The fourth ordinary meeting of the Health and Safety Committee for the 2017/18 session, to be held on Wednesday, 20th June 2018 in Meeting Room 1&2, Beit Quad at 3pm.

**Agenda**

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| **Item**  | **Subject**  | **Lead**  | **Timings**  |
| 1.Formal Business  | Welcome and Chair’s Business  | Health and Safety Chair  | 3pm |
| 2. | Declaration of Conflict of Interest  | Health and Safety Chair  |  |
| 3. | Apologies  | Health and Safety Chair  |  |
| 4. | Minutes From **10th April 2018** | Health and Safety Chair  |  |
| 5. | Action Tracker | Health and Safety Chair |  |
| 6. | Forward Agenda | Health and Safety Chair |  |
| 7. | CSP trainingHub launch presentation  | Student Activities Manager | 3.10pm |
| 8. | Inspection reports* Beit Bars
 | Licensed Trade & Venues Manager | 3.30pm |
| **Break and Committee evaluation**  |
| 10. | Mental health wellbeing report (staff) | Managing Director  | 4.00pm |
| 11. | Event reviews * Summer Ball (verbal update)
 | Licensed Trade & Venues Manager | 4.20pm |
| 12. | Terms of reference approval  | Deputy president Finance and Resources | 4.40pm |
| 13. | Any Other Business |  |  |
|  | Date of next meeting: **TBC** |  |  |