

# Constitution for the Imperial College Union Gaming Club



**Comment [JJP1]:** Please note, I wrote this under than assumption that StarCraft remains a part of gamin (which it is at the time of writing) Should this no longer be the case, I will be happy to modify it accordingly.

## 1. Naming

- 1.1. The name of the club shall be "The Imperial College Union Gaming Club", abbreviated as "ICGC", and hereafter referred to as "The Club".
- 1.2. The club shall be a member of the Recreational Clubs Committee, hereafter referred to as "The RCC".

**Comment [JJP2]:** No changes here

## 2. Aims & Objectives

- 2.1. The club shall hold the following as its aims and objectives, and shall strive to fulfil these aims and objectives in the course of the academic year as commitment to its membership.
- 2.2. The club shall:
  - 2.2.1. Provide a community for gaming enthusiasts / gamers within Imperial College Union
  - 2.2.2. Provide an avenue for gamers to meet and compete with peers, by hosting regular meetings.
  - 2.2.3. Promote new games to members.
  - 2.2.4. Provide the opportunity for members to start their own subgroups for specific games, which may be eligible to receive some funding and support from the club.
- 2.3. The club will stay within ICT policy for its activities.

**Comment [JJP3]:** This requires more discussion. Have tried to

**Comment [JJP4]:** How does this fit with SC/LoL/DOTA?

## 3. Statement of Intent

- 3.1. The constitution, regulations, management and conduct of the club shall abide by all Imperial College Union Policies, and shall be bound by the Imperial College Union Constitution & Regulations.
- 3.2. The club shall abide by the RCC Standing Orders, Constitution & Regulations.
- 3.3. The club stresses that it shall abide by the Imperial College Union Equal Opportunities Policy, and that club regulations pertaining to membership of the club or election to management of the club shall not contravene this policy.
- 3.4. The club committee shall supply a Code of Conduct to the Imperial College Union Deputy President (Clubs & Societies) for approval, who shall sign it as the accepted Code of Conduct for the club.

**Comment [JJP5]:** No changes here

## 4. Membership

- 4.1. The following shall be eligible to become members of the club:
  - 4.1.1. ICU Full Members
  - 4.1.2. ICU Associate Members, including:
    - 4.1.2.1. ICU Life Members
    - 4.1.2.2. Staff of Imperial College
    - 4.1.2.3. Students of other colleges and universities, with reciprocal membership to Imperial College Union.
- 4.2. Any club member who is a full member of Imperial College Union shall be a 'full member' of the club, and all other members shall be an 'associate' member of the club.
- 4.3. All members shall pay an annual subscription to join the club decided by the club committee, but shall not be less than that specified in the RCC Standing Orders.

**Comment [JJP6]:** Mostly the same, just tidied it up.

## 5. The Club Committee

- 5.1. The committee shall consist of the following voting members:
  - 5.1.1. The Chair

- 5.1.2. The Secretary
- 5.1.3. The Treasurer
- 5.1.4. Head of PC
- 5.1.5. Head of Consoles
- 5.1.6. Lieutenant officers

- 5.2. All committee members must be full members of the club. All voting committee members must be full members of the club.
- 5.3. No committee member may hold more than one post within the club at any one time.
- 5.4. Office shall be held from the 1<sup>st</sup> August to the 31<sup>st</sup> July each year.
- 5.5. Any club member may attend and express their views during a committee meeting, but shall not be considered by a voting member of the committee.
- 5.6. Quorum of the committee shall be one half of the voting members of the committee, with either the Chair, Secretary, or Treasurer in attendance.
- 5.7. A committee meeting may be called by any committee member, or by written petition of at least ten full members of the club.
- 5.8. In the event of a tie break during the committee meeting, the chair shall cast the deciding vote.

