



Imperial College Union Board of Trustees

01.04.2019

AGENDA ITEM NO.	
TITLE	Deputy President (Finance & Services) Report
AUTHOR	Claudia Caravello, Deputy President (Finance & Services)
EXECUTIVE SUMMARY	<ul style="list-style-type: none">• Union infographic:<ul style="list-style-type: none">○ To be released within the first week or two of term.• College Food:<ul style="list-style-type: none">○ 24hr hot food vending coming to the library in May so students can have access to nutritious meals while studying in the library at night, as well as access to hot drinks.
PURPOSE	Overview of current work. Board members to consider and advise, as desired.
DECISION/ACTION REQUIRED	None essential

Imperial College Union Council Report

Claudia Caravello, Deputy President (Finance & Services)

Report on Progress

Union

- Union Finance Infographic
 - Aim to explain to students our finances. If you wish to see my work so far/finished infographic let me know.
- Health & Safety Revamp
 - Working with Malcom Martin and Emelie Helsen on revamping H&S Committee
 - Want Board's thoughts on having an external trustee chair it rather than DPFS, if it is a committee that is essential to our functioning.
- H-bar
 - New Ops manager is working with new GSU President, h-bar manager, and myself to look at a new food menu and how it is implemented.
- Summer Ball
 - Ticket sales slightly behind last year, partly due to tickets being released a few weeks later this year. Plans have been made for big promotion of the event, to encourage ticket sales.
- Task and Finish (T&F) Leadership Group
 - Group I was part of focused on existing services
 - Consultation in form of a survey was sent to DepSocs to collect feedback on events and how in general we could change our offering/venues to encourage their students to visit us more.
 - Consultation on the same questions was also done in 'hot spot' locations – h-bar in the form of going around interviewing people who were there, and Reynolds in the form of organising a consultation focus group and asking questions to the room. Reynolds consultation was less successful, as students refused to stick to the agenda questions and instead said whatever they wanted to say, however, thoughts were successfully gathered from flipchart paper placed around the room with different question titles.
 - Consultation has been fed back to the T&F group, and then feedback to the relevant teams.
- Great Exhibition Road Festival
 - We shall be running a bar during the festival, and pledging to serve only from reusable, hard-plastic, pint glasses. The glasses shall be run under a £1 deposit scheme (a bit like large sports venues do).
 - Joint with College, we shall be designing them together, and splitting the cost. If all numbers are estimated correctly, we could make a profit from this, provided most people chose to keep the cups as a souvenir.
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College

- 24-hour vending
 - Library café has had a self-serve coffee machine already put in last month, with a hot Afro-Caribbean meal and snacks vending machine to be installed in May. The library café will now have its doors left open 24hrs a day, so students can come down to get drinks/snacks/food to help them power through those late-night study sessions without compromising on nutrition and health. Demand backed up by results of student consultation and vending machine selected from taste testing sessions of many different machines, involving myself and College Catering, based on value for money, allergen inclusivity, and quality of product.

- Food changes
 - Vegan café is no longer replacing College café, but replacing the Pieminister stall in JCR. Am trying to work with College Catering to ensure people who liked pies can still get them and that we are not reducing the range of food.
- Safezone App
 - College security and ICT are developing this app, to help improve safety of students on campus, and also be able to send out mass communications during emergencies.
 - I'm no longer involved as currently they don't need my input since the initial stages.
- Reynolds
 - Since Charing Cross hospital has been confirmed by MPs it is staying open, Julia and I have discussed College's part in the Reynolds Bar. I've had initial talk with Head of Catering to suggest they start to invest in Reynolds Bar café area space that they own, following feedback we had from the SES and the T&F consultation about the dislike of the current layout and atmosphere, and this has been escalated to Jane Neary, Head of Campus Services.

Operational Achievements

- Communications to students about my work going well, but could still be improved on

Want to know more? Have any thoughts, ideas, questions? Please get in contact!

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