Governance Committee– Actions Tracker

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| **Meeting(s)** | **Minute** | **Action** | **Responsible** | **Item Completion Date** |
| 3rd June 2019 | 5.1 | **Council Policy updates**  Update committee on progress regarding Council Policies on the website | Council Chair | 2nd July 2019 |
| 3rd June 2019 | 5 | **Constitution and Bye-laws**  Update the governance documentation to reflect the need for Council members to sign a COI  Committee to review the bye-laws on disqualifying candidates following the LE19/20 | Union President | 2nd July 2019 |
| 3rd June 2019 | 7 | **LE 19**  KL to check the accuracy of the stats mentioned in the paper  RT to set up a working group to look at the information to candidates and rules regarding the elections process | Union President | 2nd July 2019 |
| 3rd June 2019 | 9 | **PG engagement**  RT to update the Committee regarding the discussions on the PG remuneration | Union president | 2nd July 2019 |
| 3rd June 2019 | 5 | **Safeguarding and no drugs policies**  JOH to continue working with College’s safeguarding team to update the policy and produce a full set of safeguarding policies. This is wholly dependent on Imperial College’s own timelines for completion. | Managing Director and Union President | 11th Sept 2019  (dependent on Imperial College’s own timelines for completion) |
| 3rd June 2019 | 5.3 | **Rugby disciplinary**  the Rugby Club hearing will now take place in July due to university deadlines/exams | Union President | Update to 2nd July 2019 |
| 2nd July 2019 | 10 | **19/20 workplan**  Five meetings to be held in 2019/20; with a sixth to be tentatively scheduled and cancelled if not needed. | GovCom | 11th Sept 2019 |
| 2nd July 2019 | 11 | **Review ToR**  To Specify which OTs will be on GovCom for year 2019/20. | GovCom | 11th Sept 2019 |
| 11th September 2019 | 8 | **Policy Renewal Framework**  To update GovCom with ongoing work into working with UC to streamline and update policies of the Union | Council Chair and Union President | 18th Nov 2019 |
| 11th September 2019 | 5.4 / 6.2 | **Disciplinary Policy Review**  To update GovCom with review and recommendations | Union President | 18th Nov 2019 |
| 11th September 2019 | 5.6 | **PG Engagement and Remuneration**  Ongoing work alongside GSU committee to evaluate GSU president workload and strategic goals of GSU itself, with view to improving working arrangements | Union President | Final deadline 21st January, ongoing review at Govcom |
| 11th September 2019 | 5.7 | **Safeguarding and No-Drugs Policy**  Review and clarify policies for ratification by committee (ties into Policy Renewal work by Council Chair) | Managing Director | 18th Nov 2019 |
| 11th September 2019 | 6.1 | **Regulatory Compliance**  A review and summary of ICU’s situation within the current regulatory environment to be brought for consideration. | Union President / Council Chair | 18th November 2019 |
| 11th September 2019 | 7.3 | **Council Reform Paper**  Papers to be presented to UC – brief verbal update for GovCom | Union President | 18th November 2019 |