

DPFS report to Union Council

Sam Lee

I'll start my report off by wishing everyone a Happy New Year, I hope you all had a restful, relaxing and well-deserved rest!

Updates:

- Signed contract for a new EPOS system supplier which is being implemented over the next few months
- London Student Sustainability Conference planning has continued with proposed locations and dates being confirmed
- Annual budgeting training for MGs & CUs and more general training for CSPs
- Summer Ball 2022 planning has continued to occur, and looking at bringing in some administrative support as we currently do not have the skills or staff time across the Union to facilitate this fully
- Started planning of a fundraising review for CSPs as currently we do not have a full and robust process
- 'Plan B' restrictions planning for Venues

Upcoming:

- CSP Annual Budgeting
- Union Ethics policy consultation
- Venues Security and Safety Review

Objectives:

Objective 1: Union Sustainability - [In progress]

Union Sustainability has had to take a backseat due to some of the more time-pressed issues that have come up before Christmas (the referendum for example). I have written a plan for the Union's Ethics policy which will include consultation, review, and implementation planning for the project.

Objective 2: Developing a coherent lobbying agenda for Campus Services & Estates [Started] - Joint Objective with President

I have worked closely with Campus Services to initiate student involvement in key areas. There are plans to start a Catering Committee within the College to oversee and suggest changes to the catering operations within College. We would be looking to bring in a range of students to this panel to expand the range of culture within the food provision on campus.

We are also starting to plan and prepare a suggested dietary display that is consistent across outlets to ensure the onus is on the outlet and the staff to make people aware of allergens/dietary requirements instead of putting the onus on the individual to ask.

Objective 3: CSP Systems and Processes [Started] - Joint Objective with DPCS

With the support of CSPB, we worked on looking at the Annual Budgeting process, but we have decided for this year that staying with the current app makes the most sense. This objective will now shift to planning for providing the support and maintenance required in the immediate term for this year's budgeting process and start discussions around implementing a better system for next year.

Objective 4: Commercial Review - [Ongoing]

The EPOS system project has now nearly finished, as I have signed the Union's contract with the new EPOS system supplier. We will now be starting off the Security review, which will be including looking at the changes we can continue to deliver to ensure safety within our venues.

Objective 5: Services & Sustainability Board [Started]

We are still looking to get another PG representative on the Events Committee, so if you would like to volunteer or would like more information on what is required of your time on this committee, please email me!