**Comment [JJP7]:** All points including this below are new.

## 6. Club Management & Job Descriptions

- 6.1. The management of the club shall be vested in the club committee.
- 6.2. The Chair and Treasurer shall sign an Imperial College Union Financial Responsibility form, and be aware of the Imperial College Union Financial Regulations.
- 6.3. All committee members must undergo any necessary training required for their position.
- 6.4. All committee members should encourage members in active participation of the club's activities.
- 6.5. All committee members should be responsible for tasks delegated to them by the Chair or Secretary.
- 6.6. The Chair shall:
  - 6.6.1. Be the principal officer of the club.
  - 6.6.2. Oversee the running and organisation of the committee.
  - 6.6.3. Represent the club at RCC and other meetings.
  - 6.6.4. Make sure the club is run according to the club constitution and code of conduct as far as can reasonably be expected.
  - 6.6.5. Organisation at the Fresher's fair in conjunction with the Secretary.
  - 6.6.6. Be responsible for networking with other societies and organisations.
  - 6.6.7. Delegate tasks to other members of the committee as necessary.
- 6.7. The Secretary shall:
  - 6.7.1. Attend to any queries of the clubs running and operations.
  - 6.7.2. Set the agenda during committee meetings.
  - 6.7.3. Keeping the club records in good order.
  - 6.7.4. Make room bookings for general meetings at Imperial College.
  - 6.7.5. Maintain online media, including, but not limited to, mailing lists, websites, and social media.
  - 6.7.6. Be responsible for posters, fliers, stands, and publicity around campus.
  - 6.7.7. Delegate tasks to other members of the committee as necessary.
- 6.8. The Treasurer shall:
  - 6.8.1. Carry out the day to day financial duties of the club.
  - 6.8.2. Work out the budget proposal, to be sanctioned by vote of the committee.
  - 6.8.3. Apply for funding for the club from the RCC.
  - 6.8.4. Be responsible for the finances of all subgroups.
- 6.9. The Head of PC shall:
  - 6.9.1. Be responsible for all PC related equipment owned by the club.
  - 6.9.2. Be responsible for all PC related activities of the club.
  - 6.9.3. Organise events throughout the year in conjunction with other committee members.
  - 6.9.4. Be responsible for the financial activity of all subgroups.
- 6.10. The Head of Consoles shall:
  - 6.10.1. Be responsible for all consoles, related equipment and games owned by the club.
  - 6.10.2. Be responsible for all console related activities of the club.
  - 6.10.3. Organise events throughout the year in conjunction with other committee members.
- 6.11. The Lieutenant officers shall:

**Comment [JJP8]:** Massively expanded roles and responsibilities.

**Comment [JJP9]:** Here onwards is a bit uncertain. I may have missed bits, as I am just wary of trying cater for each separate subgroup without rewriting all

- 6.11.1. Represent their nominated sub group on the committee.
- 6.11.2. Be responsible for the activities of their respective subgroup.
- 6.11.3. Be responsible for organising events of their respective subgroup, including the booking of rooms and publicity.
- 6.11.4. Maintain online media, including, but not limited to, mailing lists, websites and social media relevant to their subgroup.
- 6.11.5. Seek approval for any financial related activity from the Treasurer.
- 6.11.6. Report to the committee on the activities of their subgroup on a termly basis.

## 7. Management of Subgroups

- 7.1. A subgroup is considered a separate sub-society or community approved by the committee to cater for a specific game, genre, or eSport.
- 7.2. A subgroup may be considered for support and recognition by the club by written petition of ten full members of club to any committee member. A committee meeting must be held within ten college days of receipt of the proposal.
- 7.3. A subgroup will be approved by the committee if decided there is enough interest to warrant continued existence and the provision of club funds.
- 7.4. The terms of membership for subgroups is equivalent to that of the club, as in section 4, where members of subgroups must pay membership to the club if they wish to participate in the activities of the subgroup.
- 7.5. Subgroups may receive funding from the club to aid activities, the maximum amount of which will be based upon the number members of that subgroup.
- 7.6. If, for any reason, the committee feels that the subgroup meets one of the following criteria defined for closure as listed below, a committee meeting must be held to decide upon the continued existence of a subgroup. If the committee feels that there is no scope for the continued presence of a subgroup and the conditions for closure are met, then that subgroup will be closed with immediate effect following a successful vote by the committee.
- 7.7. The committee must provide notice of twenty college days to the lieutenant officer of the decision to hold a meeting with regard to closure of a subgroup.
- 7.8. Subgroups may be considered for closure for the following reasons:
  - 7.8.1. Failure of a lieutenant officer to attend 3 consecutive committee meetings.
  - 7.8.2. Failure of a lieutenant officer to report on the goings on of the subgroup to the committee.
  - 7.8.3. Declined activity of a subgroup such that there are fewer than 10 members of a subgroup who demonstrate a level of reasonable activity, as decided by the committee.
- 7.9. Closed subgroups will receive no further funding from the society, and any lieutenant officers will cease to be on the committee. The outgoing lieutenant officer must inform all remaining members of the subgroup that their group is to be closed with immediate effect, and must take action to close and cease all online media possessed by the subgroup.
- 7.10. Any such arbitrational action on behalf of the subgroup with relational to the rest of the club is to be decided by the RCC and the Deputy President (Club & Societies).

