

**Imperial College Union
Scrutiny Committee / 28 November 2022**

Scrutiny Committee Report

Author(s): Yuki Yuan (Council Chair)
 Christian Cooper (Sport Chair)
 Ben Ford (Council Representative UG Engineering)
 Ding Ding (Council Representative UG Science)
 Swapnil Kumar (PGT AWO FoE)

Purpose: To provide feedback on the work and performance of the Officer Trustees

Decision(s): To note

The Union Council should note that this Scrutiny Committee Report focuses on producing constructive feedback on the work of the Officer Trustees. Please refer to the full OT reports for details of objective progress and actions. A verbal presentation from a SC representative will be provided along with this report.

1. Hayley Wong (Union President)

OT Work	SC Feedback
i. Review and improve the complaints and disciplinary procedures of both the Union and the College	<ul style="list-style-type: none"> • Good progress • SC suggests a more transparent channel to complain and guidelines on <i>how to complain whom</i> for students
ii. Review the Constituent Union model and implement concrete support	<ul style="list-style-type: none"> • SC would like further clarification on how the responsibilities of CUs are different from that of the Management Group
iii. Foster a sense of community for various student groups	<ul style="list-style-type: none"> • SC notes the current focus of student groups is categorised by locations and academic groups (and those less represented) • SC agrees that it makes sense to prioritise the less engaged group at the moment, but also suggests adding cultural and extra-curricular groups to future plans
iv. Build a relationship with the wider SU network for policy voice	<ul style="list-style-type: none"> • Good work on this. SC suggests more publications and advertising on this, especially

	on how the students can benefit from it and how they may contribute to/participate in it.
v. Demystify the Union by improving communication and increasing transparency	<ul style="list-style-type: none"> • SC suggests that a lot of benefits to transparency could come from cleaning up the union website and make navigation more intuitive. • SC requires if an update on website improvement progress can be provided to the Council and suggests providing more specific action plans in addition to the previous discussions in the next OT report.
vi. Other progress	<ul style="list-style-type: none"> • Good progress overall

2. Jason Zheng (DPE)

OT Work	SC Feedback
i. Improve the timeliness and quality of the College's academic feedback	<p>SC requires further details on:</p> <ul style="list-style-type: none"> • the methods that will be employed to assess and review the themes • specific actions for next steps • more clarity on how the assessment map and six-theme framework work
ii. Review the College's Mitigating Circumstances procedure to ensure parity of experience, accessibility, and fitness for purpose	<ul style="list-style-type: none"> • Good progress thus far. SC suggests more information to be provided on how this is taking forward, how members of the project group will be contributing • To consider bringing the students onboard with the project • Important to note that students on interruption are still able to access the advice services
iii. Review the Union's Academic and Wellbeing Representation Networks	<ul style="list-style-type: none"> • To clarify which items of the Union's Academic and Wellbeing Representation Networks the DPE is responsible for, and whether other OTs should be involved
iv. Other progress	<ul style="list-style-type: none"> • About academic misconduct: to clarify whether the College's current approach to academic misconduct is problematic in all departments or only some

3. Nathalie Podder (DPW)

OT Work	SC Feedback
i. Cost of Living	<ul style="list-style-type: none"> • Good analysis and progress on the topic cost of living, particularly on securing extra funding for students.
ii. Club, Society and Project Culture Review	<ul style="list-style-type: none"> • Clear progress and actions. The action tracker helped the SC to follow up.
iii. Student Disciplinary Procedures Review	<ul style="list-style-type: none"> • SC requires more information on the allocation of efforts between document and regulation review and unification of the college's and the Union's disciplinary processes • Regarding reporting of disciplinary procedure outcomes, SC would like clarification on "[the outcome] can, and should be shared with the reporting party.". What is meant by "should"? Will it be mandatory for the disciplinary panel to share the outcome or only recommended? • SC suggests collecting more students' feedback on student disciplinary procedure, for example, bringing this topic to the Union Council Meeting
iv. Union's EDI Strategy	<ul style="list-style-type: none"> • SC suggests updating the Council that the Union is still waiting feedback from the consulting company, which has an impact on the EDI progress
v. Review of Student Housing	<ul style="list-style-type: none"> • SC suggests clarifying what the intended outcomes of this ongoing plan are, with specific clarification on how "advocated for the College to take up soft nominations from an external provider" will influence the students. Is this advocating for the college to acquire more student housing or provide better pathways for students to secure private housing?
vi. Institutional Wellbeing and Mental Health Strategy	<ul style="list-style-type: none"> • SC suggests providing more information on next steps and specific actions in the next report and considering taking increasing students' involvement in this.

4. Niamh McAuley (DPFS)

OT Work	SC Feedback
i. Union Sustainability & Ethical Finance Strategy	<ul style="list-style-type: none"> • Good and clear progress
ii. Allergen Review	<ul style="list-style-type: none"> • Good and clear progress
iii. Postgraduate Services	<ul style="list-style-type: none"> • Good work and quantified outcomes • One clarification is required: “The objective to revive evening food service has been put to one side for the moment as food service at 568 and Reynolds are still facing <u>issues</u>”. Please specify what issues if this information is available.
iv. Venues Back to Basic	<ul style="list-style-type: none"> • Good and clear progress
v. CSP Systems & Processes (Budgeting)	<ul style="list-style-type: none"> • SC notes that the Union keeps introducing new systems, but the relevant training does not follow up and remains duplicated. • SC suggests prioritising improving the CSP systems and processes a priority and consider if any interim plans can be offered to CSPs when the new systems have not yet been fully functional

5. Dylan Hughes (DPCS)

OT Work	SC Feedback
i. Deliver process improvements for CSP activity	<ul style="list-style-type: none"> • About the new forms and processes launched, SC requires more clarification on how they are collected from the students and whether training will be reviewed to ensure agreement with current and incoming processes.
ii. Deliver/innovate a centralised sponsorship opportunity for CSPs	<ul style="list-style-type: none"> • SC suggests clarifying how will a centralised sponsorship influence the activities of individual CSPs, especially on their current sponsorship approach.
iii. Deliver improved advertising and outreach opportunities to CSPs	<ul style="list-style-type: none"> • SC would like clarification on exactly <i>what</i> advertisements will take place. Is it advertising CSP activities to try and recruit more members or otherwise? How will we review if this kind of advertisement is effective?

iv. Reduce the environmental impact of CSP activity	<ul style="list-style-type: none"> • SC suggests further elaboration on the feasibility analysis and considering expanding it to an analysis that what benefits this will bring. • SC suggests considering using internal expertise such as sustainability societies at Imperials
v. Deliver a Festival of Sport with LSE	<ul style="list-style-type: none"> • Good progress
vi. Other updates	<ul style="list-style-type: none"> • A general comment from the SC is to ensure the objectives are in line with the students' current demands.