



MINUTES OF THE PROCEEDINGS

The ninth ordinary meeting of the Union Council

The meeting of Union Council was held remotely on Tuesday 21st July 12:00pm

Present

Role	Name
Union Council Chair	Lloyd James (LJ/Chair/THE CHAIR)
Union President	Abhijay Sood (AS)
Deputy President (Welfare)	Shervin Sabeghi (SS)
Deputy President (Education)	Ashley Brooks (AB)
Deputy President (Clubs & Societies)	Thomas Fernandez Debets (TFD)
Deputy President (Finance and Services)	Fi-Fi Henry (FH)
CGCU President	Fatima Khan (FK)
CGCU Vice President (Education)	Poppy Oldroyd (PO)
Disabilities Officer	Hilliam Tung (HT)
GSU President	Mohit Devgan (MD)
GSU Vice President (Representation)	Milia Hasbani (MH)
ICSMSU President	Benjamin Russell (BR)
Interfaith Officer	Amna Ahmed (AAh)
International Officer	Amr Alwishah (AAI)
RCSU President	Alex Auyang (AAu)
RCSU Vice President (Education)	Michaela Flegrova (MF)
RCSU Welfare Officer	Peter Hull (PH)
RSMSU President	Christopher Carter (CC)
Sports Sector Chair	Ross Unwin (RU)
UG FoE Council Rep	Hayley Wong (HW)
UG FoM Council Rep	Bartosz Szyszka (BS)
PG FoNS Council Rep	Adrian LaMoury (AM)
UG FoNS Council Rep	Aishwarya Chidambaram (AC)

Observers:

Governance Officer	Victoria Agbontaen (VA)
Incoming ICSMSU President	Muntaha Naeem

Apologies:

LGBT Officer	Freya Hepworth Lloyd (FHL)
ICSMSU Academic Chair	Waseem Hasan (WH)
UG FoNS Council Rep	Grace Fisher (GF)
UG FoE Council Rep	Douglas Adams (DA)

Absent:

Arts and Entertainment Sector Chair	Joseph O'Connell Danes (JOD)
BME Officer	Deborah Adegoke (DA)
CGCU Vice President (Wellbeing)	Miles Gulliford (MG)
Community and Faith Sector Chair	Jack Lee (JL)

Culture Sector Chair	Shuning Xu (SX)
Ethics and Environment Officer	Francesca Siracusa (FS)
Felix Editor	Henry Alman
Gender Equality Officer	Vinzenz Freigassner (VF)
GSU PGT Academic & Welfare Officer Engineering	Clementine Ewins (CE)
GSU PGR Academic & Welfare Officer (Engineering)	Raya El Laham (REL)
ICSMSU Welfare Officer	Jack Hall (JH)
Knowledge Sector Chair	<i>Vacant</i>
Mental Health Officer	Ambika Bharadwaj (AB)
PG FoE Council Rep	Luke Jamieson (LJ)
PG FoE Council Rep	Igor Gawron (IG)
PG FoE Council Rep	Xiaoran Liu (XL)
PG FoM Council Rep	Jaye Sahota (JS)
PG NF Council Rep	Eoin O'Kane (EOK)
Recreation Sector Chair	Christopher Turner (CT)
RSMSU Vice President (Education)	Alexandre de Saint Germain (ASG)
RSMSU Welfare Officer	Arman Sarjou (AS)
Silwood Park President	Conor Nicoll (CN)
UG FoE Council Rep	Ioannis Ioannidis-Karatsivoulis (IIK)
UG FoM Council Rep	Pylin Parkes (PP)
UG FoNS Council Rep	Zhidong Zuo (ZZ)

