



MINUTES OF THE PROCEEDINGS  
of the 4th ordinary meeting of the  
**Arts and Entertainments Board**  
of the  
Imperial College Union  
in the 2012/2013 Session

The meeting of the Arts and Entertainments Board was held in Lecture Theatre 1 on 25<sup>th</sup> February 2013 at 1800.

**Present:**

**Position**

Arts and Entertainments Board Chair  
Arts and Entertainments Board Treasurer  
Arts and Entertainments Board Secretary  
Artsfest Chair  
A Capella Society Chair  
Chamber Choir Society Treasurer  
Choir Junior Treasurer  
Dramatic Society Treasurer  
Fashion Society Chair  
Gospel Choir Chair  
Guitar Society Junior Treasurer  
Jazz Big Band Chair  
Leonardo Fine Arts Society Chair  
Leonardo Fine Arts Society Social Secretary  
Musical Theatre Society Vice Chair  
ICSO Junior Treasurer  
ICSE Junior Treasurer  
Wind Band Chair

**Name**

Adam Funnell  
George Goldberg  
Felix Millne  
Joshua Taylor  
James Hayward  
Josh Taylor  
Douglas Addy  
John Winters  
Yung Nam Cheah  
Daniella Sarah Nosagie Osaghae  
William Underwood  
Christopher John Robert Hopkins  
Rocio Molia Atienza  
Guy Needham  
Christopher Witham  
Matthew Cobbold  
Victoria Walpole  
Andrew Hall

**Apologies:**

## **1 PREVIOUS MINUTES**

**1.1 Previous Minutes were not available and will be passed at the next meeting.**

## **2 ARTSFEST**

### **2.1 Monday 18<sup>th</sup> February 2013**

NOTED:

- (a)** No issues prevalent.
- (b)** Feedback generally good.
- (c)** There is the definite possibility of repeating the Queens Tower event next year, with some sort of banner to advertise who it is for next year.
- (d)** Dance Night was very popular, with a good audience and good feedback.

### **2.2 Tuesday 19<sup>th</sup> February 2013**

NOTED:

- (a)** Blythe Opening saw less involvement, which it is believed contributed to a lower than hoped for turnout.
- (b)** There were also problems with the filling of the space. This was due in part to a time clash with other LeoSoc commitments and to a large number of committee members busy with exams.
- (c)** Further support from the AEB and the Blythe Centre Curator, Mindy (who will be seeing an increase in hours), would be welcomed in future years to allow for better turnout and a better event.
- (d)** ICU Cinema Quiz Night had a great turnout and was a very positive event, with very little change in the format from last year.

### **2.3 Wednesday 20<sup>th</sup> 2013**

NOTED:

- (a)** Open rehearsal had problems with a 'coy' audience, which was expected. People came to the door to listen but did not enter/sit down. The suggestion for any future events of a similar nature is to provide refreshments etc.
- (b)** Business Foyer proved very difficult to book, with the confirmation reply only coming the day of the event.
- (c)** There were difficulties finding adequate numbers of players. The main problem likely being the timing.
- (d)** A Capella night went well. There was little more to comment upon.

### **2.4 Thursday 21<sup>st</sup> 2013**

NOTED:

- (a)** Fringe was hugely popular, especially the Music Tech stand.
- (b)** Problems with the Union booking of Metric on Thursday evening. We Are Metric Night also failed to meet its minimum spend. There was also a smaller turnout than expected.
- (c)** Sound Technician not told before the night and so had left event early for another commitment.
- (d)** Number of bar staff was also an issue. At times only one person on the bar with large queues. Requests were made for more bar staff, but were only met short term. This resulted in a large number of people going to 568 for drinks, and, on this basis, an appeal against the minimum spend is to be made. If it is not successful then it will not affect the AEB societies as a whole.

## 2.5 Friday 22<sup>nd</sup> 2013

NOTED:

- (a) Friday Night Dinner had very low ticket sales, and so dinner was cancelled. Luckily this coincided with Union freezers failing, and so there were no cancellation costs.
- (b) This seems like this sort of event is, while popular on paper, not so feasible in reality. The possibility of a different end of Artsfest event, something maybe in the UCH was recommended.

