

Minutes of the Imperial College Union  
Clubs, Societies and Projects Board  
17 January 2017  
RSM Rm G01

Deputy President (Clubs & Societies)	James Cox
A & E Treasurer	Rebecca Twidale
ACC Chair	Elinor Winstanley
CGCU Chair	Milia Hasbani
GSU Deputy President (Operations)	Yu Xia
ICSMSU President	Alex Compton
ICSMSU C&S	Tom Bacarese-Hamilton
Media Chair	Rob Garside
RAG Treasurer	Kian Woon Chen
RCSU Chair	Lloyd James
RSMU VPCS	Madeleine Hann
SCC Treasurer	Martin Opatovsky
Observers	
Student Activities Administrator	Laura Regan

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Formal Business

**1. Chair's Business**

- 1.1 Deputy President (Clubs & Societies) (DPCS) gives an introduction to the upcoming budgeting process and the communication that has already been sent out to Clubs, Societies and Projects (CSPs).

Matters for Decision

**2. Re- Electing New Activities Committee Member**

- a. DPCS explains to the board that CAG Chair has resigned from the New Activities Committee (NAC) and asks the board whether anyone is willing to nominate themselves for the vacant position.
- b. The position remains unelected. DPCS will vote as the NAC Policy dictates for future meetings.

**3. Management Group Restructure Paper**

- a. DPCS gives the board a history of Management Group (MG) Restructure papers by former Officer Trustees and explains the impact of the new proposal.
- b. DPCS invites the board to question the paper before voting.
- c. SCC Treasurer questions whether CSPs have been consulted yet or asked which new MG they would like to sit under. DPCS explains that the focus group decided not to ask CSPs until they had the new structure approved and then they will consult CSPs on where they would like to be.
- d. DPCS explains that CSP vote would increase by 2 votes at council but Media and Rag would lose their vote as they sit under another MG. This would be implemented from August
- e. Media Chair asks whether they can still budget separately.
- f. DPCS opens the discussion about sub-groups being able to budget. The board agree that this should be evaluated on an ad hoc basis at the discretion of CSPB.
- g. SCC Treasurer puts forward the view of two CSPs who would like to be moved into different MGs. DPCS explains they have already been moved into desired MG with proposed restructure.
- h. DPCS invites the board to vote to accept the paper in its entirety

#### **RESOLVED**

**The board vote unanimously to accept the MG Restructure Paper in its entirety.**

#### Matters for Discussion

##### **4. NAC and Activities Development Fund (ADF)**

- a. DPCS introduces the discussion of merging the two committees so there is more engagement between them and NAC will be able to consider whether the Union has the funds from ADF to support new CSPs.
- b. CGCU Chair raises the issue that there would be a small group of people with an increased workload. The board discuss the possibility of adding more CSPB members to the committee.
- c. DPCS explains how the MG restructure means that MG Chairs should have a decreased administrative workload, leaving more time to for NAC and ADF work.
- d. The board discuss the possibility of having an MG or Constituent Union (CU) recommendation accompanying each application.
- e. ICSMSU C&S proposes that the consideration of ADF is written into NAC Policy and therefore not increasing the workload for individuals.

##### **5. Budgeting Efficiency**

- a. DPCS opens the discussion to set some rules for CSPB in order to make the upcoming budgeting process as efficient as possible.
- b. Media Chair proposes moving on and coming back to tough queries if there the board cannot decide quickly. DPCS proposes use of a budgeting bell to enforce this and Chair the meeting efficiently.
- c. DPCS proposes there are no phones and a mutual respect so the MG/CU Chairs are not backing their own CSPs over others.

- d. ICSMSU C&S proposes MG/CU Chair to look at their own CSP applications before they are split into packs for board members.
- e. SCC Treasurer asks whether MG/CU board members can make changes before applications go to CSPB in order to avoid large amount of queries. The board agree that if the Chair notices a glaring issue and are willing to put the work in to make the change then this is fine but it is the individual CSPs fault for not completing the application correctly
- f. Media Chair questions whether College will be helping pay for some of the ring fences. DPCS informs the board this was not successful.
- g. ICSMSU Chair proposes use of a googledoc to discuss queries before the meeting. The board agree on the use of a googledoc.
- h. The board discuss ring fencing funds prior to the meeting such as food and drink for core activity, health and safety, printing, welfare.

#### **6. Ask Activities**

- a. DPCS informs the board that Thursday 19<sup>th</sup> January is the last drop in session before budgeting closes and asks that CSPs are redirected to that session with their queries.

#### **7. CSP Funding**

- a. DPCS and the board postpone the discussion about CSP funding.

#### Any Other Business

#### **8. DPCS – MG/CU Council Vote**

- a. DPCS asks whether the constitutional changes to council voting as a consequence of the MG Restructure Paper should be decided at the meeting or go to Council.
- b. The board decide to approve the idea and get the voting numbers changed to Council after.

#### **9. DPCS – Strategy**

- a. DPCS informs the board of the Union's Strategy Launch event on Thursday 19<sup>th</sup> January, encouraging as many board members and students to come.

#### **10. Media Chair – Student Activities Coordinator**

- a. Media Chair questions when the board can expect to have a Student Activities Coordinator in attendance of CSPB meetings
- b. DPCS informs the board there will be two Coordinators starting, one in late January and the other in mid-February

#### **11. DPCS – Sport Imperial Survey**

- a. DPCS informs the board that the Head of Sport Imperial has resigned. The survey on Sport Imperial will be sent out next week and DPCS encourages the board to push this to all their members as there is scope for real change but evidence from the student body is needed.

**The meeting concludes at 18:45**