

FINANCE AND RISK COMMITTEE

The second ordinary meeting of the Finance and Risk Committee for the 2019/20 session, to be held on Wednesday 5th February 2020 in Meeting Room 3, Beit Quad at 11.00am

**Agenda**

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| **Item** | **Subject** | **Lead** | **Timings** |
| 1. Formal Business | Welcome and Chair’s Business | Finance and Risk Chair | 11:00am |
| 2. | Declaration of Interest | Finance and Risk Chair |  |
| 3. | Apologies | Finance and Risk Chair |  |
| 4. | Minutes  To consider the Minutes from 16th October 2019 | Finance and Risk Chair |  |
| 5. | Action Tracker | Finance and Risk Chair |  |
| 6. | Committee Forward Agenda | Finance and Risk Chair |  |
| **Reporting:** | | | |
| 7. | Management Accounts:   * October, November & December * Overview of key deliverables * Balance Sheet | Head of Finance & Resources & Finance Manager | 11:20am |
| 8. | Balanced Scorecard | Head of Finance and Resources | 11:40am |
| 9. | Forecast & Half Year Review | Head of Finance and Resources | 11:45pm |
| 10. | CSP Finance | Deputy President (Finance & Services) | 12:05pm |
| 11. | CSP Budget Proposal | Deputy President (Clubs and Societies) | 12:15pm |
| **Discussion:** | | | |
| 12. | Approach to Block Grant Proposal | Head of Finance and Resources | 12:30pm |
| 13. | Strategic Risk Register: Risk 1,2,7 | Head of Finance and Resources | 12:50pm |
| 14. | Summer Ball Update | DPFS | 1:05pm |
| 15. | KPMG Internal Audit   * Update on site visit (6 – 10 January) | Head of Finance and Resources | 1:15pm |
| 16. | AOB |  | 1:30pm |
|  | Date of next meeting:  **18 March 2020** |  |  |