



MINUTES OF THE PROCEEDINGS
of the Annual General Meeting of the
ARTS AND ENTERTAINMENTS BOARD
of the
Imperial College Union
in the 2013/2014 Session

The meeting of the Arts and Entertainments Board was held in Lecture Theatre 2, Blackett Building on the 14th March 2014 at 18:00.

Present:

Arts and Entertainments Board Chair	Alex Savell
Arts and Entertainments Board Treasurer	Thomas Bradley
Arts and Entertainments Board Secretary	Andrew Hall
ArtsFest Chair	Luke Salter
ArtsImperial Social Media Coordinator	Julian Phatarfod
A&E A Cappella Chair	Chris Pellew
A&E Chamber Choir Chair	Alistair Walker
A&E Chamber Choir Treasurer	Josh Taylor
A&E Dramatic Society Vice-President	Alexander Cowan
A&E Gospel Choir Vice-President	Sophie Middleton
A&E Guitar Secretary	Luke Salter
A&E IC Big Band & Jazz Webmaster	Tom Burnell
A&E IC Big Band & Jazz Social Secretary	Issie Barrett
A&E ICU Cinema Chair	James Spreadborough
A&E Musical Theatre Chair	Chris Witham
A&E Musical Theatre Tour Treasurer	Alexander Cowan
A&E Wind Band Treasurer	Laura Wheatcroft

Apologies:

Fashion Society Chair
Orchestra Chair
String Ensemble Chair

Absent:

Calligraphy and Oriental Painting representative
Choir representative
Design Collective representative
Jazz & Rock representative
Leonardo Fine Arts Society representative
Music Technology representative
Sinfonietta representative

1. MINUTES OF LAST MEETING

The minutes of the previous meeting were accepted unanimously.

2. CHAIR'S BUSINESS

2.1. Big Elections

NOTED:

- (a) Alex thanked all clubs who promoted the big elections to their members, noting in particular the high turnout of MTSoc Tour.

2.2. Budgeting

NOTED:

- (a) The final budgeting meeting will be held on Tuesday 18th March to finalise the CSP-B allocations after which the final funding for each club will be known.
- (b) If clubs have any particular concerns about the funding which they have been allocated then appeals may be made after the final funding amounts are decided. The AEB as a whole have generally done well this year considering that the overall pot has decreased by ~15% most clubs have received a similar amount to in previous years, with the main exceptions being Jazz & Rock who have received substantially more than in previous years and DramSoc who have received much less due to their large amounts of SGI.

3. TREASURER'S BUSINESS

NOTED:

- (b) Thomas requests that all clubs make sure that they start making sure that their accounts are in order for the end of the year. Excess grant should be spent before the end of May unless there is good reason why this is not the case. If the grant codes have been overspent please correct this by transferring funds from SGI.

4. AEB ELECTIONS

4.1. AEB Chair

NOTED:

- (a) The only nomination received for this role was from Jonathan McNaught (current ICSO chair).
- (b) As Jonathan was unable to attend this meeting due to attendance at the ICSO AGM Alex read out a manifesto supplied by Jonathan.

A vote was held for the position of AEB Chair

RESULT:

Jonathan: 15 votes, RON (re-open nominations): 0 votes, Abstentions: 0 votes

Jonathan was unanimously elected as AEB chair for 2014/15.

4.2. AEB Treasurer

NOTED:

- (a) No nominations for this position have been received.
- (b) No nominations were put forward from the floor.
- (c) The election for this position will be deferred until the next AEB meeting.
- (d) Clubs should please promote this position to their members, and in particular to their current committee members.

4.3. AEB Secretary

NOTED:

- (a) No nominations for this position have been received.
- (b) No nominations were put forward from the floor.
- (c) The election for this position will be deferred until the next AEB meeting.
- (d) Clubs should please promote this position to their members, and in particular to their current committee members.

4.4. ArtsFest Chair

NOTED:

- (a) No nominations for this position have been received.
- (b) No nominations were put forward from the floor.
- (c) The election for this position will be deferred until the next AEB meeting.
- (d) Clubs should please promote this position to their members, and in particular to their current committee members.

5. MATTERS FOR DECISION

5.1. ICSO contingency claim

NOTED:

- (a) ICSO have filed a contingency claim for additional, unexpected costs incurred when sourcing music for their Christmas concert (see attached document). They are applying for a £200 contribution towards this cost.
- (b) Alex explained that contingency claims are no longer funded at a management group level and so the only decision that needs to be made is whether the claim should proceed to the CSPB or not.
- (c) As the claim details an expense that was unexpected and as efforts were made to avoid this loss (searching several possible music libraries) Alex recommended that the claim should be approved by the AEB.
- (d) Several individuals were concerned that as ICSO still made a profit on the concert and are a relatively wealthy society that this may negatively affect the decision of the CSPB. It was argued that as ICSO depend on concerts making a profit to subsidise other activities then the reduced profits may cause difficulties, however it was acknowledged that the loss could be absorbed by the orchestra without great effect on core activities.

- (e) It was questioned whether it would have been possible to change the choice of music given the length of time between the decision being made to play this piece and the concert.
- (f) It is noted that this is only the first draft of the claim and that revisions can be made before submission to the CSPB.

The decision of whether to approve this claim to be passed on to the CSPB was put to the vote:

RESULT:

The claim was unanimously accepted and will be passed on to the CSPB for further decision pending revision of the claim details.

5.2. Wind Band constitution change

NOTED:

- (a) The Wind Band would like to amend their constitution to include the position of 'Tour Manager'. The revised constitution was proposed and accepted at the Wind Band AGM on 11th March 2014.

The decision of whether to approve this change was put to the vote:

RESULT:

The amended constitution was passed unanimously.

6. AOB

There was no other business.

The meeting concluded at 18:50.