

**Services & Sustainability Board / 19th May 2021
Summer Events Programme**

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Purpose: To outline the current proposal for a Summer Events programme in both Reynolds & Beit Quad.

Decision(s): To consider

1. Background Information

Due to current government restrictions (and likely restrictions after moving to Stage 4), we will not be able to run a Summer Ball this academic year, but we did want to run a celebration season of events to give some sort of normality to a very difficult year.

Alongside some of the Senior Management Team, we contacted an external Event Production Agency to handle the general management of the Beit events, due to it being a busy period for us; we do not have enough staff to support in our Venues; and, it is a busy time of planning for students due to exams. For Reynolds, due to them being ICSMSU Exec events that would typically happen anyway, myself and Rob have worked closely with the Exec to plan a series of events that do not require extra equipment cost and investment.

2. Event Plans

Below I have detailed the current plans for events occurring in both Beit and Reynolds. It would be worth considering (mainly for Beit Events):

- Are these a good selection of events? Would you change them? If so, how?
- How is it best to engage and involve students in these plans? Would anyone be open to supporting in gathering these students?
- How should we ticket these events? What are good ways to get students wanting to join us? Would anyone be willing to help advertise/ what are good ways to advertise this appropriately?
- Any other points you'd wish to raise?

2.1 Beit Events

For our event season in Beit, the current plans are as follows:

- The events will run every Wednesday and Friday from 18th June – 9th July.
- 6x4m Outdoor Arc Stage (covered)
 - The size will be just enough for a band, without taking up too much space.
 - We will be looking to place this on the West lawn area (in front of 568), angled diagonally towards Metric
- Suitable sound & light provided for all areas
- A series of festival flags will be dotted around to offer a colourful feel to the space and are durable
- The current proposed events for the 7 sessions are:
 - 2x Comedy Shows
 - 2x DJ Sets
 - 1x Drag Show
 - 1x Band Event
 - 1x Bingo Event

- Each of these events will be planned according to the rules of Stage 3, with plans made for how they can be adjusted to suit Stage 4 restrictions, if they are eased.
- All events will be ticketed

2.2 Reynolds Events

For our Reynolds events season, the current plans are as follows:

- A series of events hosted by the ICSMSU Exec
- All will be done with table service under Stage 3 restrictions
- All events will be ticketed
- The proposed events are:
 - 26th May – Mums & Dads Scheme
 - 28th May – End of 4th & 3rd Year Celebration
 - 11th June – Big Chill
 - 23rd June – I'm a Club Captain
 - 1st July – 5th Year Celebration

3. **Other Events**

Currently, we are only planning to host these series of events, but we shall be seeing h-bar reopen in the next few weeks, and CSPs are wanting to host events in the Union. But, we may wish to see if there are other ways we can either support groups or run events that may not hit a current demographic, so I have some other questions I would like to ask:

- We have been looking at allowing CSPs to book the Rekorderling lawn seating area (for max 30 capacity), but is there a better way of allowing bookings? Do you think this would work well?
- Should we providing any other types of events that the above may be missing?
- What else would you expect the Union to be providing towards the end of the Summer as restrictions ease?