



**Imperial College Union Governance Committee**

**Tuesday 10 July 2018**

<b>AGENDA ITEM NO.</b>	13
<b>TITLE</b>	Board Policies- Review and Renewal
<b>AUTHOR</b>	Alex Chippy Compton, Union President
<b>EXECUTIVE SUMMARY</b>	This paper provides a record of Board policies and a plan for review and renewal.
<b>PURPOSE</b>	<ul style="list-style-type: none"><li>- To update the committee on Board policies</li><li>- To give the committee oversight of policy renewal</li></ul>
<b>DECISION/ACTION REQUIRED</b>	None

## Board of Trustees Policy Review and Renewal

<b>Policy</b>	<b>Last review</b>	<b>Next review (maximum period)</b>	<b>Lead</b>
Associate Membership Policy	February 2018	2020/21 by People, Appointments & Remuneration Committee (3 year review)	Head of Student Experience
Complaints & Discipline Policy	N/A	2021/22 by Governance Committee (3 year review)  <ul style="list-style-type: none"> <li>• Fir To be presented to first Governance Committee AY18/19</li> </ul>	Head of Student Voice & Communication
CSP Budgeting Mission Statement	May 2018	2020/21 by Board (3 year review)	Head of Student Experience
Felix Policy	June 2018	2020/21 by Communications Committee (3 year review)	Head of Student Voice & Communications
Freedom of Speech and Events Approval	N/A	2021/22 by Board  <ul style="list-style-type: none"> <li>• To be presented to first Board AY18/19</li> </ul>	Head of Student Experience
Health & Safety Policy	N/A	2019/20 by Finance & Risk Committee with input from Health & Safety Committee (annual review)  <ul style="list-style-type: none"> <li>• To be presented to first F&amp;R AY18/19</li> </ul>	Head of Finance & Resources
Members Aged Under 18 Policy	N/A	2021/22 by Board (3 year review)  <ul style="list-style-type: none"> <li>• To be presented to first Board AY18/19</li> </ul>	Head of Student Experience
Reserves Policy	Should be annually reviewed at Finance & Risk Committee	2018/19 by Finance & Risk Committee (annual review)	Head of Finance & Resources
Retailing of Alcohol Policy	June 2018	2018/19 by Finance & Risk Committee (annual review)	Head of Commercial Services
Sabbatical Accommodation Policy	For discussion at Appointment & Remunerations Committee  <ul style="list-style-type: none"> <li>• Is no longer active policy</li> </ul>	N/A	N/A
Staff Student Protocol	N/A	2018/19 by Governance Committee (3 year review)	Managing Director
Volunteers Policy	June 2018	2021/22 by Board (3 year review)	Head of Student Experience
Web Policy	N/A	2019/20 by Finance & Risk (annual review)  <ul style="list-style-type: none"> <li>• To be presented to first F&amp;R AY18/19</li> </ul>	Head of Finance & Resources