.
		2. Claim was put to the Vote:

Abs: 0

Against: 0

For: Unanimous

**Passes**

1. Any Other Business
	1. Storage Cages:
		1. Hockey is missing a number of items of kit, and Chess is missing a Trophy. If you see anything that belongs to someone else then please get in touch with the appropriate Club or the RCC Secretary is you are unsure who it belongs to.
	2. New minibuses
		1. Mountaineering raised concerns over the current lack of roof racks on the new minibuses and whether there would be roof racks in future.
		2. ACTION: RCC Chair to investigate this matter.
2. Details of Next Meeting
	1. 13th November 18:00
	2. Papers by to RCC Secretary by Noon on Sunday 9th November.