



**Imperial College Union Board of Trustees**

**Date: 12.12.2018**

<b>AGENDA ITEM NO.</b>	17
<b>TITLE</b>	Deputy President (Education) Board Report
<b>AUTHOR</b>	Alejandro Luy
<b>EXECUTIVE SUMMARY</b>	Report on progress as DPE over the period since last Board
<b>PURPOSE</b>	Update board on work
<b>DECISION/ACTION REQUIRED</b>	None

# Imperial College Union Board of Trustees Report

Alejandro Luy, Deputy President (Education)

## Introduction

Highlights from the past few weeks include finishing this year's training round with a record high of 49% of Academic Reps trained (and an evaluation feedback score average of 8.5), reviewing draft Curriculum Review paperwork, developing a communications platform for the Academic Rep Network and starting the plan for SACAs 2019.

## Board of Trustees Action

I was mandated to provide information on the data from Autumn Elections 18. Please find a report outlining the key information regarding AE18 attached as an Appendix which was submitted to Communications Committee on the 6<sup>th</sup> of November by Keriann Lee.

## Goal 1 - Produce NSS and PTES Responses in record time and use them to drive for change

You can find the responses on the Union website at <https://www.imperialcollegeunion.org/your-union/your-representatives/responses>

- The departments have now finalised their action plans which are contained in the Annual Monitoring Reports (AMRs) and PTES action plans – and should now be in the hands of the respective academic rep teams.
- The first College NSS/PTES Working Group will meet on the 12<sup>th</sup> of December to discuss College level actions to be taken to improve the student experience. I have consulted with the dep reps to put together a “best practice” document in preparation for the meeting.
- Ute (GSU President) and I attended a Head of Department Lunch on 04/12/18 where the theme was NSS and the student experience. We presented our findings from the NSS and the best practice document above emphasising the role that senior management has to shape the attitude of staff in their respective departments.

## Goal 2 - Conduct a Review of the UG and PG Academic Representation Network

The purpose of this review is to map the entire network, and to improve training, support and communication.

- The new training that we developed this year has been delivered to 242 reps and we have received an average overall evaluation score of 8.5. We will do a larger review of training as part of the ARN review next year.
- I'm currently producing a plan for the rest of the Academic Rep Network Review including overall timeline, resource allocation and consultation.
- I'm currently developing a communication and file sharing platform based on Microsoft Teams and Sharepoint which will be presented to ERB on 6/12/18 for feedback.

## Goal 3 - Spearhead student involvement in student-facing projects such as StudentShapers, Imperial Award and I-Explore

- At second IMIG I presented a proposal for an additional stream to be added on *Societal Engagement* to get students involved in public outreach and community work. It was discussed in depth and will be decided on at the next IMIG. IMIG is fully supportive of societal engagement modules but is deciding whether an entire stream is necessary.

## Goal 4 - Fight for improved feedback for students across Imperial

- Feedback is a recurring theme at every education related meeting that I attend and every time it comes up I push for improvements and suggest changes that can be made. Several departments have included actions to address feedback in their AMRs. That, coupled with student feedback, external pressures, willing staff and the work of my predecessors has led to feedback timeliness and quality, as well as mark scheme quality, being improving across College. Departments are now focussing on the Curriculum Review where they have been mandated to decrease assessment burden (quantity and frequency) to give students more “breathing space” in their curriculum to digest content and reflect and improve based on feedback.

## Goal 5 - Achieve over 2000 nominations in this year’s Student Academic Choice Awards

- We are considering a few new categories to recognise excellence in the areas of student wellbeing/experience and diversity/inclusion and have finalised the project plan.
- We will unfortunately have to change the venue for the event due to refurbishment work being done to the Concert hall – however this is giving us the chance to rethink certain aspects of the event and hopefully make some improvements.

## Operational Achievements

### Rep Work

- Regular catch-ups with the Faculty reps helping them achieve their goals.
- Planning a bespoke training session for the GSU Academic & Welfare Officers.
- Working closely with Rob on GSU review work, focussing on representation.

### College Committees

- Reviewed draft Curriculum Review paperwork for all departments in all three faculties as well as CLCC, ensuring that students were involved in the process and worked with the Faculty reps to push the departments that were not including students.

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