

Finance and Risk – Actions Tracker

Meeting(s)	Minute	Action	Lead Responsibility	Progress
Matters Arising				
21 September 2016	Item 7.8	Social Enterprise Strategy To bring the final draft version of the strategy to the June 2018 meeting for further discussion before launch.	Head of Commercial Services	To be brought to 13 th June 2018 meeting.
17 May 2017	Item 4.5	EPOS Dashboard Implementation Update	Head of Finance & Resources	Informed F&R Chair. Unable to produce Dashboard. Still in discussion with Orbis Tec.
17 May 2017	Item 8.4	Foundry – lessons learned Paper detailing learning from Foundry management process to be brought to June meeting.	Managing Director	To be brought to 24 th January 2018 meeting.
17 May 2017	Item 13.8	Capital Investment Plan Collation of new opportunities for investment to be taken to Leadership Team for discussion in order to develop a draft Capital Investment Plan to be brought to June meeting.	Head of Finance & Resources	Update to be brought to 24 th January 2018 meeting.
14 June 2017	Item 5.2	Sponsorship Working Group Draft a summary paper of actions and work of the Sponsorship Working Group.	Deputy President (Finance & Services)	Delayed until Sales & Sponsorship Manager is in post.
14 June 2017	Item 10	Investment Proposal Seek independent financial advice and circulate a proposal for investment to the committee.	Head of Finance & Resources	To be brought to the 24 th January 2018 meeting
14 June 2017	Item 12.1	Internal Audit Scope re: 2018 visit	Head of Finance & Resources	To be brought to the 24 th January 2018 meeting

11 October 2017	Item 12	Bank Account Closure The Operatic Society Tour bank account	Finance Manager	To be brought to the 24 th January 2018 meeting
11 October 2017	Item 18	Designated Fund Provision TBH/ MB to research and review the use of the fund and improvements that can be made to have the highest impact on CSPs.	Deputy President (Clubs & Societies)/ Deputy President (Finance & Services)	Report to be brought to the 13 th June 2018 meeting.