



## Finance and Risk

<b>AGENDA ITEM NO.</b>	
<b>TITLE</b>	Event Budget Approvals January – May 2017
<b>AUTHOR</b>	Rachel Blythe – Deputy President (Finance & Services)
<b>EXECUTIVE SUMMARY</b>	The 21 CSP event budgets approved in the period from January - May 2017 are listed for your review. Events with an expenditure of over £1,000 were approved by an Officer Trustee while those with expenditure exceeding £10,000 were also reviewed by the Head of Finance Resource.
<b>PURPOSE</b>	Members of F&R are to consider the financial and reputational risks posed by these events and gain assurance that the risks have been well managed.  The DPFS will provide an overview of the events over £10,000 of expenditure.
<b>RISK IMPLICATIONS</b>	
<b>FINANCIAL IMPLICATIONS</b>	All events will either break even or be funded by existing self-generating balances.
<b>LEGAL REVIEW REQUIRED?</b>	
<b>DECISION/ACTION REQUIRED</b>	This paper is for reporting purposes and no decisions are required

## Event Budget Approval Report – January 2017 to May 2017

By Rachel Blythe – Deputy President (Finance & Services)

### 11 January 2017 – 9 May 2017

<u>ID</u>	<u>Event Name</u>	<u>Venue</u>	<u>Event Date/Time</u>	<u>CSP Name</u>	<u>Attendees</u>	<u>Gross Income</u>	<u>Gross Expenditure</u>	<u>Gross Profit/(Loss)</u>	<u>Approved</u>
2623	Save the Children Fundraising Concert	Read Lecture Theatre	26/11/2016 19:00	RAG Save the Children	60	-	-9	-9	22/01/2017 23:47
2452	Freshers Welcome Dinner 2016	Queen's Tower Rooms	12/10/2016 18:00	SCC Islamic	75	2,090.00	-2,652.60	-562.6	24/01/2017 09:56
2518	Charity Week Dinner 2016	Porchester Hall	28/10/2016 17:30	SCC Islamic	250	14,200.00	-5,425.00	8,775.00	24/01/2017 09:56
2631	IC and ICSM RAG Valentines Ball 2017	Strawberry Moons West End 15 Heddon Street, W1B 4BF London, United Kingdom	13/02/2017 22:00	ICU Rag Exec	550	4,550.00	-500	4,050.00	30/01/2017 23:55
2633	Fondue	Walluc	15/02/2017 19:30	OSC French	40	-	-658	-658	05/02/2017 16:57
2634	Foundation Skills in Surgery	Sir Alexander Fleming Building, Imperial College London, Prince Consort Rd, London SW7 2BB	25/02/2017 09:00	ICSMSU Surgical Soc	50	-	-769.66	-769.66	05/02/2017 23:44
2622	Mechanica - Annual Charity Fashion Show	Union Concert Hall	17/02/2017 19:30	A&E Fashion and Design	80	1,168.50	-712.74	455.76	09/02/2017 12:55
2639	ICSMBBC Annual Dinner	Rembrandt Hotel London	25/03/2017 18:30	ICSMSU Boat	50	-	-2,300.00	-2,300.00	16/02/2017 18:08
2625	MTSoc Spring Show 2017; RENT	Union Concert Hall	08/03/2017 19:30	A&E Musical Theatre	900	6,428.88	-3,357.58	3,071.30	17/02/2017 15:14
2641	Fondue	Walluc	01/03/2017 19:30	OSC French	40	-	-644	-644	19/02/2017 14:01

Finance and Risk Committee  
17 May 2017

<u>ID</u>	<u>Event Name</u>	<u>Venue</u>	<u>Event Date/Time</u>	<u>CSP Name</u>	<u>Attendees</u>	<u>Gross Income</u>	<u>Gross Expenditure</u>	<u>Gross Profit/(Loss)</u>	<u>Approved</u>
2640	Moët Champagne Masterclass	Union	03/03/2017 20:30	RCC Culinary	56	-	-800	-800	21/02/2017 15:48
2650	ChemSoc Quiz Night 2017	Chemistry Cafe	28/02/2017 18:30	RCSU Chemistry	80	420	-50	370	26/02/2017 11:16
2649	Sister's Poole Trip	Poole	12/03/2017 09:00	SCC Islamic	15	-	-232	-232	26/02/2017 16:55
2643	Fondue	Walluc	09/03/2017 23:00	OSC French	40	-	-644	-644	01/03/2017 15:54
2652	Mauritian Independence Day 2017	Meeting Room 3, Beit Quad	04/02/2017 20:00	OSC Mauritian	20	-	-53	-53	01/03/2017 15:55
2661	Cornwall tour	Cornwall	13/04/2017 12:00	ICSMSU Rugby	22	900	-4,686.00	-3,786.00	21/03/2017 16:09
2664	BioSoc Crazy Golf	Swingers, EC3A 8AL	12/05/2017 20:00	RCSU BioSoc	48	-	-624	-624	27/03/2017 16:48
2670	Annual dinner	Lansdowne club	01/04/2017 19:00	ICSMSU Rugby	104	7,650.00	-6,630.00	1,020.00	04/04/2017 13:29
2675	AMSA mock OSCE/PACES day	Charing Cross Hospital	29/04/2017 07:00	ICSMSU Asian Medical Students' Association	50	175	-306	-131	13/04/2017 02:30
<b>2668</b>	<b>Chemistry Finalist Dinner 2017</b>	<b>Royal Society of Chemistry London, Burlington House, Piccadilly, Mayfair, London W1J 0BA</b>	<b>06/06/2017 00:00</b>	<b>RCSU Chemistry</b>	<b>140</b>	<b>13,200.00</b>	<b>-12,990.20</b>	<b>209.8</b>	<b>19/04/2017 13:29</b>
2677	Barbados Tour	Barbados	02/07/2017 19:00	ICSMSU Cricket	13	-	-	-	19/04/2017 13:34