

Imperial College Union Trustee Report

Thomas Bacarese-Hamilton,
Deputy President (Clubs & Societies)

Goals

Training of volunteers

- This year I want to see a redesign on the training offered to our student volunteers, and will provide progress updates through these reports.
- I started by sitting on the interview panel for new student trainers. We have now employed, and trained, three students to provide regular training sessions to our volunteers.
 - o This scheme will be launched shortly with revised syllabuses which will employ more engaging techniques to train our students.
- Officer Academy: we welcomed 60 students to Officer Academy, a new style of training our key volunteers in the basics. It has been largely well received and we are planning another 3 sessions.
- Next steps – review the training guides on offer with the Student development team, ensuring that the information is up to date and presented in a suitable way. I will also look into launching new guides to cover aspects not previously considered.

Review of Room Booking procedure and systems

- I widely advertised that there were issues with the room booking system when running for this position. I have since learnt that it is a system issues surrounding the whole of college, not just the union.
- I hold a seat on the College Space Programming Board, responsible for the raising of room booking issues and the development of a new college wide system, which I will use to ensure that the Union's voice is heard over this issues.
- I have also had a part in the annual room booking allocation process, ensuring that we were as fair as possible with the allocations given.
- Next steps – to look into the potential of an interim system to ease the room booking process and to review and formalise the procedures we use.

Review of Minibus Booking procedure and systems

- I ran wanting to introduce a shuttle/coach service on Mondays and Wednesdays which would free up much of the fleet for other clubs to use. I have allowed DPFS to take lead on this matter in collaboration with Sport Imperial. Both are in the process of trying to secure funding for the model so that we do not have to ask for CSPs to fund it fully.
- Next steps: if/when we are able to implement a shuttle service I will review the procedure for minibus allocations to ensure that it is as fair as can be, given the (potential) provisions made for some clubs.

Accessibility of information (openness)

- The website is in the process of undergoing a redesign to change the look and several key features, this will hopefully make navigation easier for our members, and improve the way in which information can be accessed.

Thursday 26th October 2017

Sport

- I have been engaging with Sport Imperial on a number of issues and events, primarily the creation of the sports strategy

Team Goals

We also developed four team goals for the year. Some clearly falls under one/two Officers' remit while others are collaboration between all of us. These will feature on specific Officer's reports where they have worked towards these goals.

Wellbeing strategy

- Please see President and DPW report.

Year-round democracy

- *This year we have tried to put a greater focus on Autumn Elections and are hoping for an increased turnout.*
- I am currently working on launching October/November CSP election period, during which all unfilled positions will be encouraged to be filled. Clubs with over 150 members will be run through the online system. Clubs with unfilled Principle Officer positions will be a focus.

Support & development of volunteers

- *This is a team goal and we've identified a segment of our key volunteers that each Officer Trustee works with.*
- Please see above for my report (Training).

Accessibility & openness

- Please see above

Operations

Larger operational tasks completed (please ask if more information wanted)

Freshers' Fair

CSP Accreditation

As always, I am available in person and via email for any questions you may have on my report or the Union's work.

dpcs@ic.ac.uk | [@icu_dpcs](https://twitter.com/icu_dpcs) | 020 7594 8060