

Budget 2017/18
Governance

		2016/17	
	Total	Forecast	Budget
INCOME			
Events			
President's Dinner	(2,400)	(2,488)	(2,488)
Union Awards	(3,000)	(3,010)	(3,010)
Events Subtotal	(5,400)	(5,498)	(5,498)
TOTAL INCOME	(5,400)	(5,498)	(5,498)
EXPENDITURE			
Staff Costs (Pay)			
Permanent Staff	-	-	-
Temporary Staff	(500)	-	-
Staff Costs (Pay) Subtotal	(500)	-	-
Staff Costs (Other)			
Late Taxis	(150)	(150)	(170)
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	-	-
Uniforms	-	-	-
Staff Costs (Other) Subtotal	(150)	(150)	(170)
Trustee Board			
Hospitality	(180)	(187)	(180)
Stationery	(120)	(70)	(120)
Training	(3,730)	(5,810)	(5,810)
Travel	(480)	(280)	(480)
Trustee Board Subtotal	(4,510)	(6,347)	(6,590)
Premises & Equipment			
Cleaning	-	-	-
Depreciation	-	-	-
Equipment Hire	-	-	-
Equipment Purchase	-	-	-
Maintenance	-	-	-
Maintenance Contracts	-	-	-
Signwriting	-	-	-
Premises & Equipment Subtotal	-	-	-
Administration			
Elections	(6,375)	(6,311)	(6,375)
Health & Safety	-	-	-
Hospitality	-	-	-

Irrecoverable VAT	(388)	(420)	(430)
Legal & Professional	-	-	
Licences	-	-	
Postage	-		
Printing Costs	-		-
Publicity	-	(47)	-
Stationery	-	-	-
Subscriptions	-		-
Systems, Software & Development	-		-
Telephones	-	(39)	-
Travel	-	(83)	
Other	-		
Administration Subtotal	(6,763)	(6,899)	(6,805)
TOTAL EXPENDITURE	(11,923)	(13,396)	(13,565)
Net Surplus/(Deficit)	(17,323)	(18,894)	(19,063)

**Budget 2017/18
Advice Centre**

		2016/17	
	Total	Forecast	Budget
General			
Staff Costs (Pay)			
Permanent Staff	(71,800)	(68,552)	(69,178)
Temporary Staff	-		
Staff Costs (Pay) Subtotal	(71,800)	(68,552)	(69,178)
Premises & Equipment			
Equipment Purchase	(100)	-	-
Premises & Equipment Subtotal	(100)	-	-
Administration			
Consumables		(176)	
Affiliation Fees	(440)	(1,440)	(1,680)
Hospitality	(280)	(9)	(200)
Insurance	(274)	(175)	(300)
Printing Costs	(700)	(787)	(950)
Publicity	(960)	(200)	(360)
Training	(150)	-	-
Subscriptions	(700)	-	-
Telephones	(480)	(375)	(480)
Administration Subtotal	(3,984)	(3,163)	(3,970)
Total Expenditure	(75,884)	(71,715)	(73,148)
Net Surplus/(Deficit)	(75,884)	(71,715)	(73,148)

Budget 2017/18
Education & Welfare

		2016/17	
	Total	Forecast	Budget
General			
Staff Costs (Pay)			
Permanent Staff	(107,606)	(96,884)	(113,769)
Temporary Staff	-	(428)	-
Staff Costs (Pay) Subtotal	(107,606)	(97,311)	(113,769)
Premises & Equipment			
Equipment Purchase	-	-	-
Premises & Equipment Subtotal	-	-	-
Administration			
Consumables	-	(73)	-
Entry Fees	-	-	-
Hospitality	-	(47)	-
Insurance	-	-	-
Licences	-	-	-
Printing Costs	-	-	-
Publicity	-	-	-
Stationery	-	-	-
Telephones	(240)	(219)	(240)
Training - Officers	-	-	-
Training - Staff	-	-	-
Travel	-	(65)	-
Uniforms	-	-	-
Other	-	-	-
Administration Subtotal	(240)	(404)	(240)
General Total	(107,846)	(97,715)	(114,009)
Teaching Awards			
Staff Costs (Pay)			
Temporary Staff	(125)	-	-
Staff Costs (Pay) Subtotal	(125)	-	-
Premises & Equipment			
Equipment Hire	-	-	-
Premises & Equipment Subtotal	-	-	-
Administration			
Consumables	(5,560)	5,500	(5,500)
Ground Hire	(1,500)	(1,500)	(1,700)
Hospitality	(2,000)	(2,000)	(2,000)
Music	-	-	-

Printing Costs	(500)	(500)	(650)
Publicity	(525)	-	-
Administration Subtotal	(10,085)	1,500	(9,850)
Teaching Awards Total	(10,210)	1,500	(9,850)
Campaigns & Engagement			
Income			
Ticket Sales	-	-	-
Income Subtotal	-	-	-
Premises & Equipment			
Equipment Hire	-	-	-
Equipment Purchase	-	-	-
Premises & Equipment Subtotal	-	-	-
Administration			
Consumables	(5,900)	(45)	(4,100)
Entry Fees	-	(3,200)	(200)
Ground Hire	-	(100)	-
Hospitality	-	(75)	(150)
Instructors	-	-	-
Officer Training	(700)	500	(1,550)
Printing Costs	(750)	(50)	(500)
Publicity	-	-	(250)
Travel	-	(40)	(80)
Administration Subtotal	(7,350)	(3,010)	(6,830)
Campaigns & Engagement Total	(7,350)	(3,010)	(6,830)
Academic Rep System			
Staff Costs (Pay)			
Temporary Staff	-	-	-
Staff Costs (Pay) Subtotal	-	-	-
Staff Costs (Other)			
Uniforms	-	-	-
Staff Costs (Other) Subtotal	-	-	-
Premises & Equipment			
Decorations	-	-	-
Equipment Hire	-	-	-
Premises & Equipment Subtotal	-	-	-
Administration			
Consumables	-	(448)	-

