

1. Council requests that the following Officers submit a joint report at the end of each Academic Term covering details of their work since the last report to Council:
 - a. Union President
 - b. Deputy President (Finance and Services)
 - c. Deputy President (Clubs and Societies)
 - d. Deputy President (Welfare)
 - e. Deputy President (Education)
2. Council requests that the Union President leads the Constituent Union Presidents and their executive committees in submitting a single report following each Constituent Union Forum. Where no Constituent Union Forum has been held during a single academic term, then a report should be presented at the final Council meeting of that academic term. These reports are requested to contain the key activities of each Constituent Union along with highlights from the latest Constituent Union Forum (when applicable).
3. Council requests that the Deputy President (Clubs and Societies) presents a report following each Clubs, Societies and Projects Board meeting containing the highlights from the latest meeting.