



MINUTES OF THE PROCEEDINGS
of the second ordinary meeting of the
ARTS AND ENTERTAINMENTS BOARD
of the
Imperial College Union
in the 2014/2015 Session

The meeting of the Arts and Entertainments Board was held in Room 307, Skempton Building on the 17th of November 2014 at 18:00.

Present:

Arts and Entertainments Board Chair	Jonathan McNaught
Arts and Entertainments Board Treasurer	Rachael Fletcher
Arts and Entertainments Board Secretary	Reuben Hill
ArtsFest Chair	Sofia Qvarfort
A Capella Chair	Henry Harrod
Big Band Librarian	Peter Bridgeman
Chamber Choir Chair	Joseph Hoggett
Chamber Music Secretary	Xin Ying Phang
Choir Chair	Bethany Woodhams
Cinema Chair	Jack Steadman
Cinema Treasurer	Luke Granger-Brown
Comedy Society President	Peter Munton
Comedy Society Treasurer	Josh Carr
DramSoc Treasurer	Chris McDonnell
Fashion Society Secretary	Elektra Papacoglou
Guitar Events Secretary	Luke Salter
Jazz and Rock Chair	James Targett
LeoSoc Chair	Kieran Ryan
MTSoc Chair	Harriet Campbell
MTSoc Equipment Officer	Ben Howitt
Orchestra Treasurer	Heather Jeffery
Sinfonietta Chair	Enric Juan
String Ensemble Chair	Kathryn Sayer
Wind Band Chair	Rachel Januszewski
Union Deputy President (Clubs and Societies)	Abigail de Duin

Apologies:

Design Collective
Gospel Choir
Music Tech

Absent:

Calligraphy representative

1. APOLOGIES

The Secretary reported the above apologies.

2. MINUTES OF LAST MEETING

The minutes of the previous meeting were accepted unanimously following corrections to the meeting number and the name of one of those elected to the Arts Imperial board.

3. MATTERS ARISING

The following points about matters from the last meeting were stated by the Chair.

(a) The great hall cupboard still requires cleaning.

(b) The following points relating to the great hall were discussed:

- a. A point was raised about clubs wanting to know when conferences are planning to use the great hall when they wish to access it to get equipment from the cupboard.

ACTION: Chair to talk to conferences

- b. ICSE representative reported they were not let into the great hall when an event was taking place and were told never to use the great hall again.

ACTION: Jonathan to investigate what happened and talk to Richard Dickens about the matter.

(c) The chair discussed the policy for promoting events in Felix. The Following was quoted: *"The key thing is that it shouldn't be obvious that it's an advert – so the paradigm works more on an event/project specific basis than a general society advert, i.e. a new member's poster with an article about how their first class went would be fine, but just the poster with a caption wouldn't."*

(d) A Facebook group with a clash calendar maintained by the secretary was decided upon.

ACTION: Secretary to make a Facebook group for clashes and to maintain a clash calendar on the group.

(e) The chair asked those present to publicise the Arts Imperial Facebook page.

ACTION: All those present at the meeting to publicise the Arts Imperial Facebook page.

4. CHAIR'S BUSINESS

NOTED:

(a) Those present were reminded that committee members need to do training quizzes and be members of their clubs. The chair set a deadline for the end of the week for outstanding matters to be completed before the chair follows up.

ACTIONS: Chair to follow up on outstanding documents or committee membership issues if required. Committee members to join clubs and do quizzes if required.

(b) The chair reminded those present that membership targets need to be met. The chair will follow up on any struggling clubs.

ACTION: Chair to follow up with any clubs struggling with membership.

(c) Those present were asked to do the Higher Education (HE) Funding Survey. The union is having a meeting on union policy at 6:30pm in Physics Lecture Theatre 1.

ACTION: Committee members to do the HE Funding Survey.

(d) The activities development form has a form online. The chair will happily look at any pre-applications before they are submitted.

(e) Those who go on tour or use minibuses are requested to contact DPCS if they think the minibus and tour policies of the union don't work.

ACTION: Those who use minibuses and go on tour who think policies should change should contact DPCS.

(f) There is an online form for room bookings.

(g) The chair asks that the committee be informed if withdrawal of SAC printing would affect clubs.

ACTION: Those who believe withdrawal of SAC printing would affect clubs to contact the AEB Committee.

(h) It was reminded that clubs and societies should not break the law.

ACTION: If anyone thinks their club's practices might break the law, please speak to the AEB Chair.

5. **TREASURER'S BUSINESS**

NOTED:

(a) Those present were asked to keep submitting good claims.

6. **SECRETARY'S BUSINESS**

The secretary had nothing to report.

7. **ARTSFEST**

NOTED:

(a) There are spaces in college that may be available to clubs and societies during Artsfest: level 2 of Sherfield and the business school were mentioned.

ACTION: Those interested in a college space to perform or exhibit during Artsfest are to contact the Artsfest Chair.

(b) The idea of a choir competition where casual choirs put together compete against one another was mentioned. Groups from halls were suggested and it was stated that wardens were being checked with to gauge feasibility and interest.

(c) A variety performance (5-10 minutes per act) was also suggested. Those present said they could only support 1 variety event during Artsfest.

8. CONSTITUTION CHANGE: WIND BAND

A change to the constitution of wind band was approved unanimously.

9. NEW CONSTITUTION: COMEDY SOCIETY

The constitution of the new comedy society was approved unanimously.

10. ARTS IMPERIAL ELECTIONS

10.1. Visual Arts:

No one present chose to stand for this vacant position.

11. ANY OTHER BUSINESS

There was no other business.

The meeting concluded at 19:00. The next meeting was announced to be on Wednesday the 17th of December at 18:00 in Physics (Blackett) 1004.