Stage 1 Budget 2021/22 Union

	Coi	re		
	Grant Funded	Self-Funding	Enterprise	Total
Income			-	
Block Grant	2,527,213			2,527,213
Other Income	33,168			33,168
Advertising & Media Sales	90,000			90,000
Welcome	40,000			,
	.0,000	1 045 000		1 045 000
Venues		1,845,000		1,845,000
Retail			1,055,000	1,055,000
External Bookings			75,000	75,000
Income Total	2,690,381	1,845,000	1,130,000	5,665,381
Cost of Sales				
Venues		(615,000)		(615,000)
Retail		, ,	(509,800)	(509,800)
External Bookings			-	-
Gross Profit	2,690,381	1,230,000	620,200	4,540,581
G. 656 T. 16.11	100%	67%	55%	.,0 .0,00 .
Staff Expenditure	10070	07 70	3370	
Education & Welfare	(170,581)			(170,581)
Advice & Support	(155,253)			,
Student Opportunities & Development	(326,334)			(155,253) (326,334)
· ·	(134,073)			(134,073)
Marketing & Communications Welcome	, , ,			(134,073)
	(10,000)			(567 560)
Leadership & Governance	(567,568)			(567,568)
Finance	(231,431)			(231,431)
Systems Central Services	(171,533)			(171,533)
	(91,268)		(201 707)	(91,268)
Retail		(042.074)	(301,787)	(301,787)
Venues		(942,974)	(45,000)	(942,974)
External Bookings	(4 050 044)	(0.42.074)	(15,000)	(15,000) (3,117,803)
Total Staff Expenditure	(1,858,041)	(942,974)	(316,787)	(3,117,003)
Non-Staff Expenditure	(07.500)			(07.500)
Education & Welfare	(37,500)			(37,500)
Advice & Support	(6,850)			(6,850)
Student Opportunities & Development	(471,400)			(471,400)
Marketing & Communications	(53,090)			(53,090)
Welcome	(26,624)			(44.000)
Leadership & Governance	(44,000)			(44,000)
Finance	(49,670)			(49,670)
Systems	(42,734)			(42,734)
Central Services	(97,882)		/	(97,882)
Retail		(000 01=)	(189,550)	(189,550)
Venues		(286,815)		(286,815)
External Bookings	/a		-	-
Total Non-Staff Expenditure	(829,750)	(286,815)	(189,550)	(1,306,115) -
Operating Surplus/(Deficit)	2,590	211	113,863	116,663
		0%	10%	

Education & Welfare	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Stage 1 Bud
Expenditure			
Staff Costs			
Permanent Staff	(58,320)	(40,000)	(170,581)
Temporary Staff	(750)	-	-
Staff Costs Subtotal	(59,070)	(40,000)	(170,581)
Operational Costs			
Teaching Awards	(5,000)	(6,000)	(12,000)
Student Rep Network	(1,500)	(1,500)	(1,500)
Liberation Groups	(5,000)	(5,000)	(5,000)
Elections	(4,000)	(2,500)	(4,000)
Campaigns	(2,500)	(1,000)	(3,500)
Hospitality	-	-	(1,500)
Publicity	-	-	(1,000)
Subscriptions	(3,240)	(3,240)	(3,500)
Training	-	-	(2,000)
Travel	(550)	-	-
Other	, ,		(3,500)
Operational Costs Subtotal	(21,790)	(19,240)	(37,500)
Expenditure Total	(80,860)	(59,240)	(208,081)
Net Surplus/(Deficit)	(80,860)	(59,240)	(208,081)

Advice & Support	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Stage 1 Bud
Expenditure	_		•
Staff Costs			
Permanent Staff	(47,187)	(46,236)	(155,253)
Staff Coss Subtotal	(47,187)	(46,236)	(155,253)
Operational Costs			
Affiliation Fees	(390)	(390)	(500)
Insurance	(260)	(260)	(350)
Printing Costs	(1,000)	-	(1,000)
Publicity	(1,100)	(250)	(1,500)
Research	(1,000)	-	(2,500)
Subscriptions	(800)	(800)	(1,000)
Operational Costs Subtotal	(4,550)	(1,700)	(6,850)
Expenditure Total	(51,737)	(47,936)	(162,103)
Net Surplus/(Deficit)	(51,737)	(47,936)	(162,103)

