

**Imperial College Union  
Board of Trustees / Agenda**

30 November 2022 / 2-5pm (lunch from 1:30pm)

Dyson Building Ground Floor Lecture Theatre (DBDE-01-G01B), Imperial College Road

	<b>Standing Items</b>	<b>Lead</b>	<b>Reference</b>	<b>Action</b>	<b>Time</b>	<b>Page</b>
1	Welcome	SR		To note	10 mins	
2	Apologies	CJ		To note		
3	Minutes	SR		To approve		2
4	Matters Arising	CJ		To consider		12
5	Declaration of Conflicts of Interest	CJ		To note		
6	Confidential Business Identification	TN/RS		To note		

**Financial**

7	Annual Accounts 2021/22	RS/SB	TB/22-23/15	To approve	10 mins	14
8	Audit Findings Report 2021/22	RS/SB	TB/22-23/16	To consider	10 mins	60
9	Management Accounts Oct 2022	RS	TB/22-23/17	To consider	10 mins	83

**Strategic**

10	Annual Balanced Scorecard	TN	TB/22-23/18	To consider	10mins	104
11	Strategic Plan	TN	TB/22-23/19	To consider	30 mins	108

**FIFTEEN MINUTE BREAK**

	<b>Governance/Risk</b>	<b>Lead</b>	<b>Reference</b>	<b>Action</b>	<b>Time</b>	<b>Page</b>
12	Trustee Appointments	SR/HW	TB/22-23/20	To approve	5 mins	122
13	Election Rules/Byelaw Review	TN/CT	TB/22-23/21	To approve	15 mins	123

**Other Substantive Items**

14	MD Update & Annual Objectives	TN	TB/22-23/22	To note	15 mins	132
----	-------------------------------	----	-------------	---------	---------	-----

**Items for Report**

15	OT Update	HW	TB/22-23/23	To note	10 mins	136
16	Union Council Update	YY	TB/22-23/24	To note	5 mins	159
17	Subcommittee Updates	CJ	TB/22-23/25	To note	10 mins	160
18	Annual Calendar of Business	CJ	TB/22-23/26	To note	5 mins	162
19	AOB – Trustee Expenses Policy	SR	<b>TO FOLLOW</b>	To approve	5 mins	

Key

CT	Cat Turhan	Representation & Advice Manager
CJ	Clem Jones	Governance & Democracy Coordinator
HW	Hayley Wong	Union President
RS	Rob Scully	Director of Finance & Resources
SB	Sachi Blakemore	Audit Partner, Buzzacott LLP
SR	Stephen Richardson	Chair
TN	Tom Newman	Managing Director
YY	Yuki Yuan	Union Council Chair