

Imperial College Union Council Report

Nick Burstow, Deputy President (Education)

Please find below my report for December's Union Council. I have included the final bullet point of each section from my last Council report to set the scene:

Goals:

Year 1 Undergraduate Coursework Feedback Audit

- *Final point from last report: By the end of this week (03/11/17) I aim to have spreadsheets completed and shared with academic representatives, as well as instruction emails sent out*
- All academic representatives have now received copies of their spreadsheets
- Reps have begun to input data and the audit is running smoothly
- Some departments are missing data but I have informed the Academic Affairs Officers and Departmental Reps who will chase this data
- I am continuing to monitor each department spreadsheet on a weekly basis
- Many departments have coursework due at the end of the term, so I will be mindful of chasing up any missing data from Term 1 in the new calendar year

Student Shapers (working title)

- *From last report: Updates to follow once we have completed our visit [to UCL]*
- Unfortunately the meeting on Friday 10th November was cancelled
- We visited on Monday 20th November
- Our visit to UCL was informative, giving us the chance to speak with the staff who run the scheme and see examples of student *ChangeMaker* projects
- Many of the *ChangeMaker* projects mirrored endeavours undertaken by our Academic Representatives, and were predominately at an operational level
- It is important that our *StudentShapers* programme does not unnecessarily replicate the work done by our Academic Reps. It should be its own entity, uniquely placed and clearly distinguishable from the Academic Representation network.
- I am meeting with representatives from College next week to discuss this further, in order to ensure that both schemes complement each other

Postgraduate Timetabling

- *From last report: Meeting with Luke, President of Graduate Students' Union on Friday 3rd November to discuss this further*
- Luke and I met to discuss plans to ensure that postgraduate taught (PGT) students have protected Wednesday afternoons
- Luke will be in touch with the Head of Timetabling to ascertain the current situation for AY17-18 for PGT students
- We will compare this data with data from AY16-17
- Depending on the outcome of this data sourcing, we are planning on surveying PGT students in order to keep this subject on the College's agenda

Report continued overleaf...

Operations:

The operational tasks of note are listed below:

NSS Response

- *From last report: I will keep you updated with the outcome of discussions at the Learning & Teaching Committee and plans going forwards*
- I have presented the NSS Response at October's *Learning & Teaching Committee*
- The committee considered the first 7 recommendations but we did not have time to consider all 17
- The remaining recommendations will be discussed at November's *Learning & Teaching Committee*
- I will inform you of the discussions in my next report

PRES Response

- *From last report: I will confirm where the Response will go next*
- The report has been distributed to key stakeholders within the College
- The GSU President and I have been invited to a series of meetings with the Director of the Graduate School to steer the implementation of the recommendations
- Our first meeting is scheduled for Thursday 7th December
- I will inform you of the outcomes of these discussions in my next report

Examinations timetabling policy

- *From last report: The Constituent Union Presidents kindly agreed to include the survey in their newsletters, and the survey has now been sent out to students*
- Over 600 students replied to the survey!
- A second survey was sent out to Academic Reps
- Both surveys have now closed
- Chippy and I met with the examinations timetabling team to discuss the finer points of the draft policy, as well as aims for future policy
- The student views have been gratefully received by the timetabling team – a big thank you to everyone who completed the survey!

I am happy to answer any specific questions on my report and work on anything you think is missing, just let me know, Nick.

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