

Imperial College Union Health & Safety Report

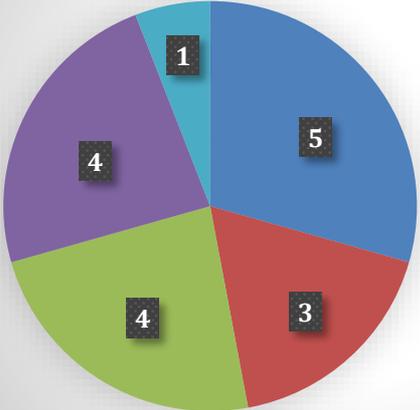
AGENDA ITEM NO.													
TITLE	Health and Safety Update												
AUTHOR	Jarlath O’Hara, Matt Blackett												
EXECUTIVE SUMMARY	<p>There have been 17 incidents over the period compared to 16 over the same period in 2017. This takes incidents and near misses year to date to 51 against 33 the same period in 16/17.</p> <p>There were 5 near misses continuing a pleasing trend of increasing non-injury reports.</p> <p>Incidents are as per below and no major incidents or concerns to report.</p> <p>The table has been completed with summaries of incidents and points of note rather than exhaustive incident reports.</p> <div data-bbox="454 1227 1394 1778" style="text-align: center;">  <table border="1" style="margin-left: auto; margin-right: auto;"> <caption>H&S Incident Reports</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Near Misses</td> <td>5</td> </tr> <tr> <td>Work-related</td> <td>3</td> </tr> <tr> <td>Alcohol-related</td> <td>4</td> </tr> <tr> <td>Club/Society-related</td> <td>4</td> </tr> <tr> <td>Other - Environmental</td> <td>1</td> </tr> </tbody> </table> </div>	Category	Count	Near Misses	5	Work-related	3	Alcohol-related	4	Club/Society-related	4	Other - Environmental	1
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PURPOSE	To update on progress and note reported incidents.												
DECISION/ACTION REQUIRED	None required.												

TABLE ONE: FACULTY INCIDENTS OF NOTE occurring since the last meeting (Period 01 January 2018 – 30 April 2018)

- **KEY AREAS OF CONCERN**
- **PROCEDURAL OR POLICY ISSUE/CONCERN**
- **CHEMICALS/SUBSTANCES/CONTAMINATION/BIO-HAZARDS**
- **EQUIPMENT FAILURE**
- **SECURITY**

No	Description	Department(s) affected	Implications	Action Required (if any)	Status
	KEY AREAS OF CONCERN				
1	Overcrowding within the queue area leading to the foyer doors. There was metal fencing either side of the doors forming a queue, and a member of SIA staff at the front to control flow into Metric (nightclub room). There was a build-up of pushing from those in the queue, leading to strain on the people at the front and at the sides. The decision was made to completely clear the queue from the back to make sure no one was injured. A different system was used for the remainder of the night to ensure this did not happen again. Ref: IN010234	Union	Near Miss	The bar team will control the crowd outside the venue (where the pushing and shoving is occurring) by creating more 'pens' of people, and gradually release people through the pen system as space in the venue becomes available. More security will be hired to assist with this. Longer term plans include widening the door to Metric (entrance) and looking to create a designated other exit door (next to the main entrance) so that the flow of people is better controlled. These works are being quoted for through College Estates.	Closed
2	Minor incidents regarding superficial injuries occurring in and around the bar spaces when alcohol has been consumed, though not necessarily because of alcohol.	Union	Minor Injuries – Alcohol related	Maintain high levels of supervision of all spaces and be ready to administer first aid as required.	Closed
	PROCEDURAL OR POLICY ISSUE/CONCERN				
3	Inappropriate use of a ladder to hang a banner.	Union	Near Miss	Recommended attendance on next available ladder safety course to individuals and line manager.	Closed

4	Staff member injured hand when moving collapsible tables.	Union	Work related minor injury to hand	Referred staff to manual handling training	Closed
	CHEMICALS/SUBSTANCES/CONTAMINATION /BIO-HAZARDS				
5	Random package delivered to the Union reception rather than School of Medicine and was left with other packages. Strange odour developed and eventually turned out to be medical meat (Sheep eyes). School of Medicine helped with retrieval and disposal. Ref: IN011488	Union / School of Medicine	Environmental concern	No further action.	Closed
	EQUIPMENT FAILURE				
6	Cloak room shelf failure and collapse. Bags and shelf fell – no injuries.	Union	Near Miss	Shelving inspected, repaired and replaced as necessary.	Closed
	SECURITY				