

Standing Orders of Union Council Appendix B – Standing Orders of Subcommittees of Council

Clubs, Societies and Projects Board (CSPB):

Purpose:

1. The purpose of the Committee shall be to oversee the Union's Societies and Projects, and the central activities of the Constituent Unions and the 6 Management Groups sitting under this Committee (the CSPB Management Groups).
2. The CSPB Management Groups are:
 - a. Arts and Entertainments
 - b. Knowledge
 - c. Recreation
 - d. Culture
 - e. Community
 - f. Sports

Membership:

3. The Voting Membership of the Committee shall be:
 - a. The Deputy President (Clubs & Societies)
 - b. One representative of each of the Constituent Unions
 - c. One representative of each of the CSPB Management Groups
4. The Non-Voting Membership of the Committee shall be:
 - a. All other Officer Trustees

Structure:

5. The Deputy President (Clubs & Societies) shall chair the Committee.

Powers:

6. The Committee's powers shall be:
 - a. Allocating funding to the Clubs, Societies and Projects and the central activities of the CSPB Management Groups and the Constituent Unions to promote their aims and objectives within the remit of the Societies and Projects Board, up to a value set by the Board of Trustees in the Union's yearly budget.
 - b. Allocating reserve funding up to a value set by the Board of Trustees in the Union's yearly budget.
 - c. Determining Policy governing the management of Clubs, Societies and Projects, and the central activities of the CSPB Management Groups and Constituent Unions and referring decisions to Council where appropriate.
 - d. Delegating powers to the subcommittees of the board where appropriate.

Scrutiny Committee (SC):

Purpose:

1. The purpose of the Committee shall be:
 - a. To communicate **the work of the Officer Trustees** clearly with the membership **of Union Council** ~~the work of the Officer Trustees~~.
 - b. To carry out an in-depth analysis, coordinating with all other forms of scrutiny utilised by the Union, of the work of Officer Trustees.
 - c. To produce feedback with constructive criticism to guide the work of the Officer Trustees.
 - d. To hold Officer Trustees to account for their work and, when appropriate, recommend Motions of Censure or Motions of No Confidence to Council.

Membership:

2. The Voting Membership of the Committee shall be:
 - a. The Council Chair
 - b. Four additional members chosen by Council
3. The Non-Voting Membership of the Committee shall be:
 - a. The Officer Trustees

Structure:

4. The Council Chair shall chair the Committee.

Powers:

5. The Committee's powers shall be:
 - a. To mandate the Council Chair submit to Council a Motion of No Confidence or a Motion of Censure in an Officer Trustee.
 - b. To require the Officer Trustees **to** produce a report to each meeting, including any information requested by the Committee that may be reasonably necessary for the Committee to fulfil its purposes.

Community and Welfare Forum (CWF):

Purpose:

1. The purpose of the ~~Committee~~ **Forum** shall be:
 - a. To act as a forum for discussion of matters relevant to Welfare and Wellbeing Representation; **to share best practice in addressing these issues.**

- b. To act as a forum for discussion of matters relevant to community and liberation; **to share best practice in addressing these issues.**
- ~~c. To facilitate campaigning to promote the Union's Policies within the remit of Community and Welfare.~~
- d. To regularly review the Accessibility Policy, Halls Policy, Liberation and Community Policy, Religious Observance Policy, and Safe Space Policy, and propose amendment and renewal of these Policies to Council.
- e. To workshop proposals and motions relating to Community and Welfare before they are brought to Union Council.**

Membership:

- 2. **As there will no longer be a requirement for voting, there will no longer be a list of ordinary members. Forum meetings will be open to all members of the Union, and the chair may invite guest observers or speakers at their discretion. Additionally, the following individuals will receive written notice of meeting topics and papers in advance of each meeting: ~~The Non-Voting Membership of the Committee shall be:~~**
 - a. The Officer Trustees
 - b. The Constituent Faculty Union Welfare Officers
 - c. The Postgraduate Academic and Welfare Officers
 - d. The Liberation and Community Officers
 - e. The Wellbeing Departmental Representatives
 - f. The Constituent Union Presidents
 - g. Management Group Chairs**
 - h. PGT & PGR Representation Chairs**
 - i. UG Departmental Wellbeing Representatives**
 - j. Leaders of Union-recognised campaigns**
- 3. **If an individual or group affiliated with the Union is not on this list but would like to receive the papers and agenda in advance of each meeting, they may request this by contacting the chair.**

