

Finance and Risk – Actions Tracker

Meeting(s)	Minute	Action	Responsible	Progress
Matters Arising				
28 April 2016	Item 10	Health and Safety Timeline To work with the Student Activities Manager in regards to the changing culture of Health and Safety. To create an action plan in regards to implementing the Health and Safety Policy. To determine what success looks like in 12 months' time.	Head of Finance and Resources	Update to be brought to 14 June 17 meeting
21 September 2016	Item 7.8	Social Enterprise Strategy To bring the final draft version of the strategy to the January meeting for further discussion before launch.	Head of Student Experience and Services	Strategy Paper to be brought to 03 May 17 meeting
12 October 2016	Item 4.2	Transparency around procurement and pricing – update by email.	Deputy President, Finance & Services	Verbal update at 25 Jan 17 meeting
12 October 2016	Item 4.5/6	West Basement	Union President	Update to be brought to 25 January 17 meeting
12 October 2016	Items 4.3 and 13	EPOS Summary Progress Report Due diligence process	Head of Student Experience & Services	Paper to be brought to 25 Jan 17 meeting
12 October 2016	Item 9.4	Review of CX Bar	Head of Student Experience and Services	Update to be brought to 25 Jan 17 meeting
12 October 2016	Item 10	CSP Health & Safety Update	Head of Student Experience and Services	Update to be brought to 25 Jan 17 meeting
12 October 2016	Item 12	Summer Ball	Head of Student Experience and Services	Email to be sent

		Total expenditure for each event in last few years and planned budget for 2017 to Chair.		
12 October 2016	Item 6.4	Operational Risk Register Update on review	Head of Finance	To be brought to 03 May 17 meeting
12 October 2016	Item 7.2	Strategic Risk Register Produce written process for updating Strategic Risk Register Update Risks 2 and 11 on Register	Head of Finance	Paper to be brought to 25 Jan 17 meeting
12 October 2016	Item 8.3	Reserves Paper New version of paper to be published for non-finance audience	Head of Finance	Paper to be brought to 03 May 17 meeting
12 October 2016	Item 8.5	Prioritisation of Capital Resources and use of reserves	Head of Finance	To be brought to 03 May 17 meeting
12 October 2016	Item 9.5	Foundry Management Accounts To be appended for August, September, October, and November	Head of Finance	Management Accounts to be brought to 25 Jan 17 meeting