Board of Trustees – Action Tracker

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Meeting(s) | Minute | Action | Responsible | Timeline |
|  |  | **Matters Arising** |  |  |
|  | 9.5 | **Management accounts**  Monthly management accounts to be circulated to board | Managing Director | Monthly |
| 12 Dec 2018 | 6.3 | **H&S Report**  Include more detailed near misses in H&S reporting | Managing Director | 3rd July 2019 |
| 1st May 2019 |  | **Wellbeing network**  Follow up with College regarding the wellbeing network funding to ensure it is secured for a further year | Managing Director | 3rd July 2019 |
| 1st May 2019 | 17.3 | **College/Union strategy day**  Write a paper to Board to summarise the outcomes of the strategy day | Committee members | 3rd July 2019 |
| 1st May 2019 | 15.2 | **Business plan**  JOH to circulate fortnightly updates on the progress of the actions presented in the business plan paper | Managing Director | 3rd July 2019 |
| 1st May 2019 | 5.8 | **Council reform**  RT to lead on supporting the Council reform working group and provide update to next Board | Union President | 3rd July 2019 |
| 1st May 2019 | 5.9 | **Re-negotiation of hall prices**  Provide an update to Board on the recent discussions at College  Discuss the Halls prices changes at council | Managing Director  Council Chair | 3rd July 2019 |
| 1st May 2019 | 5.5 | **Equality, Diversity and Inclusion**  BN to produce a summary handover on EDI | DPW | 3rd July 2019 |
| 3rd July 2019 | 23.3 | **Non-SK working group (white city campus)**  JOH to update SN about the progress of the Non-SK group | Managing Director | 30th October 2019 |
| 3rd July 2019 | 16.1 | **PG Engagement**  Board to consider which sub-committee should take responsibility for this work | Committee Members | Ongoing – progress updates due 2020 |