Imperial College Union Stage 1 Budget 2021/22

Student Opportunities & Development	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Stage 1 Bud
Income			
Associate Membership Fees	16,044	1,000	16,044
Life Membership Fees	5,457	2,000	5,457
Other Fees & Sales	2,192		<u>-</u> _
Income Total	23,693	3,000	21,501
Expenditure			
Staff Costs			
Permanent Staff	(231,669)	(235,570)	(316,334)
Temporary Staff	(7,500)	189	(10,000)
Staff Costs Subtotal	(239,169)	(235,381)	(326,334)
Operational Costs			
Card Commission			-
CSP Grants	(328,602)	(275,602)	(425,000)
Engraving & Signwriting	(1,400)	(1,400)	(1,400)
Entrance Fee Competition	-	(50)	-
Equipment Hire	(400)	(33)	-
Equipment Purchase	-	(1,000)	(2,500)
Felix Printing	(21,000)	(10,000)	(25,000)
Fines Expend	-	50	-
Grants Payable	(500)	-	-
Insurance	(1,952)	(1,952)	-
Maintenance	-	(35)	-
Postage	-	(10)	-
Printing Costs	(2,717)	-	(1,500)
Publicity	(200)	-	-
Student Training	(1,900)	-	(4,500)
Subscriptions	-	(500)	(1,500)
Travel	(200)	-	-
Other	-	(1,500)	(10,000)
Operational Costs Subtotal	(358,871)	(292,032)	(471,400)
Expenditure Total	(598,040)	(527,413)	(797,734)
Net Surplus/(Deficit)	(574,347)	(524,413)	(776,233)

Marketing & Communication	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Stage 1 Bud
Income			
Advertising Sales	65,000	38,000	90,000
Refreshers	6,000		-
Freshers Fair	-	18,660	-
Other	-	9,500	-
Income Total	71,000	66,160	90,000
Expenditure			
Staff Costs			
Permanent Staff	(120,081)	(130,228)	(129,073)
Temporary Staff	(7,500)	(198)	(5,000)
Staff Costs Subtotal	(127,581)	(130,426)	(134,073)
Operational Costs			
Central Marketing	-	-	(20,000)
Consumables	(2,500)	-	(2,500)
Equipment Purchase	(480)	-	(500)
Licences	(5,300)	(3,000)	(5,300)
Printing Costs	(1,550)	(1,335)	(1,550)
Publicity	(5,920)	(1,000)	(5,920)
Staff Subsistence	-	(16)	-
Subscriptions	(4,320)	(3,309)	(4,320)
Systems, Software & Development	-	(12,311)	-
Travel	(500)	-	(500)
Uniforms	(320)	(451)	(2,500)
Other	-	(1,500)	(10,000)
Operational Costs Subtotal	(20,890)	(22,922)	(53,090)
Expenditure Total	(148,471)	(153,348)	(187,163)
Net Surplus/(Deficit)	(77,471)	(87,188)	(97,163)

Imperial College Union Stage 1 Budget 2021/22

Welcome	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Stage 1 Buc
Income			
Advertising & Media Sales			40,000
Income Total			40,000
Expenditure			
Staff Costs			
Permanent Staff			-
Temporary Staff			(10,000)
Staff Costs Subtotal			(10,000)
Operational Costs			
Central Marketing			(5,300)
Equipment Hire			(5,605)
Printing Costs			(7,919)
Publicity			(500)
Systems, Software & Development			(6,500)
Uniforms			(800)
Operational Costs Subtotal			(26,624)
Expenditure Total			(36,624)
Net Surplus/(Deficit)			3,376

Leadership & Governance	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Stage 1 Bud
Income			
Block Grant	1,885,213	1,885,213	2,527,213
ADF Transfer	64,620	64,620	-
Other	93,126	213,118	
Income Total	2,042,959	2,162,951	2,527,213
Expenditure			
Staff Costs			
Permanent Staff	(495,644)	(484,984)	(627,568)
Temporary Staff	-	-	-
Payroll Contingency	(153,934)	(131,010)	60,000
Outsourced Head of Finance	(30,500)	(38,000)	
Staff Costs Subtotal	(680,078)	(653,994)	(567,568)
Operational Costs			
Accommodation	-	(63)	-
Depreciation	(243,038)	(226,000)	(226,000)
Equipment Hire	-	(16,678)	-
Equipment Purchase	-	(109)	-
General Contingency	(59,192)	(7,200)	(20,000)
Governance Development	(3,000)	(1,000)	(3,000)
Health & Safety	(13,554)	(17,000)	-
Hospitality	(1,405)	(200)	(1,500)
Maintenance	-	(345)	-
OT Induction & Training	(4,500)	(4,500)	(4,500)
OT Projects	-	-	(5,000)
Training	(7,300)	(5,000)	-
Trustee Travel	(1,500)	-	-
Other		(5,999)	(10,000)
Operational Costs Subtotal	(333,489)	(284,094)	(270,000)
Expenditure Total	(1,013,567)	(938,088)	(837,568)
Net Surplus/(Deficit)	1,029,392	1,224,863	1,689,645

