

**Imperial College Union  
Board of Trustees / Agenda**

18 September 2024 / 2-5pm

Meeting Room 3, Level 3, Beit Building, Beit Quad, Prince Consort Road, SW7 2BB  
Away Morning starts at 09:30am. Please see separate agenda.

Lunch will be provided from 1:05pm in Union Bar. Tea/Coffee/Water in MR3 from 1:45pm

	Item	Lead	Reference	Action	Time	Page
1	Welcome	SR		To note	10 mins	
2	Apologies	CJ		To note		
3	Minutes of the Previous Meeting	SR		To approve		9
4	Matters Arising & Action Tracker	SR		To consider		
5	Declaration of Conflicts of Interest	SR		To note		
6	Confidential Business Identification	TN		To note		
7	Board Subcommittees Update	TN/NM/PP	TB/24-25/01	To note	5 mins	20

**Financial / Strategic**

8	2023-2024 Year End Update	PG	TB/24-25/02	To approve	10 mins	23
9	2023-2028 Strategic Plan	TN	TB/24-25/03	To note	10 mins	54
10	Commercial Strategy & Investment	RP	TB/24-25/04	To approve	10 mins	55
11	ADF and SEF Designations	CC/PG/CT	TB/24-25/05	To approve	5 mins	71
12	Funds Designation: Student Activities	CC/CT	TB/24-25/06	To approve	5 mins	75
13	Annual Operating Plan Summary	TN	TB/24-25/07	To note	10 mins	77
14	Annual Balanced Scorecard Update	TN	TB/24-25/08	To approve	10 mins	80

*Option for break*

**Governance / Risk**

15	Trustee Expenses Policy Updates	CJ	TB/24-25/09	To approve	5 mins	84
16	Strategic Risk Register Review	TN	TB/24-25/10	To approve	10 mins	89
17	Democracy & Corporate Structure Review	CJ	TB/24-25/11	To note	5 mins	98
18	Board Effectiveness Review Plan	TN/CJ	TB/24-25/12	To approve	5 mins	100
	<b>Regular Updates</b>					
19	MD Update & Annual Objectives	TN	TB/24-25/13	To note	10 mins	102
20	2024-25 Sabbatical Officer Objectives	CB	TB/24-25/14	To note	10 mins	105
21	Union Council Chair Update	AML	TB/24-25/15	To note	5 mins	112
22	Annual Calendar of Business Update	TN	TB/24-25/16	To note	5 mins	113
23	Any Other Business (AOB)	SR	Verbal	To consider	5 mins	
24	Trustee Discussion without Staff	SR	Verbal	To consider	10 mins	

Key:

AML Anthea MacIntosh-LaRocque  
CB Camille Boutrolle  
CJ Clem Jones  
CT Cat Turhan  
NM Nick Marley

PG Peter Greaney  
PP Phil Power  
RP Rob Pegg  
SR Stephen Richardson  
TN Tom Newman