Structure:

- 4. **The Deputy President (Welfare) shall chair the ~~Committee~~ Forum.**
 - a. Highlighted updates and wins – this section of the meeting will share best practice amongst wellbeing reps and liberation & community officers.**
 - b. Discussion of theme – 5-6 major themes will be chosen based on the manifestos of elected officers and the objectives of ICU's research programme. These will be updated on an annual basis.**

- c. Council workshopping – time will be given to provide feedback for papers brought to the meeting as well as to develop papers for ideas discussed during the meeting.

Powers:

5. The ~~Committee~~ **Forum** shall not have decision-making powers.

Constituent Union Forum (CUF):

Purpose:

1. The purpose of the ~~Committee~~ **Forum** shall be:
 - a. To act as a forum for discussion of Constituent Union issues, including the support offered by the Union for Constituent Unions, and inter-Constituent Union coordination.
 - b. To regularly review the Mascotry Policy and propose amendment and renewal of this Policy to Council.
 - c. **To ratify Constituent Union Standing Orders**

Membership:

2. The Voting Membership of the ~~Committee~~ **Forum** shall be:
 - a. The **Union** President
 - b. Two Representatives ~~of~~ **from** each Constituent Union
3. The Non-Voting Membership of the ~~Committee~~ **Forum** shall be:
 - a. All other Officer Trustees
4. **Forum meetings will be open to all full members of the Union as non-voting attendees**

Structure:

5. The **Union** President shall chair the ~~Committee~~ **Forum**.

Powers:

6. The ~~Committee~~ **Forum's** powers shall be:
 - a. Ratification of Constituent Union Standing Orders that have been approved by the Constituent Union's General Committee, pursuant to Bye-Law L.28.

Services and Facilities Forum (SFF):

Purpose:

1. The purpose of the ~~Committee~~ **Forum** shall be:

- a. To act as a forum for discussion around the services offered by the Union and facilities across campuses for students and student groups.

Membership:

2. ~~The Non-Voting Membership of the Committee shall be:~~ As there will no longer be a requirement for voting, there will no longer be a list of ordinary members. Forum meetings will be open to all full members of the Union, and the chair may invite guest observers or speakers at their discretion. Attendees from the following areas should be strongly encouraged to attend:
 - a. The Officer Trustees
 - ~~b. The Ethics and Environment Officer~~
 - ~~c. Representatives of AEE Dramatic Society~~
 - d. Representatives of User Group's committees
 - e. Representatives of the bars chosen by the Committee Casual student workers of the Union
 - ~~f. Additional members chosen by Council~~
 - g. Management Group committees
 - h. Constituent Union committees
3. Membership does not have to be passed by Council. Scrutiny Committee do have the right to question and receive information on:
 - a. Any refusals of membership by the Deputy President (Finance & Services)
 - b. The diversity of the current membership
 - c. The regularity, advertisement, and accessibility of forums

Structure:

4. The Deputy President (Finance & Services) shall chair the ~~Committee~~ Forum.

Powers:

5. The ~~Committee~~ Forum shall not have decision-making powers.

Sustainability and Environment Forum (SEF):

Purpose:

1. The purpose of the ~~Committee~~ Forum shall be:
 - a. To act as a forum for discussion of matters of sustainability – environmental, financial, and social.