Olago i Baaget 2021/22			
Finance	2020-21	2020-21	
	Full Year	Year End	2021-22
	Budget	Forecast	Indicative
Income			
Interest	20,000	10,006	10,000
Investment Net Income	-	21,790	-
Income Total	20,000	31,796	10,000
Expenditure			
Staff Costs			
Permanent Staff	(147,442)	(110,654)	(231,431)
Temporary Staff	-	(48,682)	-
Staff Costs Subtotal	(147,442)	(159,336)	(231,431)
	, ,	, ,	, ,
Operational Costs			
Bad Debts	-	19,874	-
Bank Charges	(7,243)	(1,769)	(5,000)
Card Commission	(12,000)	(4,000)	(15,000)
Irrecoverable VAT	(12,715)	(15,000)	(15,000)
Legal & Professional	-	(5,000)	(10,000)
Licences	(270)	(351)	(500)
Maintenance Contracts	(2,920)	(3,170)	(3,170)
Subscriptions	(536)	(555)	(1,000)
Systems, Software & Development	(365)	(336)	-
Operational Costs Subtotal	(36,049)	(10,308)	(49,670)
Expenditure Total	(183,491)	(169,644)	(281,101)
		(122,211)	(===;===)
Net Surplus/(Deficit)	(163,491)	(137,847)	(271,101)

Systems	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Indicative
Income			
General			
Goods & Services		2,067	1,667
General Subtotal	-	2,067	1,667
Income Total		2,067	1,667
Expenditure			
Staff Costs			
Permanent Staff	(230,251)	(212,610)	(166,533)
Temporary Staff		(500)	(5,000)
Staff Costs Subtotal	(230,251)	(213,110)	(171,533)
Operational Costs			
Equipment Purchase	-	(3,000)	(25,000)
Maintenance Contracts	(7,334)	(700)	(7,334)
Systems, Software & Development	(4,500)	(4,500)	(10,400)
Operational Costs Subtotal	(11,834)	(8,200)	(42,734)
Expenditure Total	(242,085)	(221,310)	(214,267)
Net Surplus/(Deficit)	(242,085)	(219,243)	(212,600)

HR & Central Services	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Stage 1 Bud
Expenditure			
Staff Costs			
Permanent Staff	(37,503)	(37,503)	(91,268)
Temporary Staff	-	126	-
Staff Costs Subtotal	(37,503)	(37,377)	(91,268)
Operational Costs			
Cleaning	(48,380)	(50,621)	(20,750)
Equipment Hire	(17,932)	(17,932)	(17,932)
Office Equipment	-	(247)	(2,000)
Health & Safety	-	-	(5,000)
Postage	(140)	(164)	(200)
Recruitment Costs	-	(220)	(15,000)
Stationery	(1,096)	-	-
Telephones	(6,137)	(7,000)	(7,000)
Staff Training & Development	-	(50)	(25,000)
Staff Wellbeing & Recognition	(2,040)	(2,040)	(5,000)
Operational Costs Subtotal	(75,725)	(78,273)	(97,882)
Expenditure Total	(113,228)	(115,650)	(189,150)
Net Surplus/(Deficit)	(113,228)	(115,650)	(189,150)

External Bookings	2020-21 Full Year Budget	2020-21 Year End Forecast	2021-22 Stage 1 Bud
Income			
Donations			75,000
Other			
Income Total			75,000
Expenditure			
Staff Costs			
Permanent Staff			-
Temporary Staff			(15,000)
Staff Costs Subtotal			(15,000)
Operational Costs			
Other			
Operational Costs Subtotal			
Expenditure Total			(15,000)
Net Surplus/(Deficit)			60,000

