The fourth ordinary meeting of the Health and Safety Committee for the 2018/19 session, to be held on 5th June 2019 in Meeting Room 3, Beit Quad at 3pm.

**Agenda**

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| **Item** | **Subject** | **Lead** | **Timings** |
| 1.Formal Business | Welcome and Chair’s Business | Health and Safety Chair | 3pm |
| 2. | Declaration of Conflict of Interest | Health and Safety Chair |  |
| 3. | Apologies | Health and Safety Chair |  |
| 4. | Consider minutes from **13th March** | Health and Safety Chair |  |
| 5. | Action Tracker | Health and Safety Chair |  |
| **Matters to discuss** |  |  |  |
| 6. | Health and Safety Policy review | Head of Finance and Resources  And Chair |  |
| 7. | Regulatory updates | Health and Safety Chair |  |
| 8. | Committee Evaluation | Health and Safety Chair |  |
| **Matters to report** |  |  |  |
| 8. | Building/Facilities  Update | Head of Finance and Resources  And ASO |  |
| 9. | CSP Training: Provision & Evaluation Report | Student Activities Manager/ Head of Student Experience |  |
| 10. | Commercial services report   * Beit Bars | Operations Manager |  |
| 11. | Well Being   * Staff | Managing Director |  |
| 12. | Health and Safety quarterly report | Head of Finance and Resources and Head of Student Experience |  |
| 13. | Progress update on audits | DSO |  |
| 14. | Fire alarm test evaluation | Sean Fanning |  |
| 15. | Summer ball update | Jess Harrison |  |
| 16. | H&S considerations for Welcome | Head of Student Experience |  |
| 17. | Committee evaluation form | Health and Safety Chair |  |
| 18. | Any Other Business | Health and Safety Chair |  |
|  | Date of next meeting:  **Tbc** |  |  |