

Tuesday 13th February 2018

Imperial College Union Council Report

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It is now budgeting season, so I am spending a large portion of my time working with our CSPs and the CSPB committee to ensure that it goes as smoothly as possible.

Operations

CSPB

- Annual Budgeting is nearing the end following a large amount of work by all of the MG chairs (they have been working from dusk until dawn in some meetings!)
- Creation of New Clubs has been frozen so that the NAC can reassess the criteria and process that utilises new clubs.
- ICXP had a successful launch with over 40 clubs currently signed up. The criteria and points will be under review throughout the year and a lengthy and in depth feedback process will be undertaken to ensure that it becomes even better next year.

Sport

- VarsityFest 2018 was unfortunately postponed due to unforeseeable acts of God. Following a student poll, we are working with the clubs involved to support them in putting on individual fixtures that will allow them to play against each other.
- We are currently selling tickets to IC Vs LSE varsity to be played on 17th March. We have 16 sports and nearly 20 fixtures to be played on the day
- The Sports Board has released the new *Be Active* strategy. Originally meant to be released at VarsityFest, numerous emails have been sent to students to outline the big pledges we are making in it. This joint strategy between Sport Imperial and the Union will allow sport to develop and grow with improved, joined up support. More details, the strategy and what this means for students can be found here: <http://www.imperial.ac.uk/sport/about-us/strategy/>

Storage

- Reviews of the Reynolds storage area are under way – I have had meetings with the Building Managers and have been given approval to make some changes.
- Following the successful clearing of spaces, I have sent out a survey to discover the storage requirements of our clubs. This is a large stage of my storage review plan, which will involve working out how best to improve our storage spaces based on results of this. I will be requiring all clubs fill this in, otherwise they risk losing any current storage space and equipment in it.
- I have collected results from over 300 of our clubs. Once this is finished, I will be able to contact the users of each individual space to work out how best to improve the storage.

General club issues

- *Having the largest number of CSPs in the country, there are a number of day to day issues that need to be dealt with, from Event budget approval to lost passwords. These have (mostly) been dealt with in an efficient manner.*
- Enquiries about elections and AGMs are particularly popular at the moment.
- The west basement is currently experiencing volcanic eruptions. We are working out the best approach to prevent this in the future.

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- I will be working to refine the expectations had on clubs this year so that we can focus on the quality of our clubs now that we have such an amazing quantity.

Goals

Training of volunteers

- *This year I want to see a redesign on the training offered to our student volunteers, and will provide progress updates through these reports.*
- 'The Training Hub' is in a soft launch/ beta test stage where we are currently populating it with all the training guidance. This will replace the PDF training guides in the near future. It will present information in a much more accessible way and be much easier to edit throughout the year.
- Next steps – Ensure as much training information is put onto the new hub and that it is launched in a timely manner. There will be teething issues here, so we will need feedback and patience from all involved.

Review of Room Booking procedure and systems

- With input from the Student Activities staff we have managed to be part of the pilot group for the College's new room booking system. We expect this to be launched later this year and it will give us a fantastic opportunity to shape this into something that will improve the current system massively.
- Following a meeting with the team at college who are reviewing the room booking procedures across the entire university, we are finalising the procedure we currently have in place in order to send it out to CSPs.

Accessibility of information (openness)

- *The website is in the process of undergoing a redesign to change the look and several key features, this will hopefully make navigation easier for our members, and improve the way in which information can be accessed.*
- We have also included in the new *Be Active* strategy an "annual report for sport" and "termly town hall sessions". This will increase the openness surrounding sport provision and enable students to better understand the processes whilst providing a degree of accountability.
- Next steps: I am aware that the Union's annual report is lengthy and not aimed at a student audience so I would like to work with the finance department to review this.

As always, I am available in person and via email for any questions you may have on my report or the Union's work.

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