Ground Hire	(500)	(700)	(700)
Hospitality	(1,645)	(400)	(400)
Officer Training	-	-	-
Printing Costs	(250)	(375)	(500)
Publicity	(750)	(250)	(1,000)
Stationery	-	(24)	-
Administration Subtotal	(3,145)	(2,197)	(2,600)
Academic Rep System Total	(3,145)	(2,197)	(2,600)
Wellbeing Rep Network			
Staff Costs (Pay)			
Temporary Staff	(250)		
Staff Costs (Pay) Subtotal	(250)		
Staff Costs (Other)			
Uniforms	-		
Staff Costs (Other) Subtotal	-		
Premises & Equipment			
Decorations	-		
Equipment Hire	-		
Premises & Equipment Subtotal	-		
Administration			
Consumables	-		
Ground Hire	-		
Hospitality	(545)		
Officer Training	-		
Printing Costs	-		
Publicity	(500)		
Stationery	-		
Administration Subtotal	(1,045)		
Wellbeing Rep Network Total	(1,295)		
Education & Welfare Surplus/(Deficit)	(129,846)	(101,422)	(133,289)

Budget 2017/18
Marketing - NO Careers Fair

	Total	Forecast	Budget
INCOME			
General			
Advertising	29,200	47,885	56,500
Careers sales	32,900	-	-
Felix	28,000	-	-
Sponsorship	-	-	2,000
Other		2,333	-
General Subtotal	90,100	50,218	58,500
Events			
Freshers Fair	32,700	18,013	32,800
New Year Fair	5,550	26,189	28,280
		5,268	5,050
Events Subtotal	38,250	49,470	66,130
TOTAL INCOME	128,350	99,688	124,630
EXPENDITURE			
Staff Costs (Pay)			
Permanent Staff	(150,383)	(131,783)	(127,471)
Temporary Staff	(4,930)	(2,987)	(3,816)
Agency Staff	(2,268)	-	-
Staff Costs (Pay) Subtotal	(155,313)	(134,770)	(131,287)
Staff Costs (Other)			
Late Taxis	(375)	(200)	(300)
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	-	-
Travel	-	-	-
Uniforms	(250)	-	-
Staff Costs (Other) Subtotal	(625)	(200)	(300)
Premises & Equipment			
Cleaning	-	-	-
Depreciation	(2,192)	(1,906)	(608)
Equipment Hire	-	-	-
Equipment Purchase	-	122	-
Maintenance	-	-	-
Maintenance Contracts	-	-	-
Signwriting	-	-	-
Premises & Equipment Subtotal	(2,192)	(1,785)	(608)

Administration

Consumables	-	-	-
Felix printing	(28,000)	-	-
Ground Hire		(18)	-
Health & Safety	-	-	-
Hospitality	-	(19)	-
Irrecoverable VAT	(424)	(907)	(589)
Legal & Professional	-	-	-
Licences	(5,565)	-	-
Postage	-		
Printing Costs	(3,600)	(32,892)	(33,260)
Publicity	(2,800)	(1,588)	(2,050)
Stationery	(900)		
Subscriptions	(1,600)	(941)	(1,800)
Systems, Software & Development	-	(5,198)	(4,879)
Telephones	(420)	(516)	(420)
Other	-	347	(225)
Administration Subtotal	(43,309)	(41,731)	(43,224)
TOTAL EXPENDITURE	(201,439)	(178,485)	(175,418)
Net Surplus/(Deficit)	(73,089)	(78,798)	(50,788)

Budget 2017/18
Student Development

		2016/17	
	Total	Forecast	Budget
General			
Income			
Goods & Services	4,000	4,000	4,000
Ticket Sales	-	-	-
Other Income	-	-	3,000
Income Subtotal	4,000	4,000	7,000
Staff Costs (Pay)			
Permanent Staff	(134,321)	(123,163)	(124,738)
Temporary Staff	-	(119)	-
Staff Costs (Pay) Subtotal	(134,321)	(123,281)	(124,738)
Administration			
Telephones	(372)	(306)	(318)
Training - Staff	(200)	(30)	-
Travel	(90)	(60)	(110)
Administration Subtotal	(662)	(396)	(428)
General Total	(130,983)	(119,678)	(118,166)
Imperial Plus			
Income			
General Sales	-	-	-
Income Subtotal	-	-	-
Staff Costs (Pay)			
Temporary Staff	(1,979)	(1,410)	(1,977)
Staff Costs (Pay) Subtotal	(1,979)	(1,410)	(1,977)
Premises & Equipment			
Affiliation Fees	-	-	-
Premises & Equipment Subtotal	-	-	-
Administration			
Affiliation Fees	-	-	-
Consumables	-	(100)	(150)
Ground Hire	-	-	-
Hospitality	(1,890)	(1,360)	(1,840)
Printing Costs	(200)	(200)	(200)
Publicity	(100)	(1,250)	(1,300)
Subscriptions	(15,044)	(13,346)	(12,906)
Training - Members	-	(37)	-
Training - Officers	(1,080)	-	-

Training - Staff	-	-	-
Travel	-	-	-
Uniforms	-	-	-
Administration Subtotal	(18,314)	(16,293)	(16,396)
Imperial Plus Total	(20,293)	(17,703)	(18,373)
Community Connections			
Income			
Other Income	4,800	14,085	11,085
Income Subtotal	4,800	14,085	11,085
Administration			
Consumables	-	(100)	(80)
Ground Hire	(1,050)	(1,214)	(2,150)
Hospitality	(1,650)	(2,863)	(2,950)
Printing Costs	(1,140)	(1,042)	(1,280)
Publicity	(1,060)	(1,118)	(1,060)
Training - Officers	(3,500)	(6,714)	(3,300)
Travel	(1,060)	(1,051)	(1,100)
Administration Subtotal	(9,460)	(14,103)	(11,920)
Community Connections Total	(4,660)	(98)	(835)
Investors in Volunteers			
Administration			
Printing Costs	-	-	-
Subscriptions	-	-	-
Training - Members	-	-	-
Training - Officers	-	(260)	(320)
Training - Staff	-	-	-
Administration Subtotal	-	(260)	(320)
Investors in Volunteers Total	-	(260)	(320)
Outreach Activities			
Administration			
Consumables	-	(200)	-
Ground Hire	-	-	-
Hospitality	(400)	-	(400)
Printing Costs	-	-	-
Publicity	-	-	-
Travel	-	-	-
Administration Subtotal	(400)	(200)	(400)
Outreach Activities Total	(400)	(200)	(400)

