

**Imperial College Union
Board of Trustees / Agenda**

24 July 2024 / 2-5pm

Union Dining Hall, Level 1, Beit Building, Beit Quad, Prince Consort Road, SW7 2BB
An optional lunch will be provided from 1:05pm in Union Bar. Coffee in UDH from 1:45pm
Optional tour of White City from 10am. Meet at Scale Space, 58 Wood Lane, South Site

	Item	Lead	Reference	Action	Time	Page
1	Welcome & Introductions	SR		To note	10 mins	
2	Apologies	CJ		To note		
3	Minutes of the Previous Meeting	SR		To approve		10
4	Matters Arising & Action Tracker	SR		To consider		18
5	Declaration of Conflicts of Interest	SR		To note		
6	Confidential Business Identification	TN		To note		
7	Board Subcommittees Update	TN/DW/PP	TB/23-24/58	To note	5 mins	20

Financial

8	June Management Accounts	PG	TB/23-24/59	To note	10 mins	23
9	Expected Outturn 2023/24	PG	TB/23-24/60	To note		50
10	Final Budget Approval 2023/24	PG	TB/23-24/61	To approve	10 mins	53
11	CSP Grant Allocations for 2024/25	CC/SY	TB/23-24/62	To approve	5 mins	68
12	Bank Mandate Update	CJ	TB/23-24/63	To approve	5 mins	78
	Strategic					
13	Annual Balanced Scorecard Results	CT/TN	TB/23-24/64	To note	10 mins	79
14	Union Sustainability Strategy	SY	TB/23-24/65	To note	10 mins	81
15	H-Bar Service Provision	RP	TB/23-24/66	To consider / approve	10 mins	86
16	Discipline Byelaw Annual Review	CJ	TB/23-24/67	To approve	10 mins	88
17	ICU / ICL Partnership Agreement	TN	TB/23-24/68	To approve	5 mins	99

Option for short break

Governance / Risk

18	Lay Trustee/College Council places	SR/CB/CJ	TB/23-24/69	To approve	5 mins	107
19	Subcommittee Terms of Reference and OT/ST Appointments	CJ	TB/23-24/70	To note / approve	5 mins	111
20	Safeguarding Policy	TN/CT/CJ	TB/23-24/71	To approve	5 mins	115
21	Free Speech Code of Practice	CT	TB/23-24/72	To approve	10 mins	127
	Regular Updates					
22	MD Update	TN	TB/23-24/73	To note	10 mins	133
23	OT/ST End of Year Reflections	TN	TB/23-24/74	To note	10 mins	136
24	Union Council Chair Update	AML	TB/23-24/75	To note	5 mins	138
25	Annual Calendars of Business <ul style="list-style-type: none"> ▪ 2023-2024 ▪ 2024-2025 & 2025-2026 	TN	TB/23-24/76 TB/23-24/77	To note To approve	5 mins	139 141
26	AOB	SR	Verbal	To consider	5 mins	
27	Trustee Discussion without Staff	SR	Verbal	To consider	10 mins	

AML Anthea MacIntosh-LaRocque
CB Camille Boutrolle
CC Christian Cooper
CT Cat Turhan
CJ Clem Jones
DW Dan Wagner
OT Officer Trustee(s)

PP Phil Power
RP Rob Pegg
SR Stephen Richardson
ST Student Trustee(s)
SY Stephanie Yeung
TN Tom Newman