

**Finance and Risk Committee  
11 October 2017**

<b>AGENDA ITEM NO.</b>	
<b>TITLE</b>	Event Budget Approvals May – September 2017
<b>AUTHOR</b>	Matthew Blackett- Deputy President (Finance & Services)
<b>EXECUTIVE SUMMARY</b>	The 83 CSP event budgets approved in the period from May – September 2017 are listed for your review. The 70 events with an expenditure of over £1,000 were approved by an Officer Trustee while the 13 events with expenditure exceeding £10,000 were also reviewed by the Head of Finance Resource.
<b>PURPOSE</b>	Members of F&R are to consider the financial and reputational risks posed by these events and gain assurance that the risks have been well managed.  The DPFS will provide an overview of the events over £10,000 of expenditure.
<b>RISK IMPLICATIONS</b>	
<b>FINANCIAL IMPLICATIONS</b>	All events will either break even or be funded by existing self-generating balances.
<b>LEGAL REVIEW REQUIRED?</b>	
<b>DECISION/ACTION REQUIRED</b>	This paper is for reporting purposes and no decisions are required

## Event Budget Approval Report – May 2017 to September 2017

By Matthew Blackett – Deputy President (Finance & Services)

### All Event Budgets Approved between 9<sup>th</sup> May 2017 and 30<sup>th</sup> September 2017 (from highest to lowest expenditure)

#### Events with Gross Expenditure over £10,000

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2663	ICSM Affirmation 2017	Central Hall Westminster	15/07/2017 14:00:00	ICSMSU Exec	905	33,000.00	(33,085.00)	(85.00)	26/07/2017 09:43:35
2615	Revel 2.0	Cirque Le Soir	02/03/2017 21:00:00	DoCSoc	400	30,400.00	(32,584.50)	(2,184.50)	26/07/2017 09:35:41
2676	stfyd 2018	plaisterers hall	07/04/2018 16:00:00	ICSMSU Exec	280	24,480.00	(25,500.00)	(1,020.00)	07/08/2017 09:42:50
2697	Freshers Fortnight 2017	Reynolds	02/09/2017 00:00:00	ICSMSU Exec	230	21,000.00	(22,170.80)	(1,170.80)	25/07/2017 11:28:16
2613	International Trip - New York	New York	25/03/2017 17:00:00	SCC Finance	20	-	(20,996.00)	(20,996.00)	26/07/2017 09:31:46
2694	Halfway Dinner 2017	Royal Garden Hotel	21/10/2017 09:00:00	ICSMSU Exec	230	15,145.83	(15,055.00)	90.83	25/07/2017 11:50:55
2710	ChemSoc Christmas Dinner 2017	Millenium Gloucester Hotel	12/12/2017 18:00:00	Chemistry	200	14,125.00	(14,650.00)	(525.00)	21/09/2017 09:12:50
2636	ICSM Summer Ball	Park Plaza Hotel, Victoria	14/07/2017 19:00:55	ICSMSU Exec	200	16,748.00	(14,600.00)	2,148.00	26/07/2017 09:43:46

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2704	International Trauma Conference	Sir Alexander Fleming Building	25/11/2017 07:00:00	Surgical Soc	250	12,900.00	(14,292.50)	(1,392.50)	23/08/2017 14:25:35
2708	CGCU Dinner	Millenium Gloucester Hotel	20/10/2017 18:00:00	CGCU Exec	270	13,430.00	(14,078.00)	(648.00)	23/08/2017 13:08:25
2672	ICSM Sports Dinner 2017	Shaka Zulu	09/05/2017 19:30:00	ICSMSU Exec	270	10,300.00	(13,500.00)	(3,200.00)	11/08/2017 09:24:12
2642	Mega Maalai XVII	Logan Hall	05/02/2017 17:30:00	Int. Tamil	900	20,100.53	(11,302.60)	8,797.93	26/07/2017 09:37:21
2729	Shaam	Copthorne Tara Hotel	24/11/2017 18:00:00	Pakistan	300	10,344.00	(10,064.00)	280.00	20/09/2017 14:44:21

