

## Board of Trustees – Action Tracker

Meeting(s)	Minute	Action	Responsible	Timeline
<b>Matters Arising</b>				
26 <sup>th</sup> February 2020	6.2	<b><u>Health and Safety Committee</u></b> Update Board on progress of review and restructure of committee	GA/FH/GP	Updates for 8 <sup>th</sup> July
26 <sup>th</sup> February 2020	18.2	<b><u>Silwood</u></b> Provide Board with short paper on review and about regarding Silwood.	FH	Updates for 13 <sup>th</sup> May
13 <sup>th</sup> May 2020	7.3	<b><u>PAR Committee</u></b> Add recruitment of chair/lay trustee to PARC forward agenda for 2020/2021	VA	Updates for 8 <sup>th</sup> July
13 <sup>th</sup> May 2020	8.3	<b><u>Communications Committee</u></b> Add Student Experience Survey Review to Board forward agenda as periodic item	VA	Updates for 8 <sup>th</sup> July
13 <sup>th</sup> May 2020	9	<b><u>Governance Committee</u></b> Contact editorial team and liaise with Felix Editor regarding development of online content	AS	Updates for 8 <sup>th</sup> July
13 <sup>th</sup> May 2020	10.5	<b><u>F&amp;R Committee minutes</u></b> Provide Board with an update on the Strategic Risk Register.	GA	Updates for 8 <sup>th</sup> July

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		<b>Matters Arising</b>		
13 <sup>th</sup> May 2020	13.2	<b><u>MD Recruitment and Induction</u></b>  Put together a list of College academics from College as part as new MD induction	PP/GA	Updates for 8 <sup>th</sup> July
13 <sup>th</sup> May 2020	14.4	<b><u>Induction Plan for new Board Members</u></b>  Discuss appointment for new Student Trustee for 2020/21.	Chair/AS	Updates for 8 <sup>th</sup> July
13 <sup>th</sup> May 2020	15.8	<b><u>Union Plan/Block Grant</u></b>  Provide Board with an update into the Block Grant proposal	AS/GA	Updates for 8 <sup>th</sup> July
13 <sup>th</sup> May 2020	22.1	<b><u>Union Council Chair Report</u></b>  Send updated byelaws and constitution changes to marketing to create and upload new document	LJ/AS	Updates for 8 <sup>th</sup> July