Membership:

2. ~~The Non-Voting Membership of the Committee shall be:~~ As there will no longer be a requirement for voting, there will no longer be a list of ordinary members. Forum meetings will be open to all full members of the Union, and the chair may invite guest observers or speakers at their discretion. Attendees from the following areas should be strongly encouraged to attend:
 - a. The Officer Trustees
 - b. The Ethics & Environment Network, including the Ethics & Environment Officer
 - ~~c. Representatives of the Ethics & Environment Network~~
 - ~~d. Representatives of KNE Environmental~~
 - ~~e. Representatives of REA VegSoc~~
 - ~~f. Additional members chosen by Council~~
 - g. CSPs, campaigns, and student groups, with core aims aligned to sustainability and the environment
 - h. Business School Vice President of Sustainability
3. Membership does not have to be passed by Council. Scrutiny Committee do have the right to question and receive information on:
 - a. Any refusals of membership by the Deputy President (Finance & Services)
 - b. The diversity of the current membership
 - c. The regularity, advertisement, and accessibility of forums

Structure:

4. The Deputy President (Finance & Services) shall chair the ~~Committee~~ Forum.

Powers:

5. The ~~Committee~~ Forum shall not have decision-making powers.

Events Forum (EVF):

Purpose

1. The purpose of the Forum shall be:
 - a. To act as a forum for discussion around Union-led and student-led events

Membership

2. As there will no longer be a requirement for voting, there will no longer be a list of ordinary members. Forum meetings will be open to all full members of the Union, and the chair may invite guest observers or speakers at their discretion. Attendees from the following areas should be strongly encouraged to attend:

- a. The Officer Trustees
 - b. Each of the Management Group committees
 - c. Each of the Constituent Union committees
 - d. Casual student workers at the Union
3. Membership does not have to be passed by Council. Scrutiny Committee do have the right to question and receive information on:
- a. Any refusals of membership by the Deputy President (Finance & Services)
 - b. The diversity of the current membership
 - c. The regularity, advertisement, and accessibility of forums
4. For large events, like Welcome Week and Summer Ball, the Deputy President (Finance & Services) can commission a closed forum of regular membership. Membership must be passed by the Officer Trustees and Council within two weeks of the closed Forum commencing.

Structure

5. The Deputy President (Finance & Services) shall chair the Forum.

Powers

6. The Forum shall not have decision-making powers.

Taught Academic Representation Forum (TARF):

Purpose:

1. The purpose of the ~~Committee~~ Forum shall be:
 - a. To act as a forum for discussion of matters relevant to the Education of Undergraduate and Postgraduate Taught students.
 - b. To facilitate campaigning to promote the Union's Policies within the remit of Taught Academic Representation.

Membership:

2. The Non-Voting Membership of the ~~Committee~~ Forum shall be:
 - a. The Officer Trustees
 - b. The Constituent Faculty Union Academic Affairs Officers
 - c. The Postgraduate Taught Academic and Welfare Officers
 - d. The Postgraduate Taught Representation Chair
 - e. The Undergraduate and Postgraduate Taught Departmental Representatives
 - f. ~~The Constituent Union Presidents~~

3. Forum meetings will be open to all Full Members of the Union to attend. Members who are interested in attending should contact the Chair for an invitation.

Structure:

4. The Deputy President (Education) shall chair the ~~Committee~~ Forum.

Powers:

5. The ~~Committee~~ Forum shall not have decision-making powers.

Research Academic Representation Forum (RARF):

Purpose:

1. The purpose of the ~~Committee~~ Forum shall be:
 - a. To act as a forum for discussion of matters relevant to the Education of Postgraduate Research students.
 - b. To facilitate campaigning to promote the Union's Policies within the remit of Research Academic Representation.

Membership:

2. The Non-Voting Membership of the ~~Committee~~ Forum shall be:
 - a. The Officer Trustees
 - b. The Postgraduate Research Academic and Welfare Officers
 - c. The Postgraduate Research Representation Chair
 - d. The Postgraduate Research Departmental Representatives
 - e. ~~The Constituent Union Presidents~~
3. Forum meetings will be open to all Full Members of the Union to attend. Members who are interested in attending should contact the Chair for an invitation.

Structure:

4. The Deputy President (Education) shall chair the ~~Committee~~ Forum.

Powers:

5. The ~~Committee~~ Forum shall not have decision-making powers.