#### Events with Gross Expenditure under £10,000

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2728	Charity Week Dinner	Porchester Hall	05/11/2017 17:00:00	SCC Islamic	300	22,800.00	(8,230.80)	14,569.20	27/09/2017 10:54:28
2621	Mega Maalai XVII Show	Logan Hall	05/02/2017 00:00:00	Int. Tamil	600	13,380.00	(8,100.00)	5,280.00	26/07/2017 09:40:54
2657	Annual Dinner	The Chelsea Harbour Hotel	21/03/2017 19:00:00	SCC Finance	100	2,625.00	(7,560.00)	(4,935.00)	26/07/2017 09:42:57
2626	End of Year Dinner	Copthorne Tara Hotel	16/03/2017 19:00:00	Physics	150	4,083.00	(6,750.00)	(2,667.00)	26/07/2017 09:37:39
2629	MAJOR EVENT 2017 : GETAI	GREAT HALL	18/02/2017 19:30:05	Singapore	500	5,950.00	(6,709.00)	(759.00)	26/07/2017 09:34:22

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2638	ICSO Cadogan Hall Concert	Cadogan Hall	04/03/2017 19:30:41	Orchestra	550	8,610.00	(6,696.36)	1,913.64	26/07/2017 09:42:12
2680	Joint BioChem and BioSoc Leavers Ball	Rembrant Hotel, South Ken	17/06/2017 19:00:00	BioChem	150	6,400.25	(6,482.00)	(81.75)	08/08/2017 09:36:41
2700	Quad Union Carnival	Beit	10/10/2017 17:00:00	ICSMSU Exec	800	7,700.00	(6,121.34)	1,578.66	11/08/2017 17:00:35
2577	Tour 2016	Bristol	18/11/2016 00:00:00	Lacrosse	61	-	(5,929.60)	(5,929.60)	26/07/2017 09:34:02
2591	Fetball Tour	Cardiff	13/01/2017 00:00:00	ICSMSU Netball	70	-	(5,889.80)	(5,889.80)	26/07/2017 09:40:41
2529	Meeting of the Minds	SAF Building	21/01/2017 00:00:00	Neurology	200	8,100.00	(5,300.00)	2,800.00	26/07/2017 09:33:03
2656	RSMU Spring Dinner	The Chelsea Harbour Hotel	10/03/2017 19:00:00	RSM Exec	168	5,642.23	(5,050.40)	591.83	26/07/2017 09:41:22
2646	RSMU Spring Dinner	Chelsea Harbour Hotel	10/03/2017 19:00:57	RSM Exec	100	4,792.00	(5,050.40)	(258.40)	26/07/2017 09:36:15
2735	RSM Christmas Dinner	Millenium Gloucester Hotel	15/12/2017 10:15:00	RSM Exec	100	4,400.00	(4,670.00)	(270.00)	20/09/2017 10:46:46
2734	Fresher's dinner	Rembrandt	13/10/2017 10:15:00	RSM Exec	100	4,150.00	(4,550.00)	(400.00)	20/09/2017 10:39:38
2234	GradMed Christmas Ball	The Queens Tower, South Kensington Imperial Campus	02/12/2016 19:30:00	GradMed	100	4,200.00	(4,000.00)	200.00	26/07/2017 09:40:08

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2566	MathSoc Christmas Dinner	Rembrandt Hotel, Knightsbridge	12/12/2016 00:00:00	Maths	140	3,795.34	(3,700.00)	95.34	26/07/2017 09:34:58
2593	Circle Line	Clapham Grand	03/02/2017 12:00:00	ICSMSU Rag	500	7,250.00	(3,674.00)	3,576.00	26/07/2017 09:37:00
2457	Society Weekend Away	Birmingham Central Backpackers	11/11/2016 00:00:00	ICSMSU Music	56	100.00	(3,154.00)	(3,054.00)	26/07/2017 09:35:58
2620	MM Annual Dinner	Copthorne Tara Hotel	02/02/2017 19:00:00	Muslim Medics	102	2,830.00	(2,850.00)	(20.00)	26/07/2017 09:36:05
2594	RAG Fashion Show	Clapham Grand	14/03/2017 19:00:00	ICSMSU Rag	250	2,967.80	(2,707.50)	260.30	26/07/2017 09:36:25
2653	Dance Imperial Show 2017	Union Concert Hall	16/03/2017 19:30:00	AE Dance	590	2,545.00	(2,685.84)	(140.84)	26/07/2017 09:37:49
2469	Weekend Away	Canterbury	04/11/2016 18:30:00	Choir	34	-	(2,619.34)	(2,619.34)	26/07/2017 09:37:30
2606	Football Dinner	Ruby Blue	25/02/2017 20:00:00	ICSMSU Football	80	-	(2,400.00)	(2,400.00)	26/07/2017 09:37:58
2736	BUCS Short Course	Ponds Forge, Sheffield	10/11/2017 12:00:00	Swim/Waterpolo	28	-	(2,385.00)	(2,385.00)	27/09/2017 12:10:39
2689	Summer Concert 2017	St Alban's Church, Fulham	15/07/2017 14:00:00	ICSMSU Music	130	2,100.00	(2,314.00)	(214.00)	08/08/2017 09:37:10
2719	Fresher's Ball	Ruby Blue Bar, 1 Leicester Pl, London WC2H 7BP	12/10/2017 00:00:00	RCSU Exec	350	3,790.50	(2,300.00)	1,490.50	12/09/2017 15:55:01
2741	DoCSoc Sponsor Exhibition	Great Hall, Imperial College London	12/10/2017 14:00:00	DoCSoc	300	-	(2,264.00)	(2,264.00)	25/09/2017 16:42:15