Welcome Week Volunteers**Administration**

Consumables	(200)	(104)	(250)
Equipment Hire		(206)	
Ground Hire	-	(117)	-
Hospitality	(1,900)	(760)	(20)
Printing Costs	-	(269)	(1,500)
Publicity	-	(20)	(500)
Staff Subsistence	-	-	(40)
Training - Mebmers	(300)		-
Training - Officers	-	(18)	-
Travel	-	(6)	-
Uniforms	(650)	-	-
Other		(66)	
Administration Subtotal	(3,050)	(1,566)	(2,310)
Welcome Week Volunteers Total	(3,050)	(1,566)	(2,310)
Net Surplus/(Deficit)	(159,386)	(139,505)	(140,404)

Budget 2017/18
Student Activities

		2016/17	
	Total	Forecast	Budget
Income			
General			
Associate Membership	35,282	27,565	30,000
Life Membership	1,875	8,565	12,500
General Sales	5,520	2,100	4,080
Tankard Sales	1,200	1,000	1,000
Donations	-	-	-
Ticket Sales	3,025	900	2,100
General Subtotal	46,902	40,130	49,680
Events			
Recharging	-	0	-
Other Events	-	9	-
Events Subtotal	-	9	-
Total Income	46,902	40,139	49,680
Expenditure			
Staff Costs (Pay)			
Permanent Staff	(110,253)	(79,827)	(89,561)
Temporary Staff	(3,485)	(1,680)	-
Agency Staff	-	(630)	-
Staff Costs (Pay) Subtotal	(113,737)	(82,138)	(89,561)
Staff Costs (Other)			
Late Taxes	(260)	(140)	(260)
Recruitment Cost	-	-	-
Subsistence	-	-	-
Training	-	-	-
Travel	-	-	-
Uniforms	(360)	(450)	(450)
Staff Costs (Other) Subtotal	(620)	(590)	(710)
Premises & Equipment			
Cleaning	(3,500)	(3,500)	(3,500)
Depreciation	(20,869)	(26,412)	(28,497)
Equipment Hire	(1,000)	-	-
Equipment Purchase	-	(206)	-
Maintenance	-	-	-
Maintenance Contracts	-	-	-
Premises & Equipment Subtotal	(25,369)	(30,118)	(31,997)
Administration			

Affiliation Fees	-	(160)	-
Competition Entry Fees	-	-	-
Conference Entry Fees	-	-	-
Consumables	-	(31)	-
Credit Card Commission	(24,750)	(24,146)	(26,134)
Cultural Activities	-	-	-
Engraving & Tankards	(1,200)	(1,200)	(1,200)
Grants Payable	(2,800)	(1,250)	(1,250)
Ground Hire	(200)	(200)	(200)
Health & Safety	(350)	(350)	(350)
Hospitality	(4,930)	(3,196)	(4,090)
Insurance	(8,520)	-	-
Postage	-	-	-
Publicity	(2,450)	(1,425)	(1,425)
Printing Costs	(2,000)	(1,856)	(1,750)
Stationery	(200)	(13)	(150)
Subscriptions	-	-	-
Systems, Software & Development	(2,748)	-	-
Telephones	(480)	(443)	(480)
Training Members	(9,768)	(8,070)	(8,070)
Training Officers	(2,080)	(1,435)	(1,867)
Travel	(6,320)	(3,644)	(5,798)
Other	-	(3,682)	-
Administration Subtotal	(68,796)	(51,102)	(52,764)
Total Expenditure	(208,523)	(163,948)	(175,032)
Net Surplus/(Deficit)	(161,621)	(123,809)	(125,352)

Budget 2017/18**Retail****Income****Shop Sales**

Core Sales	693,714	657,961	658,044
Purchase Order Sales	21,050	19,808	25,100
Overage/Shortage	-	(43)	-

Shop Sales Subtotal**Cost of Sales****Gross Profit****GP Margin %****Shop Extra Sales**

Core Sales	367,258	342,430	342,170
Overage/Shortage	-	-	-

Shop Extra Sales Subtotal**Cost of Sales****Gross Profit****GP Margin %****Online Sales**

Core Sales	36,341	21,924	23,153
Carriage Out	(4,726)	(4,511)	(5,786)

Online Sales Subtotal (net of carriage)**Cost of Sales****Gross Profit****GP Margin %****Total Sales**

Core Sales	1,092,588	1,017,805	1,017,581
Purchase Order Sales	21,050	19,808	25,100
Overage/Shortage	-	(43)	-

Total Sales Subtotal**Cost of Sales****Gross Profit****Gross Profit Margin %****Other Income**

Sales Commission	5,089	3,170	3,170
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Other Income Subtotal**Total Income****Expenditure**

