



MINUTES OF THE PROCEEDINGS
of the third ordinary meeting of the
ARTS AND ENTERTAINMENTS BOARD
of the
Imperial College Union
in the 2014/2015 Session

The meeting of the Arts and Entertainments Board was held in Room 1004, Blackett Building on the 17th December 2014 at 18:00.

Present:

Arts and Entertainments Board Chair	Jonathan McNaught
Arts and Entertainments Board Treasurer	Rachael Fletcher
ArtsFest Chair	Sofia Qvarfort
Chamber Choir Chair	Joseph Hoggett
MTSoc Chair	Harriet Campbell
A Cappella Chair	Henry Harrod
Orchestra Chair	Olivia Kuo
Big Band Chair	Isabelle Barrett
Sinfonietta Chair	Enric Juan
Music Tech Chair	Beni Bienz
Comedy Society Treasurer	Josh Carr
Comedy Society President	Peter Munton
Guitar Treasurer	Yuning Zhou
Choir Chair	Beth Woodhams
Wind Band Chair	Rachel Januszewski
String Ensemble Chair	Kathryn Sayer
Cinema Treasurer	Luke Granger-Brown
Jazz and Rock Chair	James Targett

Apologies:

Arts and Entertainments Board Secretary
Fashion
Chamber Music

Absent:

Design Collective
Gospel Choir
Calligraphy
DramSoc
LeoSoc

1. APOLOGIES

The Chair reported the above apologies.

2. IMPERIAL FRINGE AND FESTIVAL TALK

Natasha, head of research communication gave a talk about Imperial Fringe and Festival.

- Fringe theme: light, with events in the main entrance on 19th February 2015 – keen for members of societies to pair with science communication students to work on events.
- Festival: 9th & 10th May 2015 – input from societies is very important.
- She will send more information to societies, with the opportunities for societies to express their interest.

3. MINUTES OF LAST MEETING

The minutes of the previous meeting were accepted unanimously.

4. MATTERS ARISING

The following points were discussed:

- a) Great Hall Cupboard still requires cleaning

ACTION: A clear out day will be organised with representatives from each society. 18th Jan and 14th Jan suggested.

- b) Conferences: the Chair is arranging a meeting to raise issues and suggestions to make improvements relating to leaving rooms after rehearsal and cupboard access.

- c) ICSE Great Hall access: issue was raised last meeting, unsure if it has been resolved as society hasn't used hall for several weeks.

- d) A Facebook group has been set up for AEB to be used for events and discussions etc.

- e) The Chair asked those present to keep advertising the Arts Imperial Facebook page.

5. CHAIR'S BUSINESS

- a) Music Tech society have a naughty officer – events. Representative explained that officer is unable to buy membership. There are also Naughty Officers in Fashion and LeoSoc (both absent from meeting)

ACTION: Officers/ committees to email Abi de Bruin or Yas Edwards to resolve issue.

- b) A few societies still have low membership; Chair encouraged them to make use of Give it a Go scheme and the Refreshers fair. It was reminded that membership holds the key to unlocking all Grant.
- c) The Chair reported that a Higher Education funding proposal to fight for lower fees has been passed.
- d) There is a proposal within CSPB to abolish tour periods. The new system would allow societies to apply for up to 3 tours in one period. The idea is to encourage societies to plan earlier. The tour deadline would be in December.

Issues were raised regarding this:

- Chamber Choir raised point about fresher's previously providing tour accommodation – would not know at the beginning of tour period.
- e) Behaviour no confidence vote did not pass.
- f) There will be redistribution of the pianos in the union building. The four pianos will be located in the Chaplaincy, UDH and Meeting Room 3. The fourth piano belongs to Jazz & Rock.
- g) Concerns were raised about the ability to book meeting room 3.
ACTION: Chair to pass issue on to Yas Edwards.
- h) Chair reported a good first Arts Imperial meeting.
- i) Calligraphy society has no committee. Suggestion to close society – no issues raised.
- j) Management group restructure: there shouldn't be much change to AEB, possible merge with media.

6. TREASURER'S BUSINESS

- a) Societies are encouraged to submit imprests at least 2 weeks before the money is needed.
- b) Those present were reminded that where possible grant should be spent before SGI.
- c) Budgeting: opens 10th January. Chairs and treasurers were encouraged to attend union budgeting meetings on 10th & 12th January.
- d) The next AEB meeting will focus on the budgeting process.

7. **SECRETARY'S BUSINESS**

The Secretary was not present.

8. **ARTSFEST BUSINESS**

ArtsFest chair will be in contact with societies over the Christmas holidays with more details.

9. **AOB**

The following points were raised:

a) Question as to why Associate/Life members do not count towards membership target.

ACTION: Chair will raise question with DPCS.

b) Suggestions for improvement to the eactivities pages regarding the grant and SGI devision and availability of financial documentation.

ACTION: members encouraged to take suggestions to DPFS, and Chair will also bring this up.

The meeting concluded at 19:30. The next meeting is Thursday 15th January at 18:00 in EEE407A.