

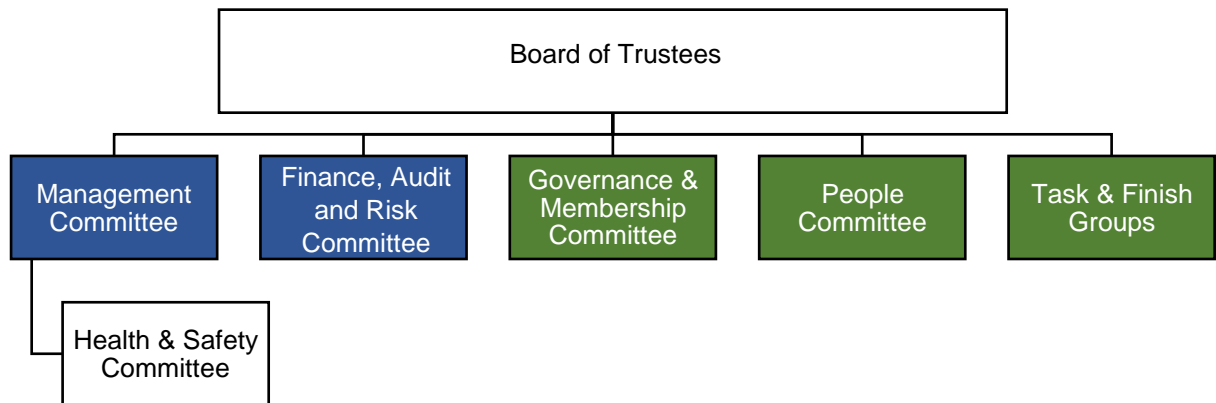
**Imperial College Union  
Board of Trustees / 30 November 2022**

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Purpose: To update Board on the work of its subcommittees

**1. Context**

Byelaw B.41 establishes that Board has the following Sub-Committees as a non-exhaustive list: Management Committee; Finance, Audit & Risk Committee; Governance & Membership Committee. In practice, a People Committee and Task & Finish Groups are also convened when specific matters arise. These are all shown below, with those shown in blue meeting regularly, and those in green meeting at least annually and then as required.



**2. Management Committee (18 October 2022, 09 November 2022)**

The Management Committee met twice in the period since the September Board meeting. The October meeting received an update on the commercial kitchen operation, and reviewed and approved the Union’s Suspended Member Policy, which now provides an operational protocol for the organisation to follow if a member has been suspended from their Union membership at the request of the Union Governance and Membership Committee or the College.

The November meeting reviewed the Petition System implementation, agreeing to delegate to the representation team the most effective implementation strategy. The committee reviewed the Union’s involvement with the Imperial Award agreeing to reduce support to minor system support and promotion in line with all College departments. The committee also provided feedback to the CSP culture review being led by the DPCS and DPW.

**3. Finance, Audit & Risk Committee (02 November 2022)**

The Finance, Audit & Risk Subcommittee have considered the following substantive items:

Funds & Reserves Policy

A new Funds and Reserves Policy was presented for consideration. This reflects the intention to separate financial / accounting policy from operational decision-making processes. It is recommended to the Board of Trustees for Approval.

### Union Transport Strategy/Minibuses

The subcommittee considered an analysis of options for the future of student group transport within ICU and directed the staff team to consider in more detail a subset of the options. Broadly, these options are to reduce the fleet ownership and replace with third party supply. The final proposal will come back to FAR for approval.

### Catering & Hospitality Options

As the Board of Trustees have previously considered, our venues made a loss in 2021/22 and have required a significant amount of senior management intervention over the summer. FAR approved a proposal to explore the options to outsource catering provision to improve the quality of service to our members and reduce the financial risk. It was agreed that a panel including representation from FAR would be convened to consider proposals.

## **4. Governance & Membership Committee (23 November 2022)**

The Governance & Membership Sub-Committee met once since the last Board meeting. The committee reviewed proposed changes to the Union's major election rules and Bye Law J. The committee also received an update on the Complaints and Disciplinary improvement project which will result in proposed changes to Union Bye laws G and H at a future meeting.

### Election Rules

The committee were provided a background to previous Leadership Elections and the decision taken by the Board to review the major election rules to ensure they were fit for purpose. The committee were presented the principles of the review, the intended outcomes and an analysis of the current practice related to elections in the Students' Union sector. The committee discussed the proposed changes and agreed to recommend them to the Board subject to incorporating changes and comments related to social media use, candidate expenditure and self-identification related to Liberation Officer roles. The changes have been incorporated within the election rules and byelaw review paper for the meeting which the Board are asked to discuss and approve.