

**Imperial College Union  
Finance & Risk Subcommittee / 9 June 2021**

**Management Accounts – April 2021**

Author(s): Rob Scully (Director of Finance & Resources)

Purpose: To summarise the financial performance of the Union against for the first 8 months of the year, to 30 April 2021, measured against the 'Stage Four Budget' approved by Trustees on 24 February.

Decisions(s): To note the position and narrative.

### 1. Summary

The management accounts for April 2021 (period 9) are presented against the latest iteration of the budget, which was approved by the Trustee Board in month. The 2019/20 statutory accounts have been signed off and filed in May, and future Management Accounts will include a more detailed balance sheet assessment, but commentary is provided on key balance sheet components.

Overall, performance in April has been better than budget, with a £86.4k operating surplus against a budget of £17.4k. This is a reflection of the prudent approach taken in the Stage Four Budget (ie the assumption that commercial outlets would remain closed for the remainder of the year), but also additional income generated through external bookings. We have also recognised an additional £12.5k. The YTD position is favourable £57.9k against budget.

Following the closure of period 9, further reconciliation work has been undertaken regarding the outstanding payroll debt to the College and it is anticipated that we have underaccrued c£20k related to irrecoverable furlough costs in 2019/20. This would put our true YTD performance at around £40k favourable to budget.

### 2. Key Variance Analysis

The table below analyses the key variances to budget, both in P9 and YTD.

	Variance P9		Variance YTD	
<b>Income</b>	£58.3k	Adverse: -  Favourable: - £20.8k Venues Contribution - £13.7k Advertising & External Bookings - £12.5k Block Grant - £6.6k Fulough - £4.7k Retail Contribution	£45.3k	Adverse: -  Favourable: - £18.4k Advertising & External Bookings - £12.5k Block Grant - £7.6k Retail Contribution - £6.2k Venues Contribution - £0.6k Other
<b>Staff Expenditure</b>	£5.6k	Adverse: - (£0.9k) Other  Favourable: - £6.5k Permanent Staff	£2.0k	Adverse: - (£2k) Outsourced FD - (£0.9k) Other  Favourable: - £4.9k Permanent Staff
<b>Non-Staff Expenditure</b>	£5.2k	Adverse: - (£4.3k) Governance	£10.7k	Adverse: - (£5.1k) Health & Safety

		- (£2.8k) Minibuses Favourable: - £10.7k Cleaning - £1.6 Other		- (£4.3k) Governance - (£2.8k) Minibuses - (£2.7k) Training - (£2.1k) Printing  Favourable: - £18.3k Cleaning - £3.6k Contingency - £2.4k Elections - £2.1k Liberation Groups - £1.3k Other
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### 3. Trading

FiveSixEight opened in line with government regulation changes on 12 April, and the Union Shop reopened on 26 April. The Online Shop has been trading throughout. Despite the additional costs of opening and associated uncertainty of demand and campus footfall, both Retain and Venues have made a positive contribution in the period, beating budget by a combined c£25k. This is really positive and trend that has continued throughout May and is expected to continue to result in favourable variances to budget until the end of the year.

### 4. Charity

Overall, charity departments are showing favourable variances as a result of staff savings as a result of vacant positions and non-staff savings largely driven by the fact the College has agreed not to charge us anything for cleaning during the most recent lockdown (January-March 2021) which we had been accruing. There are additional costs associated with the recruitment of a new Chair of Trustees and vital repairs and maintenance to our minibuses in the period.

### 5. Cash Position

The Union's cash position at the end of period 9 is detailed below:

£	30 April 2021	31 July 2020	Increase/ (Decrease)
Cash	3,709,942	776,613	2,933,329
Investments	-	1,534,516	(1,534,516)
	<u>3,709,942</u>	<u>2,311,129</u>	<u>1,398,813</u>

There has been a reduction in cash in the period, due to the timing of the block grant receipts.

This is attributable to both CSPs and the Union, and illustrated below. Whilst this looks like a particularly positive position for the Union, as previously reported this is largely a result of outstanding payroll costs (£1,044k) to be settled with the College – the majority of this will be settled in June.

£	30 April 2021	31 July 2020	Increase/ (Decrease)
CSP Restricted	2,060,288	1,817,296	242,992
Union	1,649,654	493,833	1,155,821
	<u>3,709,942</u>	<u>2,311,129</u>	<u>1,398,813</u>