**Comment [JJP10]:**

**Comment [JJP11]:** Here onwards is a suggestion. Please discuss and feel to change as appropriate. I've tried to base it off what I know about management group structure without requiring excessive detail or the need to rewrite the constitution many times in the furue.

## 8. General Meetings

- 8.1. A general meeting may be called by the Chair, quorum of the committee or by ten full members of the club; this must be submitted to the Chair in writing. The general meeting must be held within ten college days of receipt of the proposal.
- 8.2. General Meetings may only be held during undergraduate term time.
- 8.3. At least five college days' notice of a general meeting must be given to club members.
- 8.4. Only full members of a club may vote at a general meeting.
- 8.5. Quorum of the meeting shall be one third of full members of the club.
- 8.6. Decision shall be reached by simple majority of the vote present.

**Comment [JJP12]:** Mostly as before

**Comment [JJP13]:** Previously ½.

## 9. The Annual General Meeting

- 9.1. The AGM shall be held during the second term of the academic year, and shall have as its main business
  - 9.1.1. The presentation of officer's reports for the past year.
  - 9.1.2. The election of the committee for the next year.
- 9.2. An agenda giving notice of the AGM must be circulated to all members of the club at least ten college days in advance.
- 9.3. The quorum of the AGM shall be one third of full members of the club.

**Comment [JJP14]:** Expanded section, some points clarified and simplified.

**Comment [JJP15]:** Down from ½.

- 9.4. The committee shall nominate a Returning Officer, who will be responsible for tallying votes and reporting the results to the Union and RCC.
- 9.5. The rules for nominations are as follows:
- 9.5.1. Nominations for club officers to appear on the ballot will run up to and be closed on the latest college day preceding the AGM.
- 9.5.2. Nominations for write-in candidates will be accepted at the AGM.
- 9.5.3. Each nomination requires one proposer only.
- 9.5.4. In the event that there are no nominations for a position received within the stipulated time, then nominations to that position will be
- 9.5.5. Candidates may run for multiple positions simultaneously.
- 9.5.6. RON shall be nominated by the committee for each of the positions.
- 9.6. Before voting all candidates should present a short speech on why they should be voted into the role.
- 9.7. After,
- 9.8. All votes should be conducted under the Single Transferable Vote (STV) electoral scheme. In the event that
- 9.9. In the event that no person is voted in to a post or of resignation from a position, other members of the committee will undertake the duties until such time as the post is filled. Elections to fill such a vacant position should take place at a general meeting and shall be subject to the same rules as per AGM.
- 9.10. Members should praise Gaben after the AGM has finished.

**Comment [JJP16]:** Removed requirement for seconds, it is never followed/unnecessary due to level of nominations received.

**Comment [JJP17]:** Was previously undertaken by the chair only.

**Comment [JJP18]:** Are you still paying attention? Good. Not a serious point ofc.

**Comment [JJP19]:** No changes here.

## 10. Finance

- 10.1. The club may receive a grant from Imperial College Union and shall administer this and any self-generated income (SGI) in accordance with the Imperial College Union Financial Regulations.
- 10.2. The club treasurer will provide the treasurer of the RCC with a detailed budget for the following academic year during the first half of the second term of the academic year.
- 10.3. Budgets for events shall be taken to the RCC treasurer and/or Deputy President (Finance & Services) for inspection and approval, in accordance with the Finance Regulations.

## 11. Health & Safety

- 11.1. The club acknowledges its duty of care to its members and will abide by Imperial College Union's Health and Safety Policy.
- 11.2. The club shall provide a risk assessment which considers all of the club activities to the Deputy President (Clubs & Societies) for approval.

**Comment [JJP20]:** No changes here

## 12. The Constitution

- 12.1. The constitution shall only be altered by consent of two-thirds the majority full members present at a general meeting. The RCC shall approve any such alterations.
- 12.2. The constitution shall be binding on the club officers and members from 1<sup>st</sup> May 2013.
- 12.3. From 1<sup>st</sup> May 2013 all other Imperial College Union Gaming Club / Computer Games Club / Micro Club constitutions are hereby revoked.

**Comment [JJP21]:** No changes here, wording necessary at the end due to previous versions of the club.

This constitution has been approved by the new clubs committee, in accordance with the clubs and societies policy, and accepted as the constitution for the gaming club, signed:

\_\_\_\_\_  
Gaming Club Chair

\_\_\_\_\_  
RCC Chair