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2655	Spring Concert	Holy Trinity Church, Sloane Square, London SW1X 9DQ	18/03/2017 19:30:00	Choir	400	5,610.00	(2,199.00)	3,411.00	26/07/2017 09:42:21
2580	Winter Festival	Beit Quad / Metric	10/12/2016 00:00:00	Snowsports	150	1,817.00	(2,100.00)	(283.00)	26/07/2017 09:40:30
2645	End of Season Dinner	Loop Bar	24/03/2017 00:24:05	Lacrosse	60	-	(2,100.00)	(2,100.00)	26/07/2017 09:36:41
2608	Opera Dinner	Ruby Blue	07/02/2017 19:00:00	Light Opera	69	-	(2,090.00)	(2,090.00)	26/07/2017 09:38:07
2598	Christmas Dinner	The Swan	14/12/2016 19:00:00	ICSMSU Netball	60	-	(2,080.00)	(2,080.00)	26/07/2017 09:33:47
2436	TBS Mixer	Hotel Hammersmith	04/02/2017 18:00:00	Punjabi	120	2,000.00	(2,000.00)	-	26/07/2017 09:32:05
2706	Famine 24	Royal School of Mines Building	11/11/2017 12:00:00	Pass	100	2,000.00	(1,980.00)	20.00	19/09/2017 13:37:24
2658	End Of Season Dinner	Ruby Blue	24/03/2017 18:00:00	ICSMSU Netball	64	-	(1,920.00)	(1,920.00)	26/07/2017 09:42:44
2573	Oxford Tour	YHA Youth Hostel, Oxford	18/11/2016 15:00:00	Womens Hockey	25	-	(1,895.00)	(1,895.00)	26/07/2017 09:33:22
2502	Halloween Ball	Sway Bar	24/10/2016 19:00:00	ICSMSU Rag	300	2,760.00	(1,650.00)	1,110.00	26/07/2017 09:34:41
2597	Laxmas	Lillie Park, Le Gothique, Clapham Grand	10/12/2016 12:00:00	Lacrosse	39	-	(1,560.00)	(1,560.00)	26/07/2017 09:37:07
2651	20th Anniversary Reunion Concert	Great Hall, Sherfield Building	01/04/2017 18:00:00	Sinfonietta	300	2,550.00	(1,499.25)	1,050.75	26/07/2017 09:42:29

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2514	Ujaali	Great Hall	28/10/2016 18:30:00	Hindu Society	180	1,294.54	(1,455.00)	(160.47)	26/07/2017 09:34:29
2682	ChemSoc Summer Party ChemSoc Summer Party	Chemistry Cafe	26/05/2017 18:30:00	Chemistry	100	1,375.00	(1,345.00)	30.00	08/08/2017 09:36:48
2683	ICSO Summer Concert	Holy Trinity Church, Prince Consort Road	26/05/2017 16:00:00	Orchestra	300	1,830.00	(1,305.60)	524.40	08/08/2017 09:36:55
2679	Senior Conference 2017	Sir Alexander Fleming Building	24/09/2017 08:00:00	Vision	130	2,055.00	(1,291.17)	763.83	26/07/2017 09:56:53
2536	Annual Weekend Away	PACCAR Scout Camp Chalfont Heights SL9 0QJ	11/11/2016 17:00:00	Christian Medical Fellowship	34	-	(1,238.50)	(1,238.50)	26/07/2017 09:33:11
2564	BioSoc Annual Christmas Dinner at the Rylston	The Rylston	09/12/2016 00:00:00	BioSoc	50	475.00	(1,225.00)	(750.00)	26/07/2017 09:36:49
2568	Innovation Conference 2017	Sir Alexander Fleming Building	15/01/2017 00:00:00	Surgical Soc	150	1,000.00	(1,185.00)	(185.00)	26/07/2017 09:32:38
2726	ICSM RAG Halloween Masquerade	Aquum	30/10/2017 20:00:00	ICSMSU Rag	250	1,620.00	(1,170.00)	450.00	25/09/2017 16:41:26
2716	Society Weekend Away	Home Backpackers Brighton	17/11/2017 18:00:00	ICSMSU Music	56	-	(1,148.00)	(1,148.00)	25/09/2017 18:21:51

