

## Health and Safety of Clubs - Update

The posts of Student Activities Manager and Student Activities Coordinator are currently vacant, therefore progress on this item has been limited since the October F&R. We have a recruitment plan in place and we have recruited one FTE SA coordinator and one fixed term 6 month appointment to increase capacity short term with a start date mid-February. The interviews for Student Activities Manager are scheduled for 17 & 18 February.

The Health and Safety Clubs review will be a priority once we have the new SA Manager in place and the recruitment process reflects this. The Job description, Job advertising and recruitment process places a high importance on H&S of Clubs and is the topic of the presentation for the interviews.

We have not achieved our aim of reviewing c 10 clubs RAMS over the period, but we have made some effective progress with Rifle and Pistol Club in particular.

The Rifle and Pistol Club Armoury RAMS were reviewed and updated in consultation with the Club and College Security. The outcome was improved operating procedures for the armoury, improved Security checks, updated inventory records and improved Club and Union liaison.

In addition, a meeting with the College Insurance Manager took place in January to review vehicle and travel insurance. College was reassured and complimentary about Unions procedures and performance to date. We agreed to continue exploring further opportunities to improve knowledge sharing and collaboration to our mutual benefit.

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Head of Student Experience and Services