



**Board of Trustees
Matters Arising 2020-21**

Meeting(s)	Minute	Action	Responsible	Timeline
9 th December 2020	10	Risk Management Policy Meet with the newly appointed Director of Risk at College (once in post) to engage them with supporting the integration of the new risk management structure required for College.	TF,AS	February 2021
9 th December 2020	14	AOB To create an updated staff contact list/organogram and circulate to Board members	AC, TF	January 2021
20 th January 2021	10	Audit Update To update Board on whether audit has been completed after issues with the inter-company balance.	TF	February 2021
20 th January 2021	14	AOB To report to on updates regarding the disciplinary and complaints process review and provide a clear timeline for this work.	SS, TN, AS, TF	February 2021