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2511	Tour	Secret	04/11/2016 17:00:00	Light Opera	53	430.00	(1,140.00)	(710.00)	26/07/2017 09:39:31
2587	Cardiology and Cardiothoracic Conference 2017	SAF	04/02/2017 00:00:00	Heart Society	100	1,820.00	(1,126.00)	694.00	26/07/2017 09:32:53
2468	Mingle on the Roof	Blackett Common Room	11/10/2016 19:00:00	Erasmus	100	849.06	(1,084.87)	(235.81)	26/07/2017 09:34:14
2435	Diwali Boat Party	Boat, on River Thames	10/11/2016 18:00:00	Punjabi	150	1,050.00	(1,050.00)	-	26/07/2017 09:32:46
2690	Trip to Bristol	Beit Quadrangle	10/06/2017 11:00:00	Bio Engineering	30	-	(995.00)	(995.00)	05/06/2017 09:23:25
2714	Cambridge University International Model United Nations Conference 2017	Cambridge University	27/08/2017 00:00:00	Model United Nations	7	315.00	(980.00)	(665.00)	18/09/2017 11:34:54
2701	Cambridge University International Model United Nations Conference 2017	Cambridge University	27/10/2017 00:00:00	Model United Nations	7	315.00	(980.00)	(665.00)	24/07/2017 08:27:17
2654	Easter Concert	St Alban's Fulham	14/03/2017 19:00:00	Gospel Choir	90	300.00	(945.00)	(645.00)	26/07/2017 09:42:00



ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2703	Oxford University International Model United Nations Conference 2017	Oxford University	03/11/2017 13:00:00	Model United Nations	5	380.00	(880.00)	(500.00)	31/07/2017 17:34:22
2684	Bad Form presents Doppelate	Corsica Studios	13/06/2017 23:00:00	Music Technology	150	399.92	(550.00)	(150.08)	23/05/2017 20:34:28
2713	Brother's Snowdonia Trip	Snowdonia	25/08/2017 10:00:00	SCC Islamic	14	590.00	(514.00)	76.00	27/08/2017 14:33:23
2687	MathSoc BBQ	Blackett Rooftop	08/06/2017 09:00:00	Maths	100	-	(385.95)	(385.95)	07/06/2017 16:48:52
2742	Halloween BOP	Reynolds	03/11/2017 19:30:00	Womens Hockey	275	2,340.00	(280.89)	2,059.11	26/09/2017 07:39:46
2712	Alumni Day	Harlington Sports Ground	30/09/2017 11:00:00	Lacrosse	50	-	(260.00)	(260.00)	30/08/2017 11:00:00
2721	Committee Weekend Away	Long Common, Green Lane East, Surrey, GU3 2JL	15/09/2017 18:00:00	ICSMSU Music	16	-	(227.20)	(227.20)	22/09/2017 00:32:30
2688	IC Choir and Sinfonietta Joint Summer Concert	St Stephen's Church, Gloucester Road	09/06/2017 19:30:00	Choir	200	2,980.00	(198.00)	2,782.00	01/06/2017 00:03:36
2693	AusSoc Barbecue	Beit Quad	23/06/2017 00:00:00	Australian	15	-	(5.00)	(5.00)	15/06/2017 07:26:33

ID	Event Name	Venue	Event Date/Time	CSP Name	Attendees	Gross Income	Gross Expenditure	Gross Profit/(Loss)	Approved
2479	A&E Bar Night	Union Bar	27/10/2016 19:00:00	Arts & Entertainments Sector	50	-	-	-	26/07/2017 09:34:48
2460	Cambridge Model United Nations Conference 2016	Cambridge University	04/11/2016 00:00:00	Model United Nations	10	178.00	-	178.00	26/07/2017 09:41:12
2674	ICSM Music Society AGM Dinner	Sway Bar, 61-65 Great Queen Street, London, WC2B 5BZ	15/05/2017 18:00:00	ICSMSU Music	70	-	-	-	26/07/2017 09:43:07
2731	Alumni Dinner	Abbey Bar, London	30/09/2017 19:30:00	ICSMSU Netball	60	-	-	-	25/09/2017 16:18:06