

**Imperial College Union
Board of Trustees / 18 May 2022**

Student Trustee Appointment(s) for 2022-23

Author(s): Jill Finney (Chair)
Lloyd James (Union President)
Clem Jones (Governance & Democracy Coordinator)

Purpose: To reappoint Charlotte Drastich as a student trustee for a second term of office
To approve the proposed interview panel composition for filling the second appointed student trustee vacancy

Decision(s): To approve

1. Context & Proposed Reappointment

As set out in Byelaw B, sections 6 – 12, up to two Student Trustees shall be appointed to the Board of Trustees. Charlotte Drastich and Jacques Bazile were appointed for the 2021-22 Academic Year and are due to end their term of office on 31 July 2022. Jacques is graduating this summer and Charlotte is continuing her studies.

Byelaw B, Section 12 explicitly states that '[a]ppointed Student Trustees may serve for a maximum of up to two terms which may be either consecutive or non-consecutive'. We have been impressed by Charlotte's contributions to the Board this year, and Charlotte has expressed an interest in continuing for a second and final term of office in 2022-23.

Board is asked to approve the proposed appointment of Charlotte Drastich as a student trustee for 2022-23 by a simple majority vote. Her CV is attached as an appendix to this paper.

Note – this reappointment, if approved, will need to be ratified by a two thirds majority of Union Council in due course as per Byelaw B, section 10.

2. Recruitment for Upcoming Vacancy

With Jacques graduating, and a vacancy for an appointed student trustee therefore arising, we will run a robust recruitment process to ensure the right student is selected to be a part of next year's Board.

We are running an internal appointment process which involves an online campaign for the Student Trustee role, including an ICU Student Trustee candidate pack consisting of:

- i. A welcome/introduction letter from the President
- ii. ICU Background - mission, values, services we provide
- iii. Strategic Plan and Aims
- iv. About the role - Board membership and responsibilities, brief description of the subcommittees of Board, required time commitment, expenses, etc.
- v. Job Description - purpose of the role, key responsibilities, etc.
- vi. How to apply – submission of a CV and answers of no more than two sides of A4 to three situational questions that seek to draw out how the candidate thinks and how they might respond to situations they would be faced with as a trustee.

3. Recruitment Timeline Timeline

April 2022	Pre-campaign preparation: prepare candidate pack, application process and website.
9 May 2022	Recruitment Pack goes live on website: application process opens
30 May 2022	Closing date for all applications
1 June 2022	Shortlisting of Candidates
7 June 2022 3:30pm	Interviews and selection
5 July 2022	Ratification of Student Trustees by Union Council
13 July 2022	Approval of Student Trustee at Board meeting
July – September 2022	Official induction and training to begin for incoming Trustees

4. Proposed Interview panel

Stephen Richardson – Deputy Chair
Lloyd James – Union President
Michaela Flegrova – Union Council Chair
TBC – Student Trustee
With Clem Jones – acting as panel secretary

Board is asked to note the recruitment timeline and approve the interview panel composition for filling the second appointed student trustee place for 2022-23.