



## FINANCE AND RISK COMMITTEE

The first ordinary meeting of the Finance and Risk Committee for the 2017/18 session, to be held on Wednesday 11 October 2017 in Meeting Room 6, Beit Quad at 2:00pm.

### Agenda

<b>Item</b>	<b>Subject</b>	<b>Lead</b>	<b>Timings</b>
1. Formal Business	Welcome and Chair's Business	Finance and Risk Chair	2:00pm
2.	Conflict of Declaration of Interest	Finance and Risk Chair	
3.	Apologies	Finance and Risk Chair	
4.	Minutes To consider the Minutes from 14 June 2017	Finance and Risk Chair	
5.	To consider the electronic vote received to the minutes from 14 June 2017	Finance and Risk Chair	
6.	Action Tracker	Finance and Risk Chair	
7.	Committee Work Plan	Finance and Risk Chair	
<b>Papers:</b>			
8.	Management Accounts: July 2017 August Accounts highlights	Finance Manager	2.10pm
9.	Balance Sheet	Finance Manager	2.20pm
10.	Events Budgets and CSP Finance Group Report	Deputy President (Finance & Services)	2.25pm
11.	Presentation of Annual Accounts Management Letter	Head of Finance and Resources	2.30pm
<b>Discussion:</b>			
12.	Bank Account Closure: Account xxxxx271 - Verbal recommendation	Finance Manager	3.20pm

13.	Strategic Risk Register	Head of Finance and Resources	3.25pm
14.	Operational Risk Register	Head of Finance and Resources	3.50pm
15.	Health and Safety: - Verbal update	Head of Finance and Resources / Head of Student Experience and Services	4.00pm
16.	Summer Ball (Evaluation / Update)	Head of Student Experience and Services	4.10pm
17.	Use of Minibus Fleet : - Coaches to Harlington - Verbal update	Deputy President (Finance & Services)	4.20pm
18.	Designated Fund Provision	Deputy President (Clubs, Societies & Projects)	4.25pm
19.	Social Enterprise Strategy - Verbal update	Managing Director	4.30pm
20.	Any Other Business	Finance and Risk Chair	4.35pm
	Date of next meeting: <b>Wednesday 24<sup>th</sup> January 2018</b> <b>1pm</b>		