	Total	2016/17	
		Forecast	Budget
Shop Sales			
Core Sales	693,714	657,961	658,044
Purchase Order Sales	21,050	19,808	25,100
Overage/Shortage	-	(43)	-
Shop Sales Subtotal	714,764	677,726	683,144
Cost of Sales	(339,190)	(322,088)	(324,059)
Gross Profit	375,575	355,638	359,085
GP Margin %	53%	52%	53%
Shop Extra Sales			
Core Sales	367,258	342,430	342,170
Overage/Shortage	-	-	-
Shop Extra Sales Subtotal	367,258	342,430	342,170
Cost of Sales	(227,700)	(212,138)	(212,145)
Gross Profit	139,558	130,293	130,025
GP Margin %	38%	38%	38%
Online Sales			
Core Sales	36,341	21,924	23,153
Carriage Out	(4,726)	(4,511)	(5,786)
Online Sales Subtotal (net of carriage)	31,615	17,413	17,367
Cost of Sales	(15,808)	(8,183)	(8,684)
Gross Profit	15,808	9,231	8,684
GP Margin %	50%	53%	50%
Total Sales			
Core Sales	1,092,588	1,017,805	1,017,581
Purchase Order Sales	21,050	19,808	25,100
Overage/Shortage	-	(43)	-
Total Sales Subtotal	1,113,638	1,037,569	1,042,681
Cost of Sales	(582,697)	(542,408)	(544,888)
Gross Profit	530,940	495,161	497,793
Gross Profit Margin %	48%	48%	48%
Other Income		3,170	3,170
Sales Commission	5,089	-	-
Other Income Subtotal	5,089	3,170	3,170
Total Income	536,029	498,331	500,963

Staff Costs (Pay)			
Permanent Staff	(283,791)	(268,646)	(284,336)
Temporary Staff	(29,887)	(28,305)	(27,395)
Staff Costs (Pay) Subtotal	(313,677)	(296,951)	(311,731)
Staff Cost/Revenue %	28%	29%	30%
Staff Costs (Other)			
Late Taxes	-	-	-
Provision	-	-	-
Recruitment Costs	-	-	-
Subsistence	(120)	(165)	(210)
Training	-	-	-
Uniforms	(1,000)	(750)	(750)
Staff Costs (Other) Subtotal	(1,120)	(915)	(960)
Premises & Equipment			
Cleaning	-	(9)	-
Decorations	(100)	-	(50)
Depreciation	(3,631)	(5,295)	(15,636)
Equipment Hire	(1,200)	-	-
Equipment Purchase	(1,430)	(496)	(240)
Maintenance	(420)	(1,212)	(240)
Maintenance Contracts	-	(10,873)	(11,700)
Premises & Equipment Subtotal	(6,781)	(17,885)	(27,866)
Consumables			
Carriage	(2,160)	(2,214)	(2,160)
Carrier & Paper Bags	(1,640)	-	-
Consumables	(1,440)	(1,326)	(1,440)
Other	-	(900)	-
Consumables Subtotal	(5,240)	(4,441)	(3,600)
Administration			
Credit Card Commission	(6,106)	(20,258)	(20,539)
Hospitality	(180)	(553)	(120)
Postage	(70)	(30)	(60)
Printing Costs	(240)	(132)	(240)
Publicity	-	-	-
Signwriting	-	-	-
Stationery	(180)	(142)	(144)
Subscriptions	(260)	(245)	(245)
Systems, Software & Development	-	-	-
Telephones	(900)	(867)	(898)
Travel	(310)	(150)	(210)
Administration Subtotal	(8,246)	(22,376)	(22,456)

Total Expenditure	<u>(335,064)</u>	<u>(342,569)</u>	<u>(366,612)</u>
Net Profit/(Loss)	<u>200,965</u>	<u>155,762</u>	<u>134,351</u>
Net Profit Margin %	18%	15%	13%

Budget 2017/18

Beit Venues	Total	2016/17	
		Forecast	Budget
INCOME			
Sales			
Room Hire	240,261	239,315	223,204
Misc Sales	20,898	18,506	14,143
Sales Subtotal	261,159	257,820	237,347
TOTAL INCOME	261,159	257,820	237,347
EXPENDITURE			
Staff Costs (Pay)			
Permanent Staff	(65,181)	(70,188)	(64,482)
Temporary Staff	(7,118)	(8,248)	(9,908)
Agency Staff	-	(1,909)	-
Security Staff	-	(3,851)	(1,840)
Staff Costs (Pay) Subtotal	(72,299)	(84,196)	(76,230)
Staff Costs/Revenue %	208%	-33%	-32%
Staff Costs (Other)			
Late Taxis	(180)	(142)	(145)
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	-	-
Travel	-	-	-
Uniforms	-	-	-
Staff Costs (Other) Subtotal	(180)	(142)	(145)
Premises & Equipment			
Cleaning	-	-	-
Decorations	-	-	-
Depreciation	(1,683)	(1,009)	(3,516)
Equipment Hire	(3,150)	(6,698)	(5,300)
Equipment Purchase	(600)	(468)	(980)
Maintenance	-	(2,441)	-
Maintenance Contracts	-	-	-
Premises & Equipment Subtotal	(5,433)	(10,615)	(9,796)
Administration			
Carriage	-	-	-
Crockery and Glasses	-	-	-
Disposables	-	(30)	-
Ground Hire	-	-	-
Hospitality	(377)	(123)	(255)
Legal & Professional	-	-	(64)
Licences	-	(31)	(40)

Printing Costs	-	-	-
Publicity	(4,950)	(4,581)	(4,800)
Stationery	(120)	(30)	(120)
Subscriptions	-	-	(1,650)
Systems, Software & Development	(30)	(21)	(30)
Telephones	(391)	(387)	(379)
Other	-	(150)	-
Administration Subtotal	(5,868)	(5,354)	(7,338)
TOTAL EXPENDITURE	(83,780)	(100,306)	(93,508)
Net Profit/(Loss)	177,379	157,514	143,839
Net Profit Margin	510%	61%	61%

