

Constitution for the Imperial College Snooker club

1. Name

- 1.1 The name of the club shall be the Imperial College Snooker club, hereafter referred to as 'the club'.
- 1.2 The club shall be a member of the RCC.

2. Aims and Objectives

- 2.1 The club shall hold the following as its aims and objectives. The club shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 2.2 Provide access to appropriate and necessary facilities and equipment for all members to use and play snooker.
- 2.3 Support the creation and existence of any Team that represents the club (subject to committee approval) in competitions or leagues within in U.K, in the sports of snooker and pool.
- 2.4 The club also exists to provide members with the opportunity to play snooker purely as a leisure activity.
- 2.5 To promote the awareness and the image of the sport of Snooker and pool.

3. Statement of intent

- 3.1 The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policy, and shall be bound by the Imperial College Union Constitution and Regulations.
- 3.2 The club stresses that it abides by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club or election to management of the club shall not contravene this policy.
- 3.3 The club shall also be governed by the RCC standing orders, regulations and constitution.
- 3.4 The club committee shall supply a Code of Conduct to the ICU DPCS for approval, who shall sign it as the accepted Code of Conduct for the club.

4. Membership

- 4.1 Those wishing to become members of the club must meet the membership eligibility requirements set out in section three of the ICU Constitution.
- 4.2 Any club member who is a full member of ICU shall be a 'full member' of the club; all other members shall be 'associate members' of the club.
- 4.3 All members shall pay an annual subscription to join the club, the membership fee shall be decided by the club committee but shall not be less than that specified in the CSC Standing orders.
- 4.4 Membership can be revoked or refused at the discretion of the committee if considered appropriate by the majority of the committee.

5. The Club Committee

- 5.1 The committee shall consist of the following voting members:
 - 5.1.1 President
 - 5.1.2 Vice-President
 - 5.1.3 Treasurer
 - 5.1.4 Secretary
 - 5.1.5 Competitions Secretary
 - 5.1.6 Pool President
- 5.2 All committee members must be full members of the club.
- 5.3 No committee member shall hold more than one post during each academic year.
- 5.4 At least the positions of the President, Treasurer and Secretary must be filled every year.
- 5.5 Other positions and the related responsibilities are subject to change from year to year, as needs be.
- 5.6 Once a person is elected to the committee he or she will remain on the committee for no more than 4 years subject to the following conditions;
 - 5.6.1 A committee member is voted into a given post, but his or her position can be reallocated subject to the president's discretion for each academic year.

5.6.2 A committee member can be removed through a vote of no confidence which must take place at the AGM. The vote is reached by a simple majority of the voting members present. Should a vote of no confidence be passed the standard electoral process takes place as stated in section 8.

6. Management and Job Descriptions

- 6.1 The President shall represent the club on the RCC, and shall be responsible for making sure that the club is run according to the club constitution and code of conduct as far as can be reasonably expected.
- 6.2 The President and Treasurer shall sign an ICU Financial Responsibility form, and shall be aware of the ICU Financial Regulations.
- 6.3 The Treasurer shall carry out the day to day financial duties of the club.
- 6.4 The Vice-President shall be responsible for coordinating publicity and all other public relation issues and providing support to the president when and where necessary.
- 6.5 The General Secretary shall be responsible for keeping the club records in good order, and responsible for the new memberships and maintaining an accurate membership lists.
- 6.6 The Competitions Secretary is responsible for the organising the internal competitions, including the Internal League and Freshers' Tournament, each year.
- 6.7 The Pool President is responsible for all matters concerning pool.
- 6.8 Decisions concerning membership fees and other charges will be set by the committee.
- 6.9 The management of the club shall be vested in the club committee.
- 6.10 All committee members must be notified of any vote that is due to take place.

7. General Meetings:

- 7.1 A general meeting may be called by the club President, a majority of the committee, or by half of the membership of the club. The president must be notified of any such request, in writing, with acknowledgment of those who requested the meeting. The general meeting must be held within 14 days of receipt of the proposal.
- 7.2 General Meetings may only be held during undergraduate term time.
- 7.3 At least five college days notice of a general meeting must be given to the club members.
- 7.4 Only full members of the club may vote at General Meetings.
- 7.5 Quorum of the meeting shall be half of the voting club members.
- 7.6 Decisions shall be reached by a simple majority of the voting members present.

8. The Annual General Meeting

- 8.1 The AGM shall be held during the second term of the academic year, and shall have as its main business:
 - 8.1.1 The presentation of the committee members Reports for the past year.
 - 8.1.2 The election of the Committee for the next session.
 - 8.1.3 Aims and objectives for the forthcoming year.
- 8.2 An agenda giving notice of the AGM must be circulated directly to all club members at least seven college days in advance. This agenda must be made available either by letter or e-mail.
- 8.3 Nominations for club officers must be posted at least seven days in advance of the AGM and closed before the meeting.
 - 8.3.1 Each nomination shall require one proposer and 2 seconders who shall be full members of the club.
 - 8.3.2 The quorum of the AGM shall be half of the full membership of the club.
 - 8.3.3 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted at the AGM.
 - 8.3.4 Any proposed candidate may stand for more than one position, but in the event that a candidate is successful in any one election, then that candidate is automatically exempt from any other election thereafter.
 - 8.3.5 The election system is a "First past the post" system, i.e. the successful candidate is the one who has the most votes.
 - 8.3.6 All electoral procedures must be conducted by impartial members of the club, and all votes counted must be checked by at least a second individual. The electoral process must be transparent to all members. The result of such elections must be published as soon as possible, and made readily available to all those whom it may concern.

- 8.4 In the event that no person is voted in to a post the Committee will undertake the duties until such time as the post is filled. Elections to fill such a vacant post should take place at a general meeting and shall be subject to the same rules as per AGM.
- 8.5 Should a committee member be dismissed or resign from their post, the president is able to immediately appoint a temporary replacement, until such a position is filled subject to the same rules as per AGM at a general meeting.
- 8.6 Any committee member can be dismissed from the committee at any point, should he/she breach the club rules or regulations, or fail to carry out his/her responsibilities, by a majority of the rest of the committee members.
- 8.7 The president can be dismissed from the committee only by a majority of the other committee members, and a vote of its members.
 - 8.7.1 A vote to dismiss the president can only be held at a general meeting.

9. Finance

- 9.1 The club shall receive a grant from Imperial College Union and shall administer this in accordance with the Imperial College Union financial procedures.
- 9.2 The club Treasurer will provide the Treasurer of the RCC with a detailed budget for the following academic year during the first half of the second term of the academic year.
- 9.3 Budgets for events shall be taken to the DPFS for inspection and approval.

10. Health and Safety

- 10.1 The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health and Safety policy.

11. The Constitution.

- 11.1 The Constitution shall only be altered by consent of two-thirds majority of the full members present at a general meeting. The RCC shall approve any such alterations.
- 11.2 The Constitution shall be binding on the club officers and members from 12th March 2007.
- 11.3 From 12/03/2007 all other Snooker constitutions are hereby revoked.

This constitution has been approved in accordance with 11.1 above, and accepted as the constitution for the IC Snooker club, signed,

IC Snooker Club President,
Jamie Thompson

RCC Chairman,
Mark Flower