



MINUTES OF THE PROCEEDINGS  
of the seventh ordinary meeting of the  
**ARTS AND ENTERTAINMENTS BOARD**  
of the  
Imperial College Union  
in the 2013/2014 Session

The meeting of the Arts and Entertainments Board was held in Lecture Theatre 2, Blackett Building on the 14<sup>th</sup> March 2014 at 18:00.

***Present:***

Arts and Entertainments Board Chair	Alex Savell
Arts and Entertainments Board Treasurer	Thomas Bradley
Arts and Entertainments Board Secretary	Andrew Hall
ArtsImperial Social Media Coordinator	Julian Phatarfod
A&E A Cappella Chair	Chris Pellew
A&E A Cappella Treasurer	Justus Schmidt
A&E Chamber Secretary	Joseph Hoggett
A&E Chamber Music Chair	Sofia Qvarfort
A&E Choir Chair	Reuben Hill
A&E Dramatic Society Technical Director	Ali Lown
A&E Fashion representative	Ben Howitt
A&E Gospel Choir Music Director	Stephen Okeghie
A&E ICU Cinema Officer	Ali Lown
A&E Jazz & Rock Chair	Ethan Haley
A&E Leonardo Fine Arts Development Secretary	Kieran Ryan
A&E Musical Theatre Treasurer	Ben Howitt
A&E Musical Theatre Tour Treasurer	Ali Lown
A&E Orchestra Chair	Jonathan McNaught
A&E Orchestra Treasurer	June Gan
A&E Orchestra Member	Ben Voce
A&E Sinfonietta Chair	Anna Selig
A&E Sinfonietta Treasurer	Rachel Fletcher
A&E Sinfonietta Vice Chair	Enric Juan Alcocer
A&E Wind Band Chair	Sam Spreadbury
A&E Wind Band Secretary	Juliette Chupin
A&E Wind Band Social Secretary	Thomas Jones
A&E Wind Band Librarian	Doug Addy
A&E Wind Band Member	Zahra Aboukhalil

***Apologies:***

Design Collective

***Absent:***

Calligraphy and Oriental Painting representative

Guitar representative

IC Big Band & Jazz representative

Music Technology representative

## 1. MINUTES OF LAST MEETING

The minutes of the previous meeting were accepted unanimously.

## 2. AEB ELECTIONS

### 2.1. Treasurer

NOTED:

- (a) Rachel Fletcher (current Sinfonietta Treasurer) is standing for the role of AEB Treasurer. Rachel spoke briefly about why she wanted to stand for this role.

A vote was held for the position of AEB Treasurer

**RESULT:**

**Rachel: 15 votes, RON (re-open nominations): 0 votes, Abstentions: 1 vote**

**Rachel was elected as AEB treasurer for 2014/15.**

### 2.2. ArtsFest Chair

NOTED:

- (a) Sofia Qvarfort (Chamber Music chair) and Ben Voce (ICSO member) both wish to stand for the role of ArtsFest chair. Both candidates were invited to speak briefly on why they wish to stand for this role.
- (b) Both candidates were asked whether they intended to take on any other roles next year. Neither candidate currently intends to.
- (c) The candidates were asked whether they will have time to fulfil the role. Both replied that February is usually a quiet time of year for them so they will have time to organise ArtsFest.
- (d) When questioned about plans to integrate dance and visual arts further with ArtsFest, Sofia replied that she would expand the art exhibition beyond the Blyth gallery to include other public spaces on campus which would also be used to host dance shows. Ben suggested the use of the Queens Lawn for dance 'flash-mobs' and the possibility of projecting displays in the business school foyer.
- (e) Neither Sofia or Ben attended ArtsFest 2014 as Sofia was too busy at the time and Ben was not aware of the event due to poor publicity.

A vote was held for the position of ArtsFest Chair

**RESULT:**

**RON (re-open nominations): 0 votes, Sofia: 9 votes, Ben: 6 votes, Abstentions: 1 vote**

**Sofia was elected as ArtsFest Chair for 2014/15.**

### 2.3. Secretary

NOTED:

- (a) Reuben Hill (current Choir Chair) is standing for the role of AEB Secretary. Reuben spoke briefly about why she wanted to stand for this role.
- (b) Reuben did not previously stand for any AEB role due to uncertainty regarding PhD funding at the time of the previous elections.

A vote was held for the position of AEB Secretary

**RESULT:**

**Reuben: 16 votes, RON (re-open nominations): 0 votes, Abstentions: 0 vote**  
**Rachel was unanimously elected as AEB secretary for 2014/15.**

### **3. CHAIR'S BUSINESS**

NOTED:

- (a) Clubs should ensure that they have updated eActivities to include contact details for the new committees.
- (b) All transactions must be processed before the end of the term, although it is possible to make payments after this time (e.g. for tours) special arrangements should be made with Tom or Alex.
- (c) Clubs should put together a 1-2 page report to send to Alex and the incoming committee before August 1<sup>st</sup>. This should include good and bad aspects of the year along with any events run and can form part of the handover to the new committee.