Budget 2017/18**Bar CX (NO Summer Opening)**

2016/17

	Total	Forecast	Budget
Income			
Wet Sales			
Core Sales	125,271	119,061	137,632
Function Sales	7,826	1,000	5,200
Overage/Shortage	-	(155)	-
Wet Sales Subtotal	133,097	119,906	142,832
Cost of Sales	(43,250)	(39,710)	(47,134)
Gross Profit	89,847	80,197	95,697
GP Margin %	68%	67%	67%
Dry Sales			
Core Sales	6,586	3,739	4,466
Dry Sales Subtotal	6,586	3,739	4,466
Cost of Sales	(4,634)	(2,238)	(2,456)
Gross Profit	1,953	1,501	2,010
GP Margin %	30%	40%	45%
Income Other			
Ticket Sales	600	664	490
Acts	(1,460)	(500)	(800)
Income Other Subtotal	(860)	164	(310)
Total Income	90,940	81,861	97,397
Expenditure			
Staff Costs (Pay)			
Permanent Staff	(29,367)	(34,129)	(30,073)
Temporary Staff	(44,058)	(44,532)	(38,559)
Agency Staff	-	(206)	-
Security Staff	(10,515)	(10,830)	(9,498)
Staff Costs (Pay) Subtotal	(83,939)	(89,697)	(78,130)
Staff Costs/Revenue %	63%	75%	55%
Staff Costs (Other)			
Late Taxes	(1,750)	(1,744)	(1,900)
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	-	-
Uniforms	(250)	(205)	(300)
Staff Costs (Other) Subtotal	(2,000)	(1,949)	(2,200)
Premises & Equipment			
Cleaning	(975)	(1,170)	(1,220)
Decorations	(350)	(408)	(910)

Depreciation	(19,284)	(16,133)	(18,860)
Equipment Hire	(1,898)	(1,441)	(1,300)
Equipment Purchase	(2,410)	(2,160)	(1,900)
Maintenance	(850)	(955)	(1,610)
Maintenance Contracts	-	(421)	(1,260)
Premises & Equipment Subtotal	(25,767)	(22,688)	(27,060)
Consumables			
Consumables	(2,218)	(2,369)	(2,457)
Disposables	(2,260)	(2,125)	(2,107)
Glasses	(500)	(684)	(720)
Other	-	(260)	-
Consumables Subtotal	(4,978)	(5,438)	(5,283)
Administration			
Credit Card Commission	(783)	(2,146)	(1,499)
Health & Safety	(100)	(129)	(120)
Hospitality	(90)	(120)	(120)
Legal & Professional	(750)	(950)	(900)
Licences	(850)	(1,266)	(1,154)
Printing Costs	(250)	(323)	(180)
Publicity	(1,000)	(916)	(820)
Quiz	-	(200)	(300)
Stationery	(100)	(190)	(60)
Stocktaking	(2,750)	(3,300)	(2,700)
Subscriptions	(120)	(113)	(120)
Telephones	(276)	(284)	(408)
Travel	-	(24)	-
Administration Subtotal	(7,069)	(9,962)	(8,381)
Total Expenditure	(123,753)	(129,733)	(121,054)
Net Profit/(Loss)	(32,814)	(47,872)	(23,657)
NP Margin %	25%	-40%	-17%

Budget 2017/18

Bar H	Total	2016/17	
		Forecast	Budget
INCOME			
Sales			
Core Sales	208,030	201,339	213,806
Function Sales	10,800	4,258	-
Overage/Shortage	-	-	-
Sales Subtotal	218,830	205,597	213,806
Cost of Sales	(71,055)	(68,560)	(73,267)
Gross Profit	147,775	137,037	140,539
GP Margin %	68%	67%	66%
Other Income			
Ticket Sales	700	811	200
Acts	(560)	(1,081)	(450)
Other Income Subtotal	140	(270)	(250)
		0	
TOTAL INCOME	147,915	136,768	140,289
EXPENDITURE			
Staff Costs (Pay)			
Permanent Staff	(42,783)	(40,873)	(40,835)
Temporary Staff	(60,065)	(57,136)	(55,477)
Agency Staff	-	(572)	-
Security Staff	(296)	(150)	(200)
Staff Costs (Pay) Subtotal	(103,144)	(98,731)	(96,511)
Staff Costs/Revenue %	47%	48%	45%
Staff Costs (Other)			
Late Taxis	(3,156)	(2,517)	(3,150)
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	-	-
Uniforms	(450)	(340)	(400)
Staff Costs (Other) Subtotal	(3,606)	(2,856)	(3,550)
Premises & Equipment			
Cleaning	(420)	(618)	(804)
Decorations	(1,150)	(262)	(200)
Depreciation	(3,367)	(1,519)	(1,799)
Equipment Hire	(700)	(1,270)	(1,330)
Equipment Purchase	(750)	(872)	(740)
Maintenance	-	(248)	(500)
Maintenance Contracts	-	-	-
Premises & Equipment Subtotal	(6,387)	(4,789)	(5,373)

Consumables			
Consumables	(3,305)	(2,421)	(2,190)
Disposables	(840)	(436)	(800)
Glasses	(300)	(332)	(450)
Other	-	(41)	-
Consumables Subtotal	(4,445)	(3,230)	(3,440)
Administration			
Credit Card Commission	-	-	-
Health & Safety	-	-	-
Hospitality	(580)	(214)	(270)
Legal & Professional	-	(250)	-
Licences	(547)	(379)	(392)
Printing Costs	(400)	(395)	-
Publicity	(250)	(261)	(755)
Quiz Prizes	(150)	(394)	(350)
Stationery	-	(26)	-
Stocktaking	(3,300)	(3,025)	(3,300)
Subscriptions	-	(114)	-
Telephones	-	(346)	(456)
Travel	-	-	-
Administration Subtotal	(5,227)	(5,425)	(5,523)
		0	
TOTAL EXPENDITURE	(122,809)	(115,030)	(114,398)
		0	
Trading Profit/(Loss)	25,106	21,737	25,891
		0	
College Share	(12,553)	(10,869)	(12,946)
		0	
Net Profit/(Loss)	12,553	10,869	12,946
NP Margin %	6%	5%	6%