Item	Actions
1. Chair's welcome and Chair's business 1.1. Chair welcomed the Council to the eighth meeting of the 2019/20 session.	
2. Apologies: 2.1. Apologies from: Freya Hepworth Lloyd (FHL) Waseem Hasan (WH) Grace Fisher (GF) Douglas Adams (DA)	
3. Minutes of Previous Meeting 3.1. Chair confirmed with Council if there were any changes required to be made to the minutes. 3.2. No dissensions were put forward 3.3. Chair confirmed the minutes as accepted.	
4. Action Tracker 4.1. CWB have met to approve policies – to be removed from action tracker. 4.2. Advertisement policy update to be provided during meeting & removed from action tracker.	
Matters for Decision	
5. Ratification for Student Trustee 5.1. AS explained the interview process for appointing a student trustee, highlighting there were four very strong candidates who were put forward for an interview. It was agreed that Kelvin Zhang was the strongest candidate and was therefore offered the position of student trustee. Similarly, it was agreed that it was helpful for Milia to remain on the Board as she has provided valuable input over the year. No objection and the student trustee was ratified by Board and accepted by consensus.	
6. Liberation & Community Policy 6.1. SS explained that in January, Liberation and community voted on a number of key things including voting to introduce a new officer and new networks. 6.2. One of the resolves was to codify this in the policy so this can begin next year however, SS highlighted that this was delayed due to covid-19. 6.3. SS added that the policy is not as detailed as he would like and there needs to be further details added around governance, finance etc. 6.4. CC added that the network name is to be changed to its correct name of LGBTQ+ to add some consistency between the role and the network. SS explained that the process for this would be to change the byelaws in order to change the name which due to time constraints is not possible. 6.5. SS confirmed that officer name would be changed to LGBTQ+ for next year and agreed to bring a paper to Council to implement this. 6.6. Chair agreed to accept the paper by consensus and asked Council members if there were any objections to the paper. 6.7. No objection and the paper was accepted by consensus.	SS to bring a paper to council in Term 1 requesting title change of LGBTQ+ Officer.
7. Publicity Policy 7.1. Chair highlighted that publicity policy is the one policy that is owned by Council and therefore requires reapproval by Council. 7.2. Chair explained there were two meetings with Council members that discussed this policy. The first discussed the policy in isolation and the second was to outline how the policy was part of the wider rules around elections.	

<p>7.3. Chair said that the proposed new policy had not changed in fundamental ways but there was a new section about enforcing the policy which identified the problem of who was responsible to be accountable for policies being enforced.</p> <p>7.4. AS explained that the structure of the staff team is due to change due to the staff re-organisation in the short and medium term. So, there will be a pause in actioning responsibility to a particular staff member</p> <p>7.5. AS agreed the policy is very sensible and was in favour of the changes made.</p> <p>7.6. MH questioned what the update was on the elections rules. Chair advised that the Head of Membership Services has been asked to propose some revision to the rules which will be brought to Council in Term 1.</p> <p>7.7. AS added that it is likely that most of the election rules will only affect the major elections and if so, changes can therefore be paused.</p> <p>7.8. Chair put the paper to members of Council and paper was approved without an objection.</p>	<p>TN & AS to provide update of Election rules during a term 1 Council meeting.</p>
<p>8. Updating CGCU's Constitution</p> <p>8.1. FK explained that the constitution has not been formally updated since 2017, since then there had been two major structure changes and the PG's as social members was not included in their constitution, so these changes have been added to the new constitution.</p> <p>8.2. FK added that the constitution had changed to give the VP more financial responsibility to approve claims from members.</p> <p>8.3. FK also added that the colours committee had been reduced from 11 members to 5.</p> <p>8.4. MH questioned why the wellbeing chair, education chair etc. were being changed to 'faculty education chair' and why this had been done.</p> <p>8.5. HW added that adding the word faculty in allows people to understand it is part of the Rep Network.</p> <p>8.6. Chair put the paper to members of Council and paper was accepted unanimously.</p>	
<p>Matters for Report</p>	
<p>9. Policy Review Updates</p> <p>9.1. Chair explained the paper provided to Council was an update on the present policy approval situation which is mainly completed.</p> <p>9.2. Chair confirmed all GIB, ERB, CWB, CSPB policies have been reviewed and formally re-approved by the respective subcommittees.</p> <p>9.3. Regarding SSB, FH highlighted that the environmental policy and fair-trade policy have also been completed.</p> <p>9.4. FH updated Council that the current advertising policy is 4 lines so SSB agreed there is further work to be done to transform it into a policy that covers more than just advertising on non-paid internships.</p> <p>9.5. FH advised that Chris Turner was taking the lead on the transport policy and will be passed on to the incoming DPFS.</p>	<p>Chair to ensure updated policies are added onto the Union website as well as the minutes of sub-committees of Council from the current year.</p>
<p>10. Presidents Awards 2020</p> <p>10.1. AS explained that part of the awards process is that there are awards that the Union President can give out. AS advised that as per the policy, the President is to provide a verbal update but is changing this and providing a paper as there is no formal record of who has received these awards in previous years.</p> <p>10.2. AS gave a brief overview of his paper and why he has proposed the individuals outlined to receive these awards.</p> <p>10.3. AS explained that the awards are not subject to approval but agreed it would be worthwhile sharing his reasoning for recognising these individuals.</p>	
<p>11. ICSMSU Report</p>	

