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| Date | Action | Responsible | Timeline | Completed  |
| Tuesday 09 2018 | 1. Send out link on ‘how to join mailing list’ in order to further push out
 |  DPW  |  13 November 2018 | 13 November 2018 |
|  | 1. To ensure consultation with wider range of bar staff on reusable plastic cups
 | DPFS | TBC |  |
|  | 1. Bring Sports Hub plans to Council when more fleshed out
2. Identify whether we can find data on whether students who used to use ethos no longer use it due to price rise
 | DPCS  |  |  |
|  | 1. Provide background for discussion on PG engagement and representation within the Union
 | Union President |  | 13 November 2018 |
|  | 1. Identify what happens if a report gets rejected
 | Council Chair  | 23 October 2018  | Action Updated on 13 November 2018 |
|  | 1. Council to provide feedback on what they would like to see in reports
 | Union Council | 31 October 2018 | Ongoing |
| Tuesday 23 2018 | 1. Standing order 1 to be amended to state: definitions and interpretations of terms used shall be defines as in constitution and bye laws
2. Standing order 27: should be standing order 26
3. Chair to amend CWB membership to 1 representative of each CU, liberation and community officers, departmental representatives and hall representatives
4. Chair to change everywhere where is states ‘ordinary member’ to representative to council
5. Chair to re-present Appendix B
 | Council Chair  |  |  |
|  | 1. DPCS president to send changes regarding CSPB membership
2. DPCS to provide an analysis of different membership models in relation with the change of pricing recently
 | DPCS |  |  |
|  | 1. To report back about how conversations from the College have gone
 | Union President and DPW | Before the end of term |  |
|  | 1. KN Chair to chair working group to research and provide recommendations.
	1. Working group to provide a duration of time period for a ban/sanction that will be appropriate
 | KN Chair | 13 November | Ongoing |
|  | 1. To consider anti-racist campaign groups as requested for Item 08 (23/10/18 Union Council)
 | Union Council | 13 November 2018 | Ongoing |
| Tuesday 13 November  | To update Council on what happens after Council gives a motion of censure | Council chair | 11 December |  |
|  | Chair to add some technical corrections to the standing orders | Council chair | 11 December |  |
|  | Union President to get an answer on the voter registration service in the Union service from college and Council Chair to provide an update | Council Chair/Union President | 11 December | 11 December: Ongoing – slow process |
|  | To outline plans to provide jugs of water and a hot water urn and consider snacks at Union Council meetings | Council Chair | 11 December |  |
|  | To formally gather the views of PGs | PG reps | 11 December | 11 December: In progress |
|  | To work with PG reps for PG reps to get feedback and for paper to come back to Council | Lloyd/Milia | 11 December | 11 December: In progress |
| Tuesday 11 December | To provide more information regarding ‘Grad Pad’  | DPW | 22 January |  |
|  | To ratify the vote for Union Council meeting 11 December by email  |  | 22 January |  |
|  | To work on the College catering experience for student and staff | DPCS  | 22 January |  |
| Tues 22 Jan | The union president to take on the ‘non faculty’ business concerns in the paper item 9 |  | 12 February  |  |
|  | For DPF would email council to inform members when board was happening |  | 12 February  |  |
|  | Union President to update Council concerning the petition system  |  | 12 February  |  |