

Education Strategy & Operations Group – Student Experience Extra-Curricular Stream

Approach and principles to delivery of extra-curricular activities in Autumn 2020

Following meetings with the below-mentioned members, this document was put together to highlight the approach and the principles that should drive the delivery of extra-curricular activities across Imperial. These 'terms of reference' for the stream include key stakeholders (**3. Membership**) and underline those principles (**1.iii.**) that should be used when delivering new/adapted extra-curricular activities.

The stream welcomes any feedback or comments on the below and aims to present regular updates to ESOG once individual departments provide initial reports.

1. Key aims

- i. To coordinate a College-wide response to the extra-curricular considerations in delivering a world class student experience in the context of Covid-19 in the 2020/21 academic year
- ii. To have oversight of the delivery of extra-curricular services, including but not limited to:
 - i. Clubs & Societies via the Union's structure
 - ii. Arts and music via the Blythe Centre
 - iii. Sport via Move Imperial
 - iv. Social events undertaken by faculties or departments, through collaboration with departmental societies and Constituent Unions
 - v. Events & Conferences
- iii. To advise internal stakeholders in ensuring extra-curricular activities delivered in the context of social-distancing and travel restrictions are not just being transposed online but rather deliver on one of the following objectives:
 - a. Provide opportunities for students to have fun and try something new
 - b. Create forums conducive to developing meaningful friendships and support students' wellbeing
 - c. Promote community building within departments to ensure smoother integration once in-person teaching resumes
 - d. Create a sense of belonging to Imperial by making the most of in-person opportunities
 - e. Replicate spontaneous interactions
 - f. Develop forums for students with similar interests to interact
 - g. Support the personal and professional growth of students beyond the remit of their academic degree
- iv. To provide further information regarding provisions of expected services during in-person events for stakeholders to better understand the type of events that can be feasibly delivered.
- v. To communicate effectively with incoming and returning students over the July-September period to promote the reviewed offer.

2. Duties of the Extra-Curricular Stream

- i. To promote the 'Students As Partners' model and ensure collaboration between relevant College stakeholders and student representatives
- ii. To provide the Education Strategy & Operations Group (ESOG) with progress reports from key members
- iii. To provide reassurance to ESOG and relevant stakeholders that extra-curricular activities delivered in the current circumstances are both safe and catering to students' needs
- iv. To update and seek feedback from ESOG where new initiatives are being put forward by this group or its stakeholders
- v. To submit recommendations and funding proposals to ESOG for review and further consideration by Silver, where relevant

3. Membership

- i. ICU Deputy President – Clubs & Societies (Thomas Fernandez Debets)
- ii. Vice-Dean Learning & Teaching for the Faculty of Engineering (Dr Lorraine Craig)
- iii. Head of Education & Student Experience Strategy for the Faculty of Engineering (Dr Philip Power)
- iv. ICU Head of Membership Services (Tom Newman)
- v. ICU Student Development & Opportunities Manager (Rachel Sunderland)
- vi. Blythe Centre Administrator (Naomi Anderson-Eyles)
- vii. Head of Sport (Will Hollyer)
- viii. ICU Culture Sector Chair (Shuning Xing)
- ix. ICU Recreational Sector Chair (Christopher Turner)
- x. ICSMSU President (Ben Russell)
- xi. GSU Vice Chair - Representation (Milia Hasbani)
- xii. Internal Communications Officer – Communications and Public Affairs (Martha Solhatra)

4. Chair

- i. The ICU Deputy President (Clubs & President) shall act as Chair
- ii. The Vice-Dean Learning & Teaching for the Faculty of Engineering will act as co-Vice Chair
- iii. The Head of Education & Student Experience Strategy for the Faculty of Engineering will act as co-Vice Chair and shall be responsible for the operation of the meeting including the recording of minutes and actions.

5. Meeting frequency

- i. Meetings shall take place on a fortnightly basis
- ii. Meetings shall take place throughout the months of July and August.

Selected actions from initial meeting (for information):

- Investigate data around students' geographical location during the pandemic to identify density 'hubs' where this stream could support, along with the relevant ICU cultural society, in-person activities amongst incoming/returning Imperial students and alumni
- Enquire whether the Virtual Learning teams at the College could deliver training sessions for student volunteers to learn how to curate good online material
- Look into procuring software to facilitate the access and delivery of Clubs, Societies & Projects' online events
- Write proposals for the IC Trust, the Harlington Trust and the Expedition Board to repurpose the funds already made available to enhance the experience of Imperial students in light of the current restrictions due to Covid-19.