<p>11.1. BR gave a brief overview of his paper and took the paper as tabled and welcomed any questions.</p> <p>11.2 AS thanked BR for his work over the year.</p>	
<p>12. OT Update</p> <p>12.1. AS had things had moved on since writing the report but outlined there is a daily meeting within College that looks at education planning and strategy in which himself and SS attend.</p> <p>12.2 AS highlighted that the final Board meeting of the year went ahead during the 1st week of July and certain decisions around finance, staffing and budgeting were made.</p> <p>12.3. AS outlined the success of the SCAs recently and thanked FH, TFD and SS for their support in this.</p> <p>12.4. No further questions and Chair thanked AS for the updates.</p>	
<p>13. DPE Report</p> <p>13.1 ACB gave his reflections for the year highlighting the year had proposed some unexpected and challenging things which quickly had to be dealt with.</p> <p>13.2. ACB highlighted three main areas for discussion. Firstly, described his efficiency thoroughness trade-off which he had found that juggling multiple tasks and working efficiently had made the role quite challenging.</p> <p>13.3. The second part was his focus on PGs and the Union where ACB added that he was able to leverage the experience in his position to make sure that review process for the PG experience survey was seriously considered at a College level and ensuring that committees had the appropriate PG Rep involvement.</p> <p>13.4. ACB expressed that he has somewhat felt out of place as a PGR Sabbatical Officer as there is a strong UG identity and culture within the College and Union with a natural focus on the UG experience and journey.</p> <p>13.5. ACB thanked Council and wished all Council members best of luck for the future.</p>	
<p>14.DPW Report</p> <p>14.1. SS explained the paper is to be taken as read, highlighting that the year has been unexpected due to pre and post covid issues.</p> <p>14.2 SS added his key achievements were around the liberation reform and expressed his satisfaction around getting this completed.</p> <p>14.3. SS expressed he felt challenges around time management issues and learning how to prioritise more will be beneficial in the upcoming year.</p> <p>14.4. SS explained that he felt the welfare side of his rule had been somewhat neglected this year due to work around covid-19 taking up a considerable amount of time and there needs to be more of a focus on representation next year within the Union.</p>	
<p>15. DPCS Report</p> <p>15.1. TFD explained his report was mainly recommendations for the incoming team as well as expressing how difficult the year had been.</p> <p>15.2. TFD thanked CSPB for their support this year and the work they have put into issues that have benefited CSPs.</p> <p>15.3. TFD wished Ross Unwin (Incoming DPCS) the best of luck for which will be a interesting upcoming year.</p>	
<p>16. DPFS Report</p> <p>16.1. FH explained her report were reflections on the year, including suggestions and recommendations for the incoming DPFS moving forward.</p> <p>16.2. FH explained that she is currently dealing with handover as well as saying goodbye to all staff. FH thanked SSB for which was a difficult first year and wished SL good luck.</p>	
<p>19. President Report</p>	

<p>19.1. AS expressed that this year had been challenging but a lot of the work that has been done had been positive and set them up well for the future.</p> <p>19.2. AS highlighted that covid-19 has been harmful to the Union but the strengths of the Officers have been drawn on and these strengths have complemented each other well.</p> <p>19.3. AS explained that he appreciated the comms from the Union could have been stronger this year, but he understood that comms is a key part of the work in keeping students informed. This allows for higher levels of effectiveness and accountability.</p> <p>19.4. AS added that management is important and negative management can have insidious effects which should be taken seriously.</p> <p>19.5. AS expressed he was very grateful for the year and expressed sentiment over the outgoing OT's. AS thanked Council for their contributions this year.</p>	
<p>Any Other Business</p> <ol style="list-style-type: none"> 1. AS thanked all members of Council, especially those who are volunteers who have given up their time to have these meetings to ensure the Union is being governed effectively. 2. AAU questioned if there was an update on the additional comms/survey that from the College regarding graduation. AS explained that preparations for being made for an online ceremony and some in-person ceremonies for the next academic year. 	