Budget 2017/18

Catering	Total	2016/17	
		Forecast	Budget
Income			
Sales			
Core Sales	433,831	397,599	294,439
Functions	50,545	41,424	46,864
Overage/Shortage	-	-	-
Sales Subtotal	484,376	439,023	341,303
Cost of Sales	(176,880)	(166,786)	(124,618)
Gross Profit	307,496	272,237	216,685
GP Margin %	63%	62%	63%
Other Income			
Deferred Capital Grant Release	-	-	-
Other Income Subtotal	-	-	-
Total income	307,496	272,237	216,685
Expenditure			
Staff Costs (Pay)			
Permanent Staff	(150,027)	(114,410)	(137,822)
Temporary Staff	(10,432)	(7,438)	(3,994)
Agency Staff	(22,481)	(42,440)	(16,408)
Staff Costs (Pay) Subtotal	(182,939)	(164,288)	(158,224)
Staff Costs/Revenue %			46%
Staff Costs (Other)			
Late Taxes	(100)		(20)
Provision	-		-
Recruitment Costs	-		-
Subsistence	-		-
Training	-		-
Uniforms	(800)		(500)
Staff Costs (Other) Subtotal	(900)	(405)	(520)
Premises & Equipment			
Cleaning	-	(652)	(250)
Decorations	-	-	-
Depreciation	(41,852)	(31,423)	(30,913)
Equipment Hire	-	-	-
Equipment Purchase	(6,150)	(2,587)	(2,680)
Maintenance	(3,900)	(3,294)	(4,000)
Maintenance Contracts	(4,440)	(3,960)	(4,320)
Premises & Equipment Subtotal	(56,342)	(41,917)	(42,163)
Consumables			

Consumables	-	-	-
Disposables	(4,228)	(3,523)	(3,420)
Glasses	-	(675)	(910)
Laundry	(1,785)	(1,330)	(220)
Other	-	-	-
Consumables Subtotal	(6,013)	(5,528)	(4,550)
Administration			
Hospitality	-	-	-
Irrecoverable VAT	(8,505)	(10,828)	(5,624)
Legal & Professional	(996)	(600)	-
Printing Costs	(2,868)	(915)	(945)
Publicity	-	(1,550)	(1,700)
Stationery	(752)	(3)	-
Stocktaking	-	-	-
Telephones	(132)	(137)	(132)
Travel	-	-	-
Administration Subtotal	(13,253)	(14,033)	(8,401)
Total Expenditure	(259,448)	(226,171)	(213,859)
Net Profit/(Loss)	48,048	46,066	2,826
	10%		1%

Budget 2017/18

Entertainments	Total	2016/17	
		Forecast	Budget
INCOME			
Sales			
Sales	26,854	24,564	28,737
Overage/Shortage	-	51	-
Sales Subtotal	26,854	24,615	28,737
Cost of Sales	(7,700)	(6,560)	(6,900)
Gross Profit	19,154	18,055	21,837
GP Margin	71%	73%	76%
Events			
Freshers Week	5,962	6,120	7,818
Winter Carnival	2,987	3,983	2,364
Easter Carnival	2,987	2,187	2,799
Summer Carnival	1,902	-	-
Events Subtotal	13,837	12,289	12,981
Other Income			
Deferred Capital Grant Release	-	-	-
Rental Income	-	-	-
Sponsorship	-	-	-
Other Income	-	-	-
TOTAL INCOME	32,991	30,344	34,818
EXPENDITURE			
Staff Costs (Pay)			
Permanent Staff	-	-	-
Temporary Staff	-	-	-
Agency Staff	-	-	-
Security Staff	-	(7,338)	(9,279)
Staff Costs (Pay) Subtotal	(9,784)	(7,338)	(9,279)
Staff Costs/Revenue %		-30%	-32%
Staff Costs (Other)			
Late Taxes	-	-	-
Provision	-	-	-
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	-	-
Uniforms	-	-	-
Staff Costs (Other) Subtotal	-	-	-
Premises & Equipment			
Cleaning	-	-	-

Decorations	-	-	-
Depreciation	(34,754)	(29,606)	(29,730)
Equipment Hire	-	-	-
Equipment Purchase	(1,500)	(1,142)	(1,400)
Maintenance	(5,450)	(3,602)	(3,360)
Maintenance Contracts	-	-	-
Premises & Equipment Subtotal	(41,704)	(34,350)	(34,490)
Administration			
Consumables	-	-	-
Hospitality	(2,286)	(1,553)	(2,356)
Legal & Professional	-	-	-
Music Licences	(1,000)	(917)	(1,000)
Printing Costs	(1,500)	(561)	(1,460)
Publicity	-	-	-
Quiz Prizes	(1,600)	(1,450)	(1,550)
Stationery	-	-	-
Subscriptions	(200)	(215)	(200)
Telephones	-	-	-
Travel	-	-	-
Other	-	-	-
Administration Subtotal	(6,586)	(4,696)	(6,565)
TOTAL EXPENDITURE	(58,074)	(46,385)	(50,335)
Net Profit/(Loss)	(25,083)	(16,041)	(15,517)
		-65%	-54%

Budget 2017/18

Bar SK	Total	2016/17	
		Forecast	Budget
Income			
Sales			
Core Sales	1,290,648	1,215,429	1,173,958
Function Sales	84,917	77,197	75,205
Overage/Shortage	-	-	-
Sales Subtotal	1,375,565	1,292,626	1,249,163
Cost of Sales	(426,515)	(397,587)	(396,883)
Gross Profit	949,051	895,039	852,280
GP Margin %	69%	69%	68%
Other Income			
Sponsorship	-	-	-
Deferred Capital Grant Release	-	-	-
Other Income Subtotal	-	-	-
Total Income	949,051	852,280	852,280
Expenditure			
Staff Costs (Pay)			
Permanent Staff	(192,459)	(233,316)	(238,299)
Temporary Staff	(219,717)	(195,231)	(189,318)
Agency Staff	(4,918)	(5,569)	(1,250)
Security Staff	(55,515)	(46,462)	(47,291)
Stewards	(20,763)	(20,353)	(22,148)
Staff Costs (Pay) Subtotal	(493,372)	(500,931)	(498,306)
Staff Costs/Revenue %	36%	-39%	-40%
Staff Costs (Other)			(5,290)
Late Taxis	(6,800)	(6,579)	-
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	99	-
Uniforms	(850)	(592)	(700)
Staff Costs (Other) Subtotal	(7,650)	(7,072)	(5,990)
Premises & Equipment			
Cleaning	(4,200)	(4,462)	(3,999)
Decorations	(600)	(605)	(500)
Depreciation	(62,190)	(55,237)	(62,115)
Equipment Hire	(2,592)	(2,266)	(2,300)
Equipment Purchase	(4,400)	(3,608)	(2,900)
Maintenance	(13,200)	(5,891)	(5,000)
Maintenance Contracts	(1,075)	(3,141)	(1,545)
Premises & Equipment Subtotal	(88,257)	(75,209)	(78,359)

