

Finance and Risk – Actions Tracker

Meeting(s)	Minute	Action	Lead Responsibility	Progress	Due date
Matters Arising					
28 June 2018	Item 5.3	Sponsorship strategy Submit a paper of intent to Committee	Sales and Sponsorship manager		First F&R of 18/19
28 June 2018	Item 5.4	Bank Account Closure EB to circulate update on Bank account closure before next meeting	Finance Manager		First F&R of 18/19
28 June 2018	Item 5.5	Designated Fund Provision TBH to circulate a short review of provision funds	Deputy President (Clubs & Societies)		End of year 17/18
28 June 2018	Item 5.9	Events Budgets - Systems team to report on 3D secure online shop on the first F&R meeting of next year - DPCS and DPFS progress report	Deputy President (Finance & Services)		First F&R meeting of 2018/19
28 June 2018	Item 5.12	Insurance Cover Circulate College's response on insurance to Committee	Head of Finance & Resources		First F&R meeting of 2018/19
28 June 2018	Item 10.5	Strategic Risk Register Add SRR timeline to F&R work plan	Managing Director		First F&R meeting of 2018/19

28 June 2018	13.3	Budget Approval on 28th June Board	DPFS/Chair		First F&R meeting of 2018/19
28 June 2018	15.1	Finance manual update Update the signatories list	Finance Manager		First F&R meeting of 2018/19