	Stage 1	Bud	get 2	021	/22
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Stage 1 Budget 2021/22			
Venues	2020-21	2020-21	
	Full Year	Year End	2021-22
Income	Budget	Forecast	Indicative
Wet Sales			
Core Sales	117,000	101,428	1,375,000
Welcome Weekends	6,000	, -	-
Overage/Shortage		(5,351)	
Wet Sales Subtotal	123,000	96,077	1,375,000
Cost of Sales	(36,900)	(40,783)	(412,500)
Gross Profit	86,100	55,293	962,500
	70%	58%	70%
Dry Sales			
Core Sales	32,500	29,168	450,000
Welcome Weekends	375	,	,
Overage/Shortage			
Dry Sales Subtotal	32,875	29,168	450,000
Cost of Sales	(13,808)	(9,951)	(202,500)
Gross Profit	19,067	19,217	247,500
	58%	66%	55%
Other Income			
Ticket Income	1,500	-	20,000
Sales Commission	-	-	-
Room Hire & Events		<u>-</u> _	<u> </u>
Other Income Subtotal	1,500	-	20,000
Income Total	106,667	74,511	1,230,000
Expenditure			
Staff Costs	(0.4 = 40)	(0.1 = 10)	(40.4.0=4)
Permanent Staff	(64,748)	(64,748)	(434,974)
Temporary Staff	(18,267)	(20,118)	(500,000)
Agency Staff Welcome	(25,187) (4,011)	(51,405)	_
Late Taxis	(1,200)	(322)	(8,000)
Staff Costs Subtotal	(113,413)	(136,593)	(942,974)
Operational Costs			
Operational Costs Card Commission	(3,015)	(1,131)	(18,250)
Carriage	(3,013)	(28)	(10,230)
Cleaning	(2,000)	(311)	(62,250)
Consumables	(3,018)	(9,276)	(9,125)
Decorations	-	(76)	(3,000)
Disposables	(4,426)	-	(18,250)
Engraving & Signwriting	-	(12)	-
Entertainment Acts	(1,000)	(0.000)	(15,000)
Equipment Hire	(800)	(2,066)	(6,000)
Equipment Purchase Licences	(2,002)	(1,217) (2,100)	(5,000) (2,100)
Maintenance	(1,167)	(2,100)	(5,000)
Maintenance Contracts	(5,299)	(1,650)	-
Printing Costs	(500)	(17)	(500)
Quiz Prizes	(183)	(500)	(500)
Security Staff	-	(11,196)	(73,440)
Sinking Fund	=	- (4.000)	(50,000)
Stocktaker	(4.000)	(1,000)	(2,000)
Subscriptions Systems, Software & Development	(4,000)	(1,539) (25)	(8,400)
Training	- -	(23) -	(2,500)
Travel	-	(17)	(=,000)
Uniforms	-	-	(500)
Other		(106)	(5,000)
Operational Costs Subtotal	(27,410)	(32,267)	(286,815)
Expenditure Total	(140,823)	(168,860)	(1,229,789)
Net Surplus/(Deficit)	(34,156)	(94,350)	211

Imperial College Union Stage 1 Budget 2021/22

Stage 1 Budget 2021/22			
Retail	2020-21	2020-21	
	Full Year	Year End	2021-22
	Budget	Forecast	Indicative
Income			
Sales			
Union Shop	386,301	51,501	600,000
•		31,301	•
Shop Extra	286,250	-	375,000
Online	14,700	63,551	80,000
Sales Commission	2,500	-	-
Overage/Shortage		(10,800)	
Sales Subtotal	689,751	104,252	1,055,000
Cost of Sales			
Union Shop	(185,424)	(21,771)	(240,000)
Shop Extra	(177,475)	(4,321)	(225,000)
Online	(7,056)	(30,000)	(32,000)
Carriage	(3,675)	(15,252)	(12,800)
Cost of Sales Subtotal	(373,630)	(71,344)	(509,800)
Cost of Sales Subtotal	(373,030)	(71,344)	(303,800)
Gross Profit	316,120	32,908	545,200
GIOSS FIOIR			
	46%	32%	52%
Ol salata Otaal			
Obsolete Stock			
Sales	-	120,278	-
Cost of Sales		(120,336)	
Obsolete Stock Subtotal	-	(58)	-
	-		
Income Total	316,120	32,850	545,200
Expenditure			
Staff Costs			
Permanent Staff	(191,100)	(194,228)	(217,387)
Temporary Staff	-	<u>-</u>	(84,400)
Staff Costs Subtotal	(191,100)	(194,228)	(301,787)
	, ,	, , ,	, ,
Operational Costs			
Card Commission	(7,560)	(467)	(10,550)
Carriage	(2,863)	(122)	(6,000)
Carrier Bags	(2,000)	(122)	(2,000)
Consumables	(3,100)	(76)	, ,
	, ,	(76)	(2,000)
Equipment Hire	(2,000)	(400)	(1,000)
Equipment Purchase	-	(495)	(6,000)
Health & Safety	-	(325)	-
Maintenance	-	-	(60,000)
Maintenance Contracts	(4,000)	-	-
Printing Costs	-	(57)	(500)
Sinking Fund	-	-	(100,000)
Stocktaker	(1,050)	(1,500)	(1,500)
Other	(1,600)	(250)	(1,000)
Operational Costs Subtotal	(22,172)	(3,693)	(189,550)
Cpsiational ocoto oubtotal	(-2, 1 / 2)	(3,000)	(100,000)
Expenditure Total	(213,272)	(197,921)	(491,337)
-Apolianaio Iotai	(=10,212)	(.01,021)	(-101,001)