Consumables			
Consumables	(7,500)	(6,820)	(5,736)
Disposables	(11,600)	(11,718)	(11,250)
Glasses	(1,700)	(1,597)	(1,300)
Other	-	(2,671)	-
Consumables Subtotal	(20,800)	(22,805)	(18,286)
Administration			
Credit Card Commission	(10,382)	(19,285)	(12,472)
Hospitality	(110)	(58)	-
Legal & Professional	(700)	(1,300)	(110)
Licences	(5,315)	(4,555)	(700)
Printing Costs	(1,200)	(1,080)	(4,627)
Publicity	(600)	(350)	(1,750)
Quiz Prizes	-	-	(300)
Stationery	-	(10)	-
Stocktaking	(5,175)	(5,175)	(5,400)
Subscriptions	(11,671)	(10,559)	(9,216)
Telephones	(648)	(645)	(702)
Travel	-	-	-
Administration Subtotal	(35,801)	(43,018)	(35,276)
Total Expenditure	(645,880)	(649,034)	(636,217)
Net Profit/(Loss)	303,171	246,697	216,063
NP Margin %	22%	19%	17%

Budget 2017/18**Minibuses**

		2016/17	
	Total	Forecast	Budget
Income			
General			
Hire (Union Users)	136,100	104,124	128,350
Hire (College Users)	9,000	11,579	11,000
Hire (External)	13,800	-	-
Europe Supplement	-	420	560
Fines	-	505	730
Advertising	1,200		
General Subtotal	160,100	116,628	140,640
Introductions			
Income	4,980	2,707	3,380
Expenditure	(565)	(125)	(250)
Introductions Subtotal	4,415	2,582	3,130
Chargeouts			
Income	1,000	650	945
Expenditure	(1,000)	(739)	(945)
Chargeouts Subtotal	-	(89)	-
Income from Sale of Fixed Assets	4,200	-	-
Income Total	168,715	119,121	143,770
Expenditure			
Staff Costs (Pay)			
Permanent Staff	(23,969)	(24,133)	(25,667)
Temporary Staff	(6,634)	(2,295)	(3,754)
Staff Costs (Pay) Subtotal	(30,604)	(26,428)	(29,421)
Staff Costs (Other)			
Subsistence	-	-	(150)
Staff Costs (Other) Subtotal	-	-	(150)
Vehicles & Equipment			
Cleaning	(4,500)	(3,000)	(3,000)
Depreciation	(70,539)	(51,128)	(53,682)
Equipment Purchase	(200)	(500)	(500)
Fines	-	0	-
Fuel	(174)	(71)	(120)
Insurance	(26,070)	(23,698)	(20,481)

Licences	(3,229)	(2,441)	(3,500)
Maintenance	(17,770)	(19,726)	(22,477)
Parking	(1,600)	(1,000)	(1,700)
Vehicles & Equipment Subtotal	(124,082)	(101,563)	(105,459)
Administration			
Consumables	(900)	(459)	(900)
Health & Safety	(250)	(250)	(250)
Irrecoverable VAT	(11,252)	(5,739)	(5,970)
Printing Costs	(1,600)	(885)	(1,920)
Telephones	-	(247)	-
Travel	-	-	-
Donations to SO Fund	-	(365)	(365)
Other	-	20	-
General Subtotal	(14,002)	(7,926)	(9,405)
Expenditure Total	(168,687)	(135,918)	(144,435)
Net Surplus/(Deficit)	28	(16,797)	(665)

Systems

	Total	2016/17	
		Forecast	Budget
Expenditure			
Staff Costs (Pay)			
Permanent Staff	(197,837)	(102,323)	(102,969)
Temporary Staff	-	(6,000)	(6,000)
Staff Costs (Pay) Subtotal	(197,837)	(108,323)	(108,969)
Staff Costs (Other)			
Late Taxis	-	-	-
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	-	-
Uniforms	-	-	-
Staff Costs (Other) Subtotal	-	-	-
Premises & Equipment			
Cleaning	-	-	-
Depreciation	(15,324)	-	-
Equipment Hire	-	-	-
Equipment Purchase	(1,650)	-	-
Maintenance	(900)	-	-
Maintenance Contracts	(6,180)	-	-
Premises & Equipment Subtotal	(24,054)	-	-
Administration			
Health & Safety	-	-	-
Hospitality	-	-	-
Irrecoverable VAT	(309)	(111)	(100)
Legal & Professional	-	-	-
Licences	-	-	-
Printing Costs	-	-	-
Stationery	-	-	-
Subscriptions	-	-	-
Systems, Software & Development	(6,713)	(5,543)	(5,000)
Telephones	(288)	(218)	(288)
Travel	-	-	-
Other	-	-	-
Administration Subtotal	(7,309)	(5,871)	(5,388)
Total Expenditure	(229,200)	(114,194)	(114,357)
Net Surplus/(Deficit)	(229,200)	(114,194)	(114,357)

Budget 2017/18**Finance****2016/17****Total****Forecast****Budget****INCOME****General**

