

28 October 2020 / 10am – 1pm / Microsoft Teams

Standing Items

	Item	Author	Reference	Action	Page
1	Introductions	JF		To note	
2	Apologies	VA		To note	
3	Minutes	JF		To approve	2
4	Matters Arising	JF		To consider	9
5	Conflicts of Interest	JF		To consider	
6	Confidential Business*	JF		To consider	

Regular Updates

7	MD Update*	TF	TB/20-21/11	To consider	10
8a	OT Update & Objectives	AS	TB/20-21/12	To note	14
8b	OT Communication Plan	OTs	TB/20-21/13	To note	25

Substantive Items

9	2020/21 Final Budget	TF / JH	TB/20-21/14	To approve	29
10	Management Account Structure	JH / TF	TB/20-21/15	To consider	38
11	Reserves Policy	JH / SL	TB/20-21/16	To approve	42
12	Commercial Update	TF	Verbal	To note	
13	Strategy Briefing: Where are we now?	TF / AS	Presentation	To consider	
14	Strategic Review Plan	TF / AS	TB/20-21/17	To consider	47
15	Senior Staffing Plan*	TF	TB/20-21/18	To approve	60
16	Policies Review Schedule	TF	TB/20-21/19	To approve	69
17	Draft Annual Report	TF	TB/20-21/20	To consider	74
18	Any Other Business	All			

Items marked with an * have been identified as confidential to Board.

Author Key

JF Jill Finney
AS Abhijay Sood
TF Tom Flynn
JH Jayne Hufford

SL Sam Lee
TN Tom Newman
RU Ross Unwin

Next Meeting Dates:

18 November	12 May 2021
09 December	23 June 2021
20 January 2021	07 July 2021
24 February 2021	
24 March 2021	