### **4. TREASURER'S BUSINESS**

NOTED:

- (a) Grant must be spent before the end of term otherwise it will be lost.
- (b) Transaction corrections should be used to balance the grant code to £0, either by transferring to SGI (must relate to expenditure valid for grant, i.e. not food or consumables) or where grant is negative, transferring from SGI.
- (c) As the end of term approaches transactions may take longer to process, particularly as some people may be leaving early.

### **5. MATTERS FOR DECISION**

#### **5.1. Musical Theatre Tour**

NOTED:

- (a) Due to the large amounts of debt owed and the unlikely prospect of recovery a motion to close the club was passed unanimously at the Musical Theatre Tour AGM with an 80% turnout.
- (b) This decision must be ratified by the AEB before it becomes final.

A vote was held to ratify the motion of closing the Musical Theatre Tour society.

**RESULT:**

**For: 14 votes, Against: 0 votes, Abstentions: 2 votes**  
**The Musical Theatre Tour society will be closed down.**

#### **5.2. A Cappella constitution change**

NOTED:

- (a) A Cappella wish to change their constitution to include committee roles for representatives from each of the individual ensemble groups.
- (b) Changes have also been made to the role of publicity officer.
- (c) Each ensemble has a committee and will choose one person to represent the group on the overall committee. Each ensemble shall have only one representative

The decision of whether to approve these changes was put to the vote:

**RESULT:**

**For: 12 votes, Against: 0 votes, Abstentions: 2 votes**

**The amended constitution was passed.**

### **5.3. Sinfonietta contingency claim**

NOTED:

- (a) Last month Sinfonietta were sent an invoice for £2500 relating to their tour two years ago. The original invoice had apparently been lost in the post and was not paid and the company are now demanding payment.
- (b) As this occurred 2 years ago none of the current committee were aware that this invoice had not previously been paid.
- (c) The money that was originally set aside to pay for this invoice has now been spent and so paying the invoice will put the club ~£2000 in debt.
- (d) If the unspent grant currently sitting in the account due to not reaching membership targets can be freed then this will contribute £500, along with £500 contingency requested with the remaining £1000 made up over the next two years through ticket sales at concerts.
- (e) It was suggested that the Sinfonietta should consider asking for a larger amount of contingency as the club will still remain £1000 in debt even if the contingency is granted, which will cause severe difficulties for the club.
- (f) This year has been particularly difficult for the Sinfonietta due to disruption relating to the change in conductor, however it is predicted that things will improve over the next couple of years.

Due to the general feeling that Sinfonietta should be allowed to request a higher amount in contingency relating to this problem, two votes were held:

The first considered whether the claim should be considered based on the £500 requested or whether it should be considered with the amount requested remaining flexible.

**RESULT:**

**Fixed amount: 0 votes, Variable amount: 13 votes, Abstentions: 3 votes**

**The claim will be considered with the amount requested remaining flexible.**

The decision of whether to accept the claim was put to the vote.

**RESULT:**

**For: 15 votes, Against: 1 votes, Abstentions: 0 votes**

**The claim was accepted and will be passed on to CSPB for further consideration.**

#### **5.4. Sinfonietta membership target**

NOTED:

- (a) As noted in the previous contingency claim, Sinfonietta wish to decrease their membership target for the 2013-14 year to free up £500 of unspent grant to help pay for the tour invoice detailed above.
- (b) Due to a change in conductor and the disruption that this causes, membership numbers have been about 50% lower than normal this year. Although membership is expected to recover over the next couple of years the target for next year has already been lowered.
- (c) Sinfonietta wish to lower their current membership target from 80 to 60.

The decision of whether to approve this change was put to the vote:

**RESULT:**

**For: 13 votes, Against: 0 votes, Abstentions: 1 votes**

**The Sinfonietta membership target will be lowered to 60 and the resulting grant made available for spending.**

#### **6. AOB**

There was no other business.

#### **7. AEB AWARDS**

The following individuals have been awarded with AEB colours for their services to the arts and music at Imperial College:

Zahra Aboukhalil  
Douglas Addy  
Juliette Chupin  
June Yin Gan  
Bjorn Gugu  
Ethan Haley  
Reuben Hill  
Thomas Jones  
Ali Lown  
Jonathan McNaught  
Sophie Middleton  
Julian Phatarfod  
Luke Salter  
Joshua Taylor  
Meredith Thomas

AEB Club of the Year was awarded to IC Cinema society.

The meeting concluded at 18:50.