Interest 42,112 10,878 15,730

Other - - -

TOTAL INCOME **42,112** **10,878** **15,730****EXPENDITURE****Staff Costs (Pay)**

Permanent Staff (183,694) (213,542) (211,351)

Temporary Staff - - -

Agency Staff - - -

Staff Costs (Pay) Subtotal **(183,694)** **(213,542)** **(211,351)****Staff Costs (Other)**

Late Taxis - - -

Recruitment Costs - - -

Subsistence - - -

Training - - -

Staff Costs (Other) Subtotal **-** **-** **-****Premises & Equipment**

Depreciation (877) (519) (143)

Equipment Hire - - -

Equipment Purchase - - -

Maintenance - - -

Maintenance Contracts (2,951) (3,462) (2,592)

Premises & Equipment Subtotal **(3,828)** **(3,981)** **(2,735)****Administration**

Bad Debts - - -

Banking Charges (6,740) (6,849) (6,880)

Health & Safety - - -

Hospitality - - -

Legal & Professional - - -

Irrecoverable VAT (107) (174) (89)

Printing Costs - - -

Stationery - - -

Subscriptions (780) (726) (750)

Systems, Software & Development (750) (300) (300)

Telephones (384) (399) (420)

Travel - - -

Other - - -

Administration Subtotal **(8,761)** **(8,448)** **(8,439)**

TOTAL EXPENDITURE

(196,283)

(225,971) (222,525)

Net Surplus/(Deficit)

(154,171)

(215,093) (206,795)

Budget 2017/18
Administration

		2016/17	
	Total	Forecast	Budget
Income			
General			
Goods & Services	3,000	-	500
General Subtotal	3,000		
Total income	3,000	-	500
Expenditure			
Staff Costs (Pay)			
Permanent Staff	(103,114)	(84,382)	(94,829)
Temporary Staff	(5,476)	(5,701)	(7,736)
Staff Costs (Pay) Subtotal	(108,590)	(90,083)	(102,565)
Staff Costs (Other)			
Late Taxes	-	-	-
Recruitment Costs	(3,600)	(3,539)	(3,000)
Subsistence	-	(26)	-
Training	(36,795)	(36,295)	(36,795)
Staff Costs (Other) Subtotal	(40,395)	(39,860)	(39,795)
Premises & Equipment			
Cleaning	(85,140)	(77,308)	(78,000)
Depreciation	(7,761)	(5,757)	(4,883)
Equipment Hire	(15,820)	(17,070)	(13,388)
Equipment Purchase	(4,730)	(3,932)	(7,280)
Maintenance	(11,800)	(11,359)	(11,404)
Maintenance Contracts	-	(24)	-
Signwriting	(410)	(800)	(400)
Premises & Equipment Subtotal	(125,661)	(116,249)	(115,355)
Administration			
Health & Safety	-	21	-
Hospitality	(6,654)	(4,650)	(4,650)
Irrecoverable VAT	(3,534)	(5,057)	(3,158)
Legal & Professional	(6,750)	(300)	-
Licences	-	-	-
Postage	(360)	(290)	(360)
Printing Costs	-	-	-
Publicity	-	-	-
Stationery	(2,978)	(2,195)	(2,978)
Subscriptions	-	-	-
Systems, Software & Development	-	-	-
Telephones	(1,684)	(1,354)	(1,684)

Travel	-	74	-
Other	-	(128)	-
Administration Subtotal	(21,960)	(13,880)	(12,830)
Total Expenditure	(296,606)	(260,073)	(270,546)
Net Surplus/(Deficit)	(293,606)	(260,073)	(270,046)

Budget 2017/18**Leadership**

		2016/17	
	Total	Forecast	Budget
Income			
General			
Block Grant	1,741,332	1,642,070	1,642,070
CSP Grant Allocation	(390,000)	(353,000)	(353,000)
Deferred Capital Grant Release	-	-	-
Other	24,000	24,316	18,000
General Subtotal	1,375,332	1,313,386	1,307,070
Total Income	1,375,332	1,313,386	1,307,070
Expenditure			
Staff Costs (Pay)			
Permanent Staff	(475,545)	(405,637)	(415,542)
Temporary Staff	-	-	-
Staff Costs (Pay) Subtotal	(475,545)	(405,637)	(415,542)
Sabbatical Officers			
Pay	(232,176)	(212,232)	(216,163)
Accommodation	-	1,426	-
Hospitality	-	-	-
Telephones	(1,020)	(939)	(960)
Training	(7,194)	(7,504)	(7,775)
Travel	-	(50)	(100)
Uniforms	-	-	-
Sabbatical Officers Subtotal	(240,390)	(219,299)	(224,998)
Staff Costs (Other)			
Late Taxis	-	-	-
Provision	-	-	-
Recruitment Costs	-	-	-
Subsistence	-	-	-
Training	-	(650)	-
Travel	-	(279)	(1,100)
Staff Costs (Other) Subtotal	-	(929)	(1,100)
Premises & Equipment			
Cleaning	-	-	-
Depreciation	(44,461)	(41,491)	(39,835)
Equipment Hire	-	-	-
Equipment Purchase	-	-	-
Maintenance	-	-	-
Maintenance Contracts	-	-	-
Premises & Equipment Subtotal	(44,461)	(41,491)	(39,835)

Administration			
Health & Safety	-	-	-
Hospitality	-	(1,983)	-
Legal & Professional	-	(1,401)	(1,076)
Irrecoverable VAT	(261)	(400)	(362)
Printing Costs	-	-	-
Stationery	-	-	-
Subscriptions	(3,750)	(5,231)	(4,700)
Systems, Software & Development	-	-	-
Telephones	(1,090)	(1,721)	(2,400)
Other	-	(1)	-
Administration Subtotal	(5,101)	(10,737)	(8,539)
Total Expenditure	(765,496)	(678,093)	(690,013)
Net Surplus/(Deficit)	609,836	635,293	617,057