

Imperial College Union  
Union Council / 5<sup>th</sup> December 2023  
Clubs, Societies & Projects Board – Update to Council

Author(s): Christian Cooper – Deputy President (Clubs & Societies)  
Purpose: To update Union Council on the work of Clubs, Societies & Projects Board  
Decisions: To note

## 1. Introduction

Clubs, Societies & Projects Board (CSPB) met for the second time this academic year on Thursday 16<sup>th</sup> November 2023. The next meeting of CSPB is scheduled for Thursday 14<sup>th</sup> December 2023.

## 2. CSPB Sub-Committees

All three CSPB sub-committees met since last CSPB.

### 2.1. New Activities Committee

The New Activities Committee approved the creation of 10 new societies.

### 2.2. Activities Development Fund

The sub-committee allocated £10,415.70 in activities development funding in round 1 of 5 to 13 CSPs.

### 2.3. Trips Funding

The trips funding committee allocated £3,678.94<sup>1</sup> to CSP trips in round 1 of 5 to 8 CSPs.

## 3. Policy Updates

### 3.1. Arts & Entertainments Standing Orders

CSPB approved updated standing orders for the Arts & Entertainments Management Group.

### 3.2. Trips Funding Policy

CSPB approved an updated version of the Trips Funding Policy. Key changes:

- Minimum and maximum allocations were adjusted to ensure funding is allocated fairly.
- A cap of 10% on funding of flights was introduced, with zero funding for flights within the UK, to encourage sustainable travel.
- The policy wording was refined to make the principles much clearer and reduce confusion, with the aim to improve the overall quality of trips funding applications.

The policy has been posted on the website under the trips funding page.

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<sup>1</sup> \*1.5k additional funding was allocated to another CSP pending a further discussion with the CSP

#### 4. Discussions

A long session of discussions was had between CSPB volunteers on a range of ongoing projects/issues. The items discussed were:

- Equality, diversity & inclusion in CSPs
  - Discussions surrounding how we can be more inclusive.
  - Particular focus on making CSPs accessible for those with sensory and mobility impairments, and making CSPs inclusive for neurodivergent students.
- CSP funding efficiency projects
  - Discussions about financial training, budgeting and reserves/deficits in CSPs.
  - Future work to come back to CSPB.
- Sustainability in CSPs
  - Discussions about sustainable travel and how we reflect this in policy.
  - Discussions about the minibus fleet and our net-zero targets.
- Equipment maintenance
- ICU venues hire fees
- CSP committee training feedback

Full details of everything discussed can be found in the [CSPB minutes](#).

#### 5. Next Meeting

Next meeting will be on Thursday 14<sup>th</sup> December 2023. Currently, key points to discuss are:

- CSP Funding
  - Further feedback.
  - Initial discussions about the annual budgeting framework for CSP.
- Student Experience Fund
  - Discussion and feedback on the paper to be presented to the College and ICTrust on the progress of the Student Experience Fund (likely to also come to Union Council).