

Deputy President (Finance & Services) report to Union Council

Fifi Henry

College Meetings & Prep	Student + Union Meetings & Prep	Operational work (day-to-day)	Project work (major goals)
25%	30%	15%	30%

Updates:

Committees:

- Services and Sustainability Board met for the second time, and was not quorate. Review of the committee needs to be done. Will discuss further at Council.
- Services Working Group (SWG), which is a sub committee of SSB, met for the first time. Was set up to discuss student staff welfare, events/products offered, and general relevant policies and procedures. Was a very productive discussion, and I still need to write up a comprehensive summary to decide on next steps. Will be circulated with SSB.

Summer Ball:

- Undertaken a range of training in the absence of a Events & Conferences Manager, including ACT Operational Training with the London Metropolitan Police. HoSE, DPCS and DramSoc Tech Director also joined.
- The Summer Ball Committee did an interview with Felix to showcase how student involvement has changed this year in comparison to previous years.

Projects:

- H&S Management Tool to be used primarily at the Health & Safety Committee. Currently in the initial stages of building the skeleton. Will be a comprehensive and dynamic "Action Tracker" that can be used to hold responsible parties to account and ensure no task goes amiss.
- CSP Debt Management Procedure is being drawn up to align with a CSP High Risk Event Procedure that was created by the DPFS of 2016/17. Working with the DPCS to take to the Finance & Risk Committee.

H-Bar:

- I was invited alongside Abhijay (President), Mohit (GSU President), Head of Student Experience and Operations Manager to a meeting mid-Feb with Campus Services and College staff about the future of h-bar. There were many very valid points raised about how the space and atmosphere are not quite fit for purpose, what postgrads and staff would like from the space (both in terms of food, furniture and events) and where we go moving forward. Part of this conversation did focus on the food offering, and how we can work together to provide the best service. As there are now conversations about the bigger picture and long term future of h-bar, the equipment that needed to be purchased was put on hold indefinitely, awaiting progress updates.

Staffing at the Union:

- Deputy Venue Manager interviews were held, one person taken to second interview and has been successful. Although waiting upon return of HoCS to approve offer so the candidate can accept.
- Entertainment Coordinator interviews postponed to later this week/next week.
- Assistant Management Accountant going for second interview withdrew, so there were no appointable candidates left

Other:

- Reduced time available due to a large number of committee meetings and report writing has reduced my operational day-to-day time. I want to do a wider review of the DPFS role as the amount of admin that could sit elsewhere is immense. This would allow the role to support students better whilst being able to focus on manifesto points and new/unexpected projects.

Upcoming:

- Summer Ball (ongoing, continue to have fortnightly meetings with SBC)
- Block Grant negotiations
- Welcome Week 2020 Planning
- Training (both personal development and necessary for Project/Event management for the Summer Ball)

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