Health & Safety Action Tracker – Action Tracker

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| Meeting(s) | Minute | Action  | Responsible | Progress |
|  |  | **Matters Arising**  |  |  |
| 14th February 2017 | 5.1 | **Sound In Union Spaces** | Head of Finance & Resources | Full Paper to 11/04/2017 meeting – deferred to February 2018, deferred to 10 April 2018 |
| 14th February 2017 | 6.6 | **Health & Safety webpage on the Union website** | Matt Blackett  | To be completed by 11/04/2017 meeting – deferred to February 2018 |
| 14th February 2017 | 9 | **Evacuation Procedures**  - notably evacuating the concert hall and technology safety procedures | Head of Student Experiences | Paper to 11/04/2017 – deferred to February 2018; deferred to April 2018 |
| 14th February 2017 | 13 | **AED Location & Training** – to inquire with College as to location, signage and training of AEDs | Matt Blackett | Verbal report to 11/04/2017 – update to be brought to February meeting by DPFS  |