## 2.6 Publicity

NOTED:

- (a) ArtsFest was well advertised. Ads were placed in Felix for the two weeks leading up to Artsfest, College Comm's screens held ads and posters were put up around campus.
- (b) Advertising was not on the Union's locked boards, despite an initial promise. This was due to them being eaten by the #AgainstActon campaign.
- (c) Publicity was done much more effectively this year, and at a much lower price.
- (d) Further improvements in publicising Artsfest are going to come from the individual societies. Those events which got the attention from their host societies got the best turnouts.
- (e) The benefit of Artsfest hosting free admittance events also allows societies to draw in a larger, and potentially a larger, audience than usual.
- (f) The Artsfest facebook page has grown in popularity, reaching 100 likes.
- (g) Artsfest Photos are now on the College computer's screensaver.

## 2.7 Dates for Next ArtsFest

NOTED:

- (a) Artsfest often clashes with the main events of AEB societies.
- (b) It was suggested that Artsfest possibly be held at a different time of year. However, there was no consensus as to when. Instead it is suggested that Artsfest be used for greater collaboration and a different variety of events which bring in new and different audiences.
- (c) The issue of date will be revisited, and when set will be sure to avoid the other big weeks e.g. RAG.

# 3 CHAIR'S BUSINESS

## 3.1 AGM

NOTED:

- (a) Adam reminds the meeting that society AGMs should be upcoming.
- (b) AGMs are under new rules from last year, mainly that:
  - i** Full union election rules are no longer enforced.
  - ii** A new minor election rule set allows for much more flexible handling.
  - iii** STV is still required.
  - iv** Any complaints are to be sent to the Union President, Paul Beaumont.
  - v** AGMs should be before the end of the second term.
  - vi** Any more information can be found in the union guidebook on the subject matter.

- (c) It is also reminded that society constitutions can be updated at AGMs. These must meet the template as found on eActivities.
- (d) The AEB AGM will be held on the **11<sup>th</sup> March 2013 at 6pm in Blakett, Lecture Theatre 2.**

## **4 TREASURER'S BUSINESS**

### **4.1 Budgeting and CSB**

NOTED:

- (a) George and Adam have researched all budgets of all management boards and the AEB is looking strong.
- (b) Approximately £50,000 of grant claims from other boards that are against union policy have already been earmarked for summary rejection by the CSB.
- (c) The AEB is claiming for approximately 20% more than it received last year. Cuts are very likely.
- (d) Final allocations will be sent out after the weekend.
- (e) The union budget for the CSB is up slightly by approximately 5%.

### **4.2 Activity codes**

NOTED:

- (a) 'Members Funds Redistribution' is now available on eActivities for any societies wishing to balance their transaction pages.

## **5 CONTINGENCY CLAIMS**

### **5.1 Leonardo's Fine Arts Society Claim**

NOTED:

- (a) Claim document attached
- (b) LFAS's claim was outlined by their present committee members.
- (c) It is mentioned that a similar flight related claim was made by LFAS last year.
- (d) AEB has only £50 in its contingency fund, so if passed the claim will have to be sent up to CSB.
- (e) Concern is expressed by other members in the meeting that this did not meet contingency standards, i.e. it was unexpected and unavoidable.
- (f) Adam states relevant text is not hidden and can be found easily on the Easy jet website. Indeed, it must be agreed to when the flights are booked.
- (g) It is stated that other boards are unlikely to the claim.
- (h) Leosoc is noted to have a large budget that is able to absorb the loss.
- (i) Although the committee were aware of the claim last year, they believe it is not the same mistake.
- (j) Another claim from ICU Cienma that was passed last year is shown by George to allow for some context.
- (k) A vote is taken on the claim, but it is rejected.
- (l) Praise is given to the committee for promising to take steps to avoid future problems.

### **5.2 Choir Contingency Claim**

NOTED:

- (a) See attached document for claim.

- (b)** Choir representative replies to question on other modes of transport, stating that the bus lines were also on strike, or required a long walk at the other end with luggage. The taxi company was competitive.
- (c)** A vote is taken on the legitimacy of the claim. The claim is approved.
- (d)** A vote is taken on the amount of the claim to be allowed. The claim amount is passed.
- (e)** Claim will be passed to the CSB for full funding.

## **6 AOB**

There was